

# CITY OF EL MONTE



## BIDDING SOLICITATION PACKET FOR ***CITYWIDE CURB ADDRESS PAINTING***

***NOTICE INVITING BIDS  
JUNE 10, 2025***

DEADLINE FOR SUBMITTING BIDS: **JULY 1, 2025, 2:00 PM** VIA PLANET BIDS



BIDDING SOLICITATION PACKET  
FOR  
***CITYWIDE CURB ADDRESS PAINTING***

\_\_\_\_\_  
JERRY MORENO, PUBLIC WORKS DIRECTOR

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LUIS HALLIER OSUNA, RCE C69411, CITY ENGINEER

# **“CITYWIDE CURB ADDRESS PAINTING CIP 096”**

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**Appendix A** – Address Painting on Curb Face – City Standard Plan S-1

**Appendix B** – Applicable Prevailing Wages

# **PART 1: BIDDING REQUIREMENTS**

## INVITATION TO BID

Pursuant to Public Contract Code Sections 1600 and 1601, all bids or proposals shall be submitted through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by **2:00 pm Pacific Standard Time on or before July 1, 2025** for the project listed below. A bid submitted after the time set shall not be considered. Bidders are required to submit (upload) all items listed in the section 4(d) of Instructions to Bidders, including a copy of the required Bidder's Bond and acknowledgement of all addendums. Bids will be received by the City via the electronic submission up to the date and time shown in the Notice of Inviting Bids. The City will be responsible for bid tabulations. Bids will be opened and read out loud by the City Clerk's Office in Council Chambers at the date and time stated in the Notice of Inviting Bids. Bid results will be made available to the public on the City's website in the electronic bid management system once the bid tabulation has been completed.

The foregoing notwithstanding, the award of any contract shall be subject to approval by the City Council at a duly noticed City Council meeting and the City Council reserves the right to reject all Bids.

The Bidder, by submitting their electronic proposal, agrees to and certifies under penalty of perjury under the laws of the State of California, that the certification, forms and affidavits submitted as part of this proposal are true and correct. The Bidder, by submitting its electronic bid, acknowledges that doing so carries the same force and full legal effect as a paper submission with a longhand (wet) signature. By submitting an electronic bid, the Bidder certifies that the Bidder has thoroughly examined and understands the entire Contract Documents (which consist of the plans and specifications, drawings, forms, affidavits and the solicitation documents), and that by submitting the electronic bid as its Bid proposal, the Bidder acknowledges, agrees to and is bound by the entire Contract Documents, including any addenda issued thereto, and incorporated by reference in the Contract Documents.

### **CITYWIDE CURB ADDRESS PAINTING, CIP 096**

The proposed work consists of improving the visibility of curb address numbers citywide, facilitating accurate and timely access for emergency services (police, fire, and medical teams) to enhance community safety. The project also includes but are not limited to scraping off old, loose paint from existing curb addresses, painting a new white rectangular background on the curb face, applying black numerals to the curb face, consistent with the United States Postal Services (USPS), sweeping up and collecting debris for proper disposal. The City Engineer's estimate for the project is two hundred thousand dollars (\$200,000.00).

**Completion of Work:** All work shall be completed within 50 working days from the date designated on the Notice to Proceed.

**Obtaining Contract Documents:** Specifications and contract documents are posted in the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375>. All Bidders must first register as a vendor on the City of El Monte PlanetBids System website to participate in a Bid or to be added to a prospective Bidders list. Only those parties that have registered with the City as a plan holder on a particular project will receive the addendum(a) for that

project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all perspective Bidders to register on the City's database to ensure receipt of any addendum(a) prior to Bid submittals. Additionally, information on any addendum(a) issued for any bid specifications for any project will be available on the City website at: <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375>. The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City website.

**Questions:** Project-specific questions must be submitted in writing through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by 4:00 p.m. Pacific Standard Time on or before June 17, 2025. All posted questions will be answered in writing and conveyed via written addenda to all Bidders via posting on PlanetBids.

**Submission of Proposals:** All Bids or Proposals shall be submitted through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> no later than the date and time prescribed. All Bids must be signed by an authorized representative.

All required sections, including pricing, shall be submitted (uploaded) to PlanetBids via the website. The Bidder shall attach Subcontractor(s) Listing, Experience Form, Copy of Bid Security, and all other documents as listed in the BIDDER'S CHECKLIST to the PlanetBids Attachments Tab. The system will not accept a Bid for which any required information is missing. **Prior to the Bid due date and time, all Bidders shall submit the original Bid Security to:**

**Office of the City Clerk  
City of El Monte – City Hall East  
11333 Valley Blvd  
El Monte CA, 91731**

The award of the contract by the City Council is contingent upon the Bidder submitting the required bonds and insurance, as described in the Contract, prior to the Bid due date and time. If the Bidder fails to comply with these requirements, the City may award the contract to the second or third lowest Bidder and the Bid security of the lowest Bidder may be forfeited.

