



CITY OF EL MONTE
PUBLIC WORKS DEPARTMENT

Jerry M. Moreno
Public Works & Utilities Director

Luis H. Osuna, P.E.
City Engineer

ADDENDUM NO. 3

CITYWIDE CURB ADDRESS PAINTING, CIP 096

DATE: June 30, 2025

TO ALL PROSPECTIVE BIDDERS:

The following addendum is hereby made a part of the Bidding Solicitation Packet for the Citywide Curb Address Painting, CIP 096, as fully and completely as if the same were set forth therein. This Addendum modifies the original bid solicitation documents published in the City's electronic procurement platform (i.e. Planet Bids) on June 10, 2025:

This addendum consists of eight (8) pages (including the cover page) as follows:

- (1) Replace Cover Sheet Page with Cover Sheet Page COVER-A3 (1 Page)**
 - **Deadline for submitting bids has been revised.**
- (2) Replace Specifications Page 2-A2 with Page 2-A3 (1 page).**
 - **Deadline for submitting bids has been revised.**
 - **Engineer's Estimate has been revised.**
- (3) Replace Specifications Page 3 with Page 3-A3 (1 page).**
 - **Deadline for submitting questions has been revised.**
 - **Non-mandatory pre-bid meeting date has been added.**
- (4) Replace Specifications Page 8 with Page 8-A3 (1 page).**
 - **Deadline for submitting bids has been revised.**
- (5) Replace Specifications Page 10 with Page 10-A3 (1 page).**
 - **Deadline for submitting questions has been revised.**
 - **Date of answering questions has been revised.**
- (6) Replace Specifications pages 141-A2 with Page 141-A3 (1 page).**
 - **Description for Bid Item No. 5 has been revised.**

Any and all notifications or Addenda must be acknowledged via signature by the Consultant and made part of and incorporated as part of the proposal with all required forms.

Please sign the acknowledgement below and include it as part of your Proposal for the Citywide Curb Address Painting, CIP 096. Failure to do so may be grounds for rejection of your proposal.

Luis Osuna, P.E.,
City Engineer



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ADDENDUM ACKNOWLEDGEMENT

Proposer shall signify receipt of all addenda (if any) here: **Addendum No. 3**

Respectfully submitted,

Company Name

Proposer's Legal Name

Proposer's Legal Signature

Title

Street Address

Telephone Number

Date

CITY OF EL MONTE



BIDDING SOLICITATION PACKET FOR ***CITYWIDE CURB ADDRESS PAINTING***

***NOTICE INVITING BIDS
JUNE 10, 2025***

DEADLINE FOR SUBMITTING BIDS: **JULY 22, 2025, 2:00 PM** VIA PLANET BIDS

COVER-A3

INVITATION TO BID

Pursuant to Public Contract Code Sections 1600 and 1601, all bids or proposals shall be submitted through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by **2:00 pm Pacific Standard Time on or before July 22, 2025** for the project listed below. A bid submitted after the time set shall not be considered. Bidders are required to submit (upload) all items listed in the section 4(d) of Instructions to Bidders, including a copy of the required Bidder's Bond and acknowledgement of all addendums. Bids will be received by the City via the electronic submission up to the date and time shown in the Notice of Inviting Bids. The City will be responsible for bid tabulations. Bids will be opened and read out loud by the City Clerk's Office in Council Chambers at the date and time stated in the Notice of Inviting Bids. Bid results will be made available to the public on the City's website in the electronic bid management system once the bid tabulation has been completed.

The foregoing notwithstanding, the award of any contract shall be subject to approval by the City Council at a duly noticed City Council meeting and the City Council reserves the right to reject all Bids.

The Bidder, by submitting their electronic proposal, agrees to and certifies under penalty of perjury under the laws of the State of California, that the certification, forms and affidavits submitted as part of this proposal are true and correct. The Bidder, by submitting its electronic bid, acknowledges that doing so carries the same force and full legal effect as a paper submission with a longhand (wet) signature. By submitting an electronic bid, the Bidder certifies that the Bidder has thoroughly examined and understands the entire Contract Documents (which consist of the plans and specifications, drawings, forms, affidavits and the solicitation documents), and that by submitting the electronic bid as its Bid proposal, the Bidder acknowledges, agrees to and is bound by the entire Contract Documents, including any addenda issued thereto, and incorporated by reference in the Contract Documents.

CITYWIDE CURB ADDRESS PAINTING, CIP 096

The proposed work consists of improving the visibility of curb address numbers citywide, facilitating accurate and timely access for emergency services (police, fire, and medical teams) to enhance community safety. The project also includes but are not limited to scraping off old, loose paint from existing curb addresses, painting a new white rectangular background on the curb face, applying black numerals to the curb face, consistent with the United States Postal Services (USPS), sweeping up and collecting debris for proper disposal. The City Engineer's estimate for the project is three hundred thousand dollars (\$300,000.00).

Completion of Work: All work shall be completed within 80 working days from the date designated on the Notice to Proceed.