**Bids Remain Sealed Until Due Date and Time.** Electronic Bids are transmitted into the City's bidding system via hypertext transfer protocol secure (https). Bids submitted prior to the due date and time are not available for review by anyone other than the submitter, who will have until the due date and time to change, rescind or retrieve its bid should they desire to do so. Upon the Bidder's entry of their bid, the system will ensure that all required fields are entered. The system will not accept a Bid for which any required information is missing. This includes all necessary pricing, subcontractor listing(s) and any other essential documentation and supporting materials and forms requested or contained in these solicitation documents. All Bid submission information must be fully transferred from the Bidder server to the bid system server before bid closing. Bids still transmitting at the time of bid closing will not be accepted. Bidders will receive an e-bid

confirmation number with a time stamp from the bid management system indicating their bid was submitted successfully. The City will only receive those bids that were transmitted successfully. DO NOT FAX OR EMAIL.

**Bid Security:** Each proposal must be accompanied by a Bid Security in the form of a cashier's check, certified check, or bid bond executed on the prescribed form, in an amount not less than ten percent (10%) of the total bid price payable to the City of El Monte. Bidders are hereby notified that in accordance with the provisions of Public Contract Code section 22300, securities may be substituted for any monies which the City may withhold pursuant to the terms of this Contract to ensure performance.

**Prior to the bid due date and time**, all Bidders shall submit the original Bid Security to the City Clerk. Proof of delivery that is date/time stamped and signed for by the City Clerk from other couriers other than Certified mail will be accepted. A copy of the proof of delivery shall be submitted with the bid package by the bid due date.

**Contractor's License:** Bidder must possess a current **Class "A" - General Engineering Contractor license** or **Class "B" General Building Contractor license combined with C-33 License** issued by the State of California, at the time the bid is submitted. Bidder must possess lead certification issued by the California Environmental Protection Agency. All required licenses shall be issued by the State of California, lead certification must be obtained prior to the start of work.

**Contractor Registration:** All Bidders and listed subcontractors must have registered with the California State Department of Industrial Relations pursuant to Labor Code section 1725.5 prior to submitting a Bid. Furthermore, a Contractor and all subcontractors must be registered pursuant to Labor Code section 1725.5 before entering into a contract to work on a public project.

**City's Right to Postpone Opening of Bids.** The City reserves the right to postpone the date and time for the opening of Bids at any time prior to the date and time initially announced in this Invitation to Bid in accordance with applicable law.

**Opening of Bids.** Bids will be received by the City via the electronic submission up to the date and time shown in the Notice of Inviting Bids. The City will be responsible for bid tabulations. Bids will be opened and read out loud by the City Clerk's Office in Council Chambers at the date and time stated in the Notice of Inviting Bids. Bid results will be made available to the public on the City's website in the electronic bid management system once the bid tabulation has been completed.

**Award:** The award shall be made to the lowest responsible Bidder whose proposal complies with the specified requirements. The foregoing notwithstanding, the award of any contract shall be subject to approval by the City Council at a duly noticed City Council meeting. Contractor shall execute the Contract within ten (10) days after it has received the Contract from the City. The City reserves the right to waive any irregularity in the proposals. No bid may be withdrawn for a period of sixty (60) days after the opening of bids.

**Rejection of Bids:** The City reserves the right to reject any and all Bids. The City

further reserves the right to waive immaterial irregularities in any Bid. Any Bid not conforming to the intent and purpose of the Contract Documents may be rejected. The City reserves the right to make all awards in the best interest of the City.

**Disqualification of Bidder:** If there is a reason to believe that collusion exists among any Bidders, none of the Bids of the participants in such collusion will be considered and the City may likewise elect to reject all bids received.

**Wage Rates:** Bidders are hereby notified that the California Department of Industrial Relations has determined the general prevailing rate of wages for each craft, classification, or type of worker needed to execute the work. Copies of the current schedules for prevailing wages applicable to this project are on file in the City's office. It shall be mandatory for the Contractor and any subcontractor under it to pay not less than the said specified rates to laborers and workmen employed by them in the execution of the Contract. The contractor's duty to pay State prevailing wages can be found under Labor Code, Section 1770 et seq. Labor Code Sections 1775 and 1777.7 outline the penalties for failure to pay prevailing wages and employ apprentices including forfeitures and debarment.

**Bonds:** The successful Bidder will be required to furnish a payment bond in an amount equal to one hundred percent (100%) of the Contract price, and a faithful performance bond in an amount equal to one hundred percent (100%) of the Contract price.

[End of Invitation to Bid]

## INSTRUCTIONS TO BIDDERS

Each bid shall be in accordance with the Contract Documents.

### 1. Plans

Specifications and contract documents may be obtained from the City of El Monte PlanetBids System Vendor Portal website as specified in the Invitation to Bid.

### 2. Local Conditions

(a) The quantities of work or material stated in the unit price items of the Bid Schedule are given only as a basis for the comparison of Bids, and the City does not represent or warrant that the actual amount of work or material will correspond therewith, but reserves the right to increase or decrease the quantity of any unit price item of the work as may be deemed necessary or expedient by the City Engineer.

(b) The Bidder shall examine carefully the site of the work contemplated and the Contract Documents. The submission of a proposal shall be conclusive evidence that the Bidder has investigated and is satisfied as to the conditions to be encountered, as to the character, quality and quantities of work to be performed and the materials to be furnished, and as to the requirements of the Contract Documents.

(c) Where the City Engineer has made investigations of surface and subsurface conditions in areas where work is to be performed under the Contract, or in other areas, some of which may constitute possible local material sources, such investigations were made only for the purpose of study and design. Where such investigations have been made, Bidders or Contractor may, upon written request, inspect the records of the City Engineer as to such investigations subject to and upon the conditions hereinafter set forth. Such inspection of records may be made at the office of the City Engineer.

(d) The records of such investigations are not a part of the Contract and are made available for inspection solely for the convenience of the Bidder or Contractor. It is expressly understood and agreed by Bidder or Contractor that neither the City nor the City Engineer assumes any responsibility whatsoever with respect to the sufficiency or accuracy of the investigations thus made, the records thereof, or of the interpretation set forth therein or made by the City Engineer in his use thereof and there is no representation, warranty or guarantee, either express or implied, that the conditions indicated by such investigations or records thereof are correct or representative of those existing throughout such areas or any part thereof, or that unanticipated developments may not occur or that materials other than, or in proportions different from, those indicated may not be encountered.

(e) The availability or use of information described in this section or the Supplemental and Special Conditions is not to be construed in any way as a waiver of the provisions of this section and a Bidder or Contractor is cautioned to make such an investigation and examination as it deems necessary to satisfy itself as to conditions to be encountered in the performance of the work and, with respect to possible local material sources, the quality and quantity of material available from such property and the type

and extent of processing that may be required in order to produce material conforming to the requirements of the Specifications.

(f) No information derived from such inspection of records of investigations or compilations thereof made by the City Engineer or designee, will in any way relieve the Bidder or Contractor from any risk or from properly fulfilling the terms of the Contract.

(g) Information derived from inspection of topographic maps, or from plans showing location of utilities and structures will not in any way relieve the Contractor from any risk, or from properly examining the site and making such additional investigations as it may elect, or from properly fulfilling all the terms of the Contract.

(h) Each Bidder shall inform itself of, and the Bidder awarded a Contract shall comply with, federal, state and local laws, statutes, and ordinances relative to the execution of the work. This requirement includes, but is not limited to, applicable regulations concerning payment of prevailing wages, employment of labor, protection of public and employee safety and health, protection, the protection of natural resources, fire protection, burning and non-burning requirements, permits, fees, and similar subjects.

### **3. Form of Bid and Signature**

(a) Bids shall be submitted only on the forms attached hereto and shall be submitted (uploaded) via the PlanetBids website as hereinafter directed. The Bidder shall state in figures the unit prices or the specific sums as the case may be, for which it proposes to supply the labor, materials, supplies or machinery, and perform the work required by the Specifications. Bid prices will be deemed to include all applicable fees and taxes including sales tax. If the Bid is made by an individual, it shall be signed by the individual and the individual's full name and address shall be given; if it is made by a partnership, it shall be signed with the co-partnership name by a member of the partnership, who shall also sign the member's own name, and the name and address of each member of such partnership shall be given; and, if it is made by a corporation, the name of the corporation shall be given and it shall be signed by its duly authorized officer or officers attested by the corporate seal, the name and titles of all officers of the corporation shall be given, and the address of the corporation and the state in which incorporated shall be stated.

(b) Bids will be considered only from persons or entities licensed as required under applicable provisions of the Contractor's License Law (Cal. Bus. and Prof. Code section 7000, et seq.) and rules and regulations adopted pursuant thereto; and each Bidder shall insert its type of contractor's license, license number, and other requested information in the place provided in the bid. No oral, telephonic or facsimile Bid or modification of a Bid will be considered.

### **4. Submittal of Bids**

(a) All Bids must be submitted not later than the time prescribed, in the manner set forth in the Invitation to Bid. Bids must be made on the prescribed Bid Forms and submitted (uploaded) via the PlanetBids website. A complete Bid requires submission of all documents identified in subsection (d) below. Each Bid must be submitted through the

City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by 2:00 PM Pacific Standard Time on or before July 1, 2025. Bidder is solely responsible for "on time" submission of their electronic Bid. The bid management system will not accept late Bids and no exceptions shall be made.