Obtaining Contract Documents: Specifications and contract documents are posted in the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375>. All Bidders must first register as a vendor on the City of El Monte PlanetBids System website to participate in a Bid or to be added to a prospective Bidders list. Only those parties that have registered with the City as a plan holder on a particular project will receive the addendum(a) for that

project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all perspective Bidders to register on the City's database to ensure receipt of any addendum(a) prior to Bid submittals. Additionally, information on any addendum(a) issued for any bid specifications for any project will be available on the City website at: <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375>. The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City website.

Questions: Project-specific questions must be submitted in writing through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by 4:00 p.m. Pacific Standard Time on or before July 15, 2025. All posted questions will be answered in writing and conveyed via written addenda to all Bidders via posting on PlanetBids.

Non-Mandatory Pre-Bid Meeting: A non-mandatory pre-bid meeting will be held on Thursday, July 10, 2025, 10:00 a.m. at Conference Room A, El Monte City Hall, 11333 Valley Boulevard, El Monte, CA, 91731.

Submission of Proposals: All Bids or Proposals shall be submitted through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> no later than the date and time prescribed. All Bids must be signed by an authorized representative.

All required sections, including pricing, shall be submitted (uploaded) to PlanetBids via the website. The Bidder shall attach Subcontractor(s) Listing, Experience Form, Copy of Bid Security, and all other documents as listed in the BIDDER'S CHECKLIST to the PlanetBids Attachments Tab. The system will not accept a Bid for which any required information is missing. **Prior to the Bid due date and time, all Bidders shall submit the original Bid Security to:**

**Office of the City Clerk
City of El Monte – City Hall East
11333 Valley Blvd
El Monte CA, 91731**

The award of the contract by the City Council is contingent upon the Bidder submitting the required bonds and insurance, as described in the Contract, prior to the Bid due date and time. If the Bidder fails to comply with these requirements, the City may award the contract to the second or third lowest Bidder and the Bid security of the lowest Bidder may be forfeited.

Bids Remain Sealed Until Due Date and Time. Electronic Bids are transmitted into the City's bidding system via hypertext transfer protocol secure (https). Bids submitted prior to the due date and time are not available for review by anyone other than the submitter, who will have until the due date and time to change, rescind or retrieve its bid should they desire to do so. Upon the Bidder's entry of their bid, the system will ensure that all required fields are entered. The system will not accept a Bid for which any required information is missing. This includes all necessary pricing, subcontractor listing(s) and any other essential documentation and supporting materials and forms requested or contained in these solicitation documents. All Bid submission information must be fully transferred from the Bidder server to the bid system server before bid closing. Bids still transmitting at the time of bid closing will not be accepted. Bidders will receive an e-bid

City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by 2:00 PM Pacific Standard Time on or before July 22, 2025. Bidder is solely responsible for "on time" submission of their electronic Bid. The bid management system will not accept late Bids and no exceptions shall be made.

(b) Bids shall include all addenda or clarifications issued during the bidding period acknowledged by the Bidder's signature thereon. Failure to include or acknowledge an addendum or clarification may result in the Bid being rejected as not responsive.

(c) Bids shall be opened and Bid tabulations will be available on PlanetBids immediately following the bid closing at the time specified in the Invitation to Bid, unless changed by addendum.

(d) Bid documents to be submitted shall include the following:

- (1) Completed Bid Schedule
- (2) Proposal Signature Sheet
- (3) Bid security (if a bid bond, to be accompanied by power of attorney, both executed and notarized). Original bid security shall be submitted to the City Clerk prior to the bid due date and time. Proof of delivery that is date/time stamped and signed for by the City Clerk from other couriers other than Certified mail will be accepted. A copy of the proof of delivery shall be submitted with the bid package by the bid due date.
- (4) Non-Collusion Declaration
- (5) Experience Qualification Form
- (6) Completed Subcontractor List
- (7) Bidder's Checklist
- (8) Addendum Acknowledgement Form

5. Preparation of Bid

Blank spaces in the Bid shall be properly completed. The phraseology of the Bid must not be changed, and no additions shall be made to the items mentioned therein. Unauthorized conditions, limitations or provisions attached to a Bid will render it informal and may cause its rejection. If erasures, interlineations or other changes appear on the form, each erasure, interlineation or change must be initialed by the person signing the Bid. Alternative bids will not be considered unless specifically provided for in the Bid Schedule. No Bid received after the time fixed or received at any place other than the place stated in the Invitation to Bid will be considered. All bids will be opened and read

(b) If the Bidder fails to specify a Subcontractor for any portion of the work to be performed under the Contract, the Bidder agrees to perform that portion of the work itself.

8. Interpretation of Contract Documents

Any explanation desired by the Bidders regarding the meaning or interpretation of any of the Contract Documents must be submitted in writing at least five (5) calendar days prior to the bid opening. Requests for clarification received after the above noted deadline may be answered at the discretion of the Project Manager. Any such explanations or interpretations will be made in the form of Addenda to the documents and will be furnished to all Bidders who shall submit all addenda with their Bids. Neither the City Engineer nor any representative of the City is authorized to give oral explanations or interpretations of Contract Documents, and a submission of a Bid constitutes agreement by the Bidder that it has placed no reliance on any such oral explanation or interpretation. However, the City Engineer may, upon inquiry by Bidder, orally direct the Bidder's attention to specific provisions of the Contract Documents which cover the subject of the inquiry.