(b) Bids shall include all addenda or clarifications issued during the bidding period acknowledged by the Bidder's signature thereon. Failure to include or acknowledge an addendum or clarification may result in the Bid being rejected as not responsive.

(c) Bids shall be opened and Bid tabulations will be available on PlanetBids immediately following the bid closing at the time specified in the Invitation to Bid, unless changed by addendum.

(d) Bid documents to be submitted shall include the following:

- (1) Completed Bid Schedule
- (2) Proposal Signature Sheet
- (3) Bid security (if a bid bond, to be accompanied by power of attorney, both executed and notarized). Original bid security shall be submitted to the City Clerk prior to the bid due date and time. Proof of delivery that is date/time stamped and signed for by the City Clerk from other couriers other than Certified mail will be accepted. A copy of the proof of delivery shall be submitted with the bid package by the bid due date.
- (4) Non-Collusion Declaration
- (5) Experience Qualification Form
- (6) Completed Subcontractor List
- (7) Bidder's Checklist
- (8) Addendum Acknowledgement Form

## **5. Preparation of Bid**

Blank spaces in the Bid shall be properly completed. The phraseology of the Bid must not be changed, and no additions shall be made to the items mentioned therein. Unauthorized conditions, limitations or provisions attached to a Bid will render it informal and may cause its rejection. If erasures, interlineations or other changes appear on the form, each erasure, interlineation or change must be initialed by the person signing the Bid. Alternative bids will not be considered unless specifically provided for in the Bid Schedule. No Bid received after the time fixed or received at any place other than the place stated in the Invitation to Bid will be considered. All bids will be opened and read

publicly. Bidders, their representatives and other interested parties are invited to be present at the opening. Where bonds are required, the Bidder shall name in its Bid the surety or sureties who have agreed to furnish said bonds.

## **6. Bid Security**

(a) All Bids shall be accompanied by a Bid Security. Such Bid Security shall include cash, cashier's or certified check made payable to the City or a Bid Bond executed by an admitted surety insurer. The amount of the Bid Security shall be not less than ten percent (10%) of the total amount of the Bid. The original bid security shall be submitted to the City Clerk prior to the bid due date and time. Proof of delivery that is date/time stamped and signed for by the City Clerk from other couriers other than Certified mail will be accepted. A copy of the proof of delivery shall be submitted with the bid package by the bid due date. The amount of the Bid Security shall be not less than ten percent (10%) of the total amount of the Bid.

(b) The Attorney-in-Fact (resident agent) who executes the Bid Bond on behalf of the surety company must attach a copy of its Power of Attorney as evidence of its authority. A notary shall acknowledge the power as of the date of execution of the surety bond which it covers.

(c) Bid Bonds must be provided on the Bid Bond form furnished by the City. The Bid Bond must be furnished by a company, acceptable to the City, that is authorized and licensed by the Insurance Commissioner as an "admitted surety insurer" and that maintains at least one office in California for conducting business.

## **7. List of Subcontractors**

(a) Each Bidder shall set forth in its Bid on the form provided the following information in accordance with the provisions of Public Contract Code sections 4100-4113:

- (1) The name, contractor's license number, and the location of the place of business of each Subcontractor who will perform work or labor or render service to the prime Contractor in or about the construction of the work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the prime Contractor, specifically fabricates and installs a portion of the work or improvement according to the Contract Documents, in any amount in excess of one-half of one percent (0.5%) of the prime Contractor's total Bid, or ten thousand dollars (\$10,000), whichever is greater.
- (2) The portion of the work which will be done by each such Subcontractor. Only one Subcontractor shall be listed for each such portion of the work as defined in the Bid.
- (3) The Bidder is considered the Prime Contractor and shall perform at least fifty (50%) of the work, as determined by a percentage of the value of the work.

(b) If the Bidder fails to specify a Subcontractor for any portion of the work to be performed under the Contract, the Bidder agrees to perform that portion of the work itself.

## **8. Interpretation of Contract Documents**

Any explanation desired by the Bidders regarding the meaning or interpretation of any of the Contract Documents must be submitted in writing at least five (5) calendar days prior to the bid opening. Requests for clarification received after the above noted deadline may be answered at the discretion of the Project Manager. Any such explanations or interpretations will be made in the form of Addenda to the documents and will be furnished to all Bidders who shall submit all addenda with their Bids. Neither the City Engineer nor any representative of the City is authorized to give oral explanations or interpretations of Contract Documents, and a submission of a Bid constitutes agreement by the Bidder that it has placed no reliance on any such oral explanation or interpretation. However, the City Engineer may, upon inquiry by Bidder, orally direct the Bidder's attention to specific provisions of the Contract Documents which cover the subject of the inquiry.

Requests for Clarifications must be made in writing through the City's electronic bid management system (PlanetBids) at <https://www.planetbids.com/portal/portal.cfm?CompanyID=43375> by 4:00 PM Pacific Standard Time on or before **June 17, 2025**. All posted questions will be answered in writing and conveyed via written addenda to all Bidders and Proposers via posting on PlanetBids on or before **June 19, 2025**.

## **9. Modification of Bids**

E-bids are sealed and cannot be viewed by the City or any other person or entity until the closing date and time. A Bidder may modify its Bid at any time prior to bid closing via PlanetBids.

## **10. Withdrawals of Bids**

Bids may be withdrawn any time before the bid deadline, by selecting "withdraw" on PlanetBids. No bid may be withdrawn after the hour affixed for opening Bids without rendering the accompanying Bid Security subject to retention as liquidated damages in like manner as in the case of failure to execute the Contract after award, as in the Contract Documents herein provided. Negligence on the part of the Bidder preparing its Bid shall not constitute a right to withdraw the Bid subsequent to the opening of Proposals.

## **11. Discrepancies**

In the case of discrepancy between unit prices and totals, unit prices will prevail and the City will recalculate the bid total based on the unit prices and estimated quantities. In case of discrepancy between words and figures, words will prevail.

## **12. Servicing and Maintenance**

Each Bidder must, if requested, furnish evidence that there is an efficient service organization which regularly carries a stock of repair parts for the proposed equipment to be furnished and installed in the work and that the organization is conveniently located for prompt service.

### **13. Disqualification of Bidders**

(a) More than one Bid from an individual, firm, partnership or corporation under the same or different names will not be considered. Reasonable grounds for believing that any individual, firm, partnership or corporation is interested in more than one Bid for the work contemplated may cause the rejection of all Bids in which the individual, firm, partnership or corporation is interested. If there is reason for believing that collusion exists among the Bidders, any or all Bids may be rejected. Bids in which the price is obviously unbalanced may be rejected.

(b) All Bidders are put on notice that any collusive agreement fixing the prices to be bid so as to control or affect the awarding of this Contract is in violation of the competitive bidding requirements of the Public Contract Code and may render void any Contract let under such circumstances.

### **14. Opening & Award of Contract**

The City will be responsible for bid tabulations. Bids will be opened and read out loud by the City Clerk's Office in Council Chambers at the date and time stated in the Notice of Inviting Bids. Bid results will be made available to the public on the City's website in the electronic bid management system once the bid tabulation has been completed.

(a) The City reserves the right to accept or reject any and all Bids for a period of sixty (60) days after the date of opening, and to waive any informality or irregularity in any Bid. No Bid can be withdrawn during that period, except pursuant to Public Contract Code section 5100, et seq.

(b) The City reserves the right to reject any or all Bids, including, without limitation, the right to reject any non-conforming, non-responsive, unbalanced, or conditional bids.

(c) Before a Bid is considered for award, the City may, in addition to the Experience Qualifications form included in the bid documents, require a Bidder to submit a statement of facts and detail as to its business, technical organization and financial resources and equipment available and to be used in performing the work. Additionally, the City may require evidence that the Bidder has performed other work of comparable magnitude and type. The City expressly reserves the right to reject any Bid if it determines that the business and technical organization, equipment, financial and other resources or other experience of the Bidder (including the Bidder's Subcontractors) is not sufficiently qualified for the work bid upon and, therefore, justifies such rejection.

(d) The award of the Contract, if it is awarded, will be to the lowest responsive responsible Bidder whose Bid complies with the requirements set forth herein.

(e) The issuance by the City of a notice to the successful Bidder of the award of the Contract (“Notice of Award”) shall be deemed the Award of Contract.

(f) Non-responsive and non-responsible bids will be disqualified per the Public Contract Code.

## **15. Bid Protests**

The lack of prompt procedures to resolve disputes regarding the City’s bidding process impair the City’s ability to carry out its purpose of completing this Project in a timely manner. Therefore, to the maximum extent authorized by law and notwithstanding any other procedures specified in documents referenced herein, all disputes and/or protests regarding the City’s bidding process shall be subject to the mandatory procedures and time limits set forth in this Section. Any Bid protest must be submitted in writing to the Office of the City Clerk located at El Monte City Hall – East, 11333 Valley Boulevard, El Monte, California 91731 by or before 5:00 p.m. on the fourth (4<sup>th</sup>) working day following the Bid opening.

Required contents of Bid protest:

- (1) Name, address, fax and telephone number of the protester and the name, address and telephone number of the person representing the protesting party.
- (2) A complete and detailed statement of the legal and factual basis for the protest. The protest should also explain in detail the resulting prejudice that the protester will suffer.
- (3) Reference to the specific portion of the Contract Documents which forms the basis for the protest.
- (4) True and correct copies of all relevant supporting documentation.
- (5) Statement as to the form of relief requested.
- (6) All information establishing that the protester is eligible to submit a protest.
- (7) All information establishing the timeliness of the protest.