Requests for Clarifications must be made in writing through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by 4:00 PM Pacific Standard Time on or before **July 15, 2025**. All posted questions will be answered in writing and conveyed via written addenda to all Bidders and Proposers via posting on PlanetBids on or before **July 17, 2025**.

9. Modification of Bids

E-bids are sealed and cannot be viewed by the City or any other person or entity until the closing date and time. A Bidder may modify its Bid at any time prior to bid closing via PlanetBids.

10. Withdrawals of Bids

Bids may be withdrawn any time before the bid deadline, by selecting "withdraw" on PlanetBids. No bid may be withdrawn after the hour affixed for opening Bids without rendering the accompanying Bid Security subject to retention as liquidated damages in like manner as in the case of failure to execute the Contract after award, as in the Contract Documents herein provided. Negligence on the part of the Bidder preparing its Bid shall not constitute a right to withdraw the Bid subsequent to the opening of Proposals.

11. Discrepancies

In the case of discrepancy between unit prices and totals, unit prices will prevail and the City will recalculate the bid total based on the unit prices and estimated quantities. In case of discrepancy between words and figures, words will prevail.

12. Servicing and Maintenance

BID ITEM NO. 3 – CURB ADDRESS PAINTING SERVICES IN EXCESS OF THE QUANTITY SPECIFIED IN BID ITEM NO. 2

Payment for curb address painting services in excess of the quantity specified in Bid Item No. 2 shall be made at the contract unit price, complete and in accordance with the Contract Documents, and as directed by the AGENCY. The Contract Price for work under this item shall include, but is not limited to, furnishing all labor, material, tools, and equipment necessary for the additional execution of curb address painting. This includes, but is not necessarily limited to, surface preparation, precise measuring and marking for placement, and the application of paint to ensure visibility and durability. The contractor shall also be responsible for conducting inspections to verify that the additional painted addresses conform to project specifications for size, color, and positioning. Furthermore, all activities must comply with applicable safety regulations and local guidelines to ensure a professional appearance and lasting results on the curb face.

BID ITEM NO. 4 – TRAFFIC CONTROL FOR ANY WORK INCLUDING ADDITIONAL WORK AS PART OF BID ITEM NO. 3

Payment for traffic control for any work including additional work as part of Bid Item No. 3 shall be made at the contract lump sum price, complete and in accordance with the Contract Documents, and as directed by the AGENCY. The Contract Price for work under this item shall include, but is not limited to, furnishing all labor, material, tools, and equipment necessary for setting up traffic control devices, including barriers, signage, and personnel, to manage traffic flow safely around the work zones.

BID ITEM NO. 5 – LEAD ENCAPSULATION FOR ANY WORK INCLUDING ADDITIONAL WORK AS PART OF BID ITEM NO. 3

Payment for lead encapsulation for any work including additional work as part of Bid Item No. 3 shall have a not-to-exceed allowance of \$20,000.00, complete and in accordance with the Contract Documents, and as directed by the AGENCY. The contractor shall notify the AGENCY of any existing curb address paint. The contractor shall be responsible for testing existing curb address paint as-needed for lead-based materials. **The City does not expect lead to be present in the existing curb address paint, however an allowance is provided in case lead is found.** The Contract Price for work under this item shall include, but is not limited to, furnishing all labor, material, tools, and equipment necessary for the effective encapsulation of lead-containing materials as-needed. This includes, but is not necessarily limited to, surface preparation, the application of encapsulant, and ensuring that all surfaces are adequately covered to prevent lead exposure. The contractor shall provide the test results of lead-based materials to the AGENCY. The contractor shall refer to Chapter 13: "Encapsulation" Guideline by the U.S. Department of Housing and Urban Development (HUD) provided in Appendix A. The contractor shall furnish proof of completing all training or certification requirements for lead abatement. Additionally, all activities must adhere to applicable safety regulations, environmental guidelines, and local health codes to ensure a safe and compliant work environment throughout the project. Additionally, this work includes monitoring and documenting compliance with safety regulations, as well as preparing all necessary reports for regulatory agencies. All necessary reporting and documentation must be provided to demonstrate compliance with regulatory requirements.

1.04 ORDER OF PRECEDENCE

If there is a conflict between any of the Contract Documents, the document highest in the order of precedence shall control. The order of precedence, from highest to lowest, shall be as follows:

- a) Permits issued by jurisdictional regulatory agencies.
- b) Change Orders and Supplemental Agreements; whichever occurs last.
- c) Contract/ Agreement.
- d) Addenda.
- e) Bid/Proposal.
- f) Special Provisions.
- g) General Provisions
- h) Plans.
- i) Standard Plans.
- j) Standard Specifications.
- k) Reference Specifications.