Written protests submitted via e-mail must be e-mailed to the City Clerk at [cityclerk@elmonteca.gov](mailto:cityclerk@elmonteca.gov). Written protests must be in the physical possession of the City Clerk by or before the deadline for submitting protests. Protests mailed with a postmark that precedes the deadline, but which is not received until after the deadline shall be deemed untimely and will not be considered. The delivery of written protests to any person (including any other official, officer or employee of the City) other than the City Clerk shall be deemed defective and such protest shall be deemed to have not been delivered to the City. For purposes of this Instructions to Bidders, the term “working day”

means any day of the week excluding Saturday, Sunday or any federal holiday. The term "City business day" is defined to mean those days of the week in which the City of El Monte is open for business and excludes Saturday, Sunday, Friday and any City-observed holiday.

(b) The party filing the protest must have actually submitted a Bid for the work. A subcontractor of a party submitting a Bid for the work may not submit a Bid protest. A Bidder may not rely on the Bid protest submitted by another Bidder but must timely pursue its own protest.

(c) The party filing the protest must concurrently transmit a copy of the initial protest document and any attached documentation to all other parties with a direct financial interest which may be adversely affected by the outcome of the protest. Such parties shall include all other Bidders who appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest. The Bid protest must be accompanied by a proof of service declaring under penalty of perjury that a copy of the written protest was concurrently delivered to all such affected parties, including any Bidder(s) against whom the protest is made.

(a) The protested Bidder will have until 5:00 PM on the fourth (4<sup>th</sup>) working day after the deadline for submitting initial protests to submit a written response. The responding Bidder shall transmit the response to the protesting Bidder concurrent with delivery to the City in the manner prescribed for submitting initial protests, above.

(b) The procedure and time limits set forth in this paragraph are mandatory and are the Bidder's sole and exclusive remedy in the event of Bid protest. The Bidder's failure to comply with these procedures shall constitute a waiver of any right to further pursue the Bid protest, including filing a Government Code Claims Act claim or legal proceedings.

(c) If the protest is timely and complies with all of the above procedural requirements, the City's Public Works Director, or other designated City staff member, will review the protest, any response from the protested Bidder, and all relevant information. The City will provide a written response to the protestor. The decision of the City shall be final. No public hearing will be held on the protest, except as required by law. Time being of the essence, the City reserves the right to proceed with award of the Agreement and commencement of the services and tasks contemplated under the Agreement notwithstanding any pending protest or legal challenge. If the City determines that a protest is frivolous, the protesting Bidder may be determined to be non-responsible and that Bidder may be determined to be ineligible for future contract awards.

## **16. Contract Bonds**

(a) The successful Bidder shall furnish both a Performance Bond and a Payment Bond in the amount of one hundred percent (100%) of its Total Bid Price.

(b) These Bonds shall be furnished in the forms enclosed following the Contract and shall be satisfactory to the City and shall be obtained from a responsible corporate

surety (or sureties) acceptable to the City, which is admitted by the State of California to act as surety upon bonds and undertakings and which maintains in this State at least one office for the conduct of its business. The surety (or sureties) shall furnish reports as to its financial condition from time to time as requested by the City. The premiums for said Bonds shall be paid by the successful Bidder.

(c) These Bonds shall be furnished by companies who are authorized and licensed by the Insurance Commissioner as an “admitted surety insurer.” The surety shall provide the City with the documentation required by Section 995.660 of the California Code of Civil Procedure.

(d) If any surety becomes unacceptable to the City or fails to furnish reports as to its financial condition as requested by the City, the Contractor shall promptly furnish such additional security as may be required from time to time to protect the interests of the City and of persons supplying labor or materials in the prosecution of the work contemplated by this Contract.

(e) In the event of any conflict between the terms of the Contract and the terms of the Bonds, the terms of the Contract shall control, and the Bonds shall be deemed to be amended thereby. Without limiting the foregoing, the City shall be entitled to exercise all rights granted to it by the Contract in the event of default, without control thereof by the surety, provided that the City gives the surety notice of such default at the time or before the exercise of any such right by the City, and, regardless of the terms of said Bonds, the exercise of any such right by the City shall in no manner affect the liability of the surety under said Bonds.

## **17. Substitution of Securities for Monies Withheld**

Bidders are hereby notified that in accordance with the provisions of Public Contract Code section 22300, securities may be substituted for any monies which the City may withhold pursuant to the terms of the Contract to insure performance.

## **18. Execution of Contract**

The successful Bidder will be notified in writing by the City of the award of the Contract within sixty (60) days after opening of Bids. Accompanying the City’s Notice of Award will be the Contract, in triplicate, which the successful Bidder will be required to execute and return, together with the Performance and Payment Bonds, and the required certificates and policies of insurance together with the required endorsements thereto for the Contractor and the workers compensation certificate to the City within ten (10) days following receipt of such Notice of Award. Failure to do so shall be just cause for annulment of the award and for forfeiture of the Bid Security which shall be retained as liquidated damages, and it is agreed that the bond sum is a fair estimate of the amount of damages that the City will sustain by reason of such failure. The City will promptly determine whether such Contract, Bonds and insurance are as required by the Contract Documents, and upon such determination will forward a fully executed copy of the Contract and a Notice to Proceed with the work to the successful Bidder. Signature by both parties constitutes execution of the Contract. In the event of failure of the lowest responsible Bidder to sign and return the Contract with acceptable Bonds and insurance

as prescribed herein, the City may award the Contract to the next lowest responsible Bidder, and, in the event that Bidder fails to sign and return the Contract with acceptable Bonds and insurance, the City may award the Contract to the then next lowest responsible Bidder, etc.

### **19. Return of Bid Securities**

All Bid Securities will be held until the Contract has been finally executed, after which all Bid Securities, other than any Securities which have been forfeited, will be returned to the respective Bidders.

### **20. Power of Attorney**

The Attorney-in-Fact (resident agent) who executes the Performance Bond and Payment Bond on behalf of the surety company must attach a copy of its Power of Attorney as evidence of its authority. A notary shall acknowledge the power as of the date of the execution of the surety bond which it covers.

### **21. Time of Completion**

The time of completion of the work to be performed under this Contract is the essence of the Contract. Delays and extensions of time may be allowed in accordance with the provisions of the General Conditions. The time allowed for the completion of the work is stated in the Contract.

### **22. Licensing and Registration Requirements for Contractors**

All Bidders, including general contractors and specialty contractors, shall hold such licenses as may be required by the laws of the State of California for the performance of the work specified in the Contract Documents. All Bidders and listed subcontractors must have registered with the California State Department of Industrial Relations pursuant to Labor Code section 1725.5 prior to submitting a bid. Furthermore, all contractors and subcontractors must be registered pursuant to Labor Code section 1725.5 before entering into a contract to work on a public project.

### **23. Escrow of Bid Documents**

Upon award of the job to the successful Bidder, and at the time of execution of this Contract, Contractor shall present all documentation used by the successful Bidder in arriving at the bid upon which the Contract was awarded ("Bid Documentation") to the City Engineer's office. Such documentation shall be presented in a sealed envelope or box. Notice to Proceed will not be granted until Bidder receives notice that such documentation has been received. This Bid Documentation shall include, but not be limited to any documents, pictures, or writings which relate to, arise out of, or constitute in any way notes, memoranda, phone logs, subcontractor and materialmen estimates, computations, or the like used by, complied by, or drafted by the successful Bidder or its agents in arriving at its bid for the Project. The City Engineer and Project Manager may consult the Bid Documents as needed during the course of the Project and in connection with the resolution of all such disputes. After Project Completion and payment and the resolution

of such disputes, the Bid Documents will be returned to the Contractor.

#### **24. Prevailing Wages**

Copies of the prevailing rate of per diem wages may also be obtained from the Department of Industrial Relations, P.O. Box 420603, San Francisco, CA 94142-0603, Attn: Chief, Division of Labor Statistics and Research or online at: <http://www.dir.ca.gov/oprl/DPreWageDetermination.htm>.

#### **25. Preconstruction Conference**

A preconstruction conference will be convened after the Contractor has delivered the necessary bonds, insurance certificates and signed agreement in proper form as required in the invitation to bid, bid proposal and general conditions of these specifications. Prior to any work, the Contractor shall provide the City Engineer with a list of key personnel assigned to the project and the telephone numbers where they may be reached at any time. The list shall be made available in sufficient copies and presented at the preconstruction conference.

#### **26. Use of City's Franchised C&D Solid Waste Hauler**

The disposal, removal, recycling and diversion of all construction and demolition waste and debris generated by the Project must be performed exclusively by the City's duly authorized and duly franchised construction and demolition solid waste hauler. The fees, charges and other costs of the City's duly authorized and duly franchised construction and demolition waste hauler must be factored into any bid. The City's construction and demolition hauler is Valley Vista Services whose contact information is as follows: Joel Simonian (626) 736-7782, or [joels@myvvs.com](mailto:joels@myvvs.com).

The rates are subject to annual increase based on the Los Angeles County Consumer Price Index and it is the Bidder's responsibility to confirm rates with Valley Vista Services at the time of the bid.

Haul route is Garvey Avenue to Valley Blvd to Durfee Avenue to Stoddard Way to 3044 Gilman Road in City of Industry.

**[End of Instructions to Bidders]**

**BIDDER'S CHECKLIST**  
**MUST BE TURNED IN WITH BID**

All items on the Bidder's Checklist must be initialed, dated and submitted for the Proposal to be considered complete. City reserves the right to award a Contract in a manner and on the basis which will best serve the City, taking into consideration the information in the statement of Bidder's qualifications and past work history with the City. The Bidder's attention is especially called to the following forms which must be executed in full as required:

1. a) **PROPOSAL - BID SCHEDULE**

A completely filled out Bid Schedule must be turned in as a printed or PDF copy in addition to any requirements of the City's electronic bid uploads. The unit prices bid must be shown in the space provided. The total bid price must be shown in the space provided.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

b) **PROPOSAL SIGNATURE SHEET**

To be filled in and signed by the Bidder. Failure to sign the Bid Schedule may result in a non-qualified bid.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

2. **BID SECURITY ACCOMPANYING BID**

The bid bond is to be executed by the Bidder and the surety company unless bid is accompanied by cash or certified check. The amount of this bond shall be not less than ten percent (10%) of the total amount bid and may be shown in dollars or on a percentage basis. The original bid security shall be submitted to the City Clerk prior to the bid due date and time. Proof of delivery that is date/time stamped and signed for by the City Clerk from other couriers other than Certified Mail will be accepted. A copy of the proof of delivery shall be submitted with the bid package by the bid due date.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

3. **NON-COLLUSION DECLARATION**

A Non-Collusion Declaration must be filled out, signed, and submitted with the bid proposal for the bid documents to be considered complete.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

4. **EXPERIENCE / QUALIFICATIONS**

A statement of the Bidder's Experience & Qualifications must be filled out, signed, and submitted with the bid proposal for the bid documents to be considered complete. Failure to fill in and sign the City's Experience/Qualification Form may result in a non-qualified bid.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**BIDDER'S CHECKLIST - CONTINUED**

**5. DESIGNATION OF SUBCONTRACTORS**

A Designation of Subcontractors and Subcontractors Workers Classifications Form must be filled out and submitted with the bid proposal for the bid documents to be considered complete.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**6. INSURANCE**

The insurance requirements for this project have been read and understood.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**7. SITE VISIT**

The Bidder certifies that it has toured the project site and is familiar with the work involved.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**8. C&D SOLID WASTE HAULER**

The Bidder acknowledges that the fees, charges and other costs of the City's duly authorized and duly franchised construction and demolition waste hauler are factored into the bid.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**9. PERFORMANCE AND PAYMENT BONDS**

The Bidder understands that a performance bond issued by an approved surety equaling one hundred percent (100%) of the Contract amount will be required. A payment bond equaling one hundred percent (100%) of the Contract amount will also be required.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**10. WORK SCHEDULE**

The City makes no guarantee as to the method of work chosen by the Bidder. It is the Bidder's responsibility to plan and schedule the work in order to complete the work in the time specified in the Special Provisions.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**11. ADDENDA**

The Bidder acknowledges that it must sign and attach any applicable addenda to the bid proposal.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

**BIDDER'S CHECKLIST - CONTINUED**

**12. WORKERS COMPENSATION**

The Bidder acknowledgment that Worker's Compensation Insurance will be required for this project.

Initial: \_\_\_\_\_

Date: \_\_\_\_\_

## **BID PROPOSAL**

MUST BE COMPLETELY FILLED OUT, SIGNED, AND TURNED IN WITH BID OR BID MAY BE DEEMED NON-RESPONSIVE

Proposal to: City of El Monte, Public Works Department  
c/o Office of the City Clerk **via Planet Bids**  
El Monte City Hall - East  
11333 Valley Boulevard, El Monte, California 91731

The undersigned Bidder hereby proposes to furnish and deliver all necessary labor, tools, equipment, and other means of construction to perform the work required for the completion of the project entitled **CITYWIDE CURB ADDRESS PAINTING CIP 096** in accordance with the intent of all plans, specifications, and addenda issued by the City of El Monte, Public Works Department prior to the opening of the bid proposals.

Bidder has read the accompanying instructions to Bidders, has carefully examined the location(s) of the proposed work, and has examined all Contract Documents, drawings and addenda issued by the City and will contract with the City to construct the project, complete and in satisfactory condition.

The Bidder further agrees to complete all work required under the Contract within fifty (50) working days from the date designated in the Notice to Proceed, and to accept in full payment therefore the price indicated on the Bid Schedule. The terms "working days" or "work days" means any day of the week, excluding Saturday, Sunday and any federally observed holiday.

The Bidder acknowledges that it understands that a waiting period from time of bid opening until award may be sixty (60) calendar days during which time Bidder may not withdraw its bid. The Bidder further acknowledges that it has adjusted its bid price to include all possible items which may influence the proposal during the waiting period. Requests for bid price change due to the delay shall not be agreed to by the City.

The undersigned has completed the Bid Schedule and provided a total Bid Amount in figures and words for the Bid Schedule.

Company Name: \_\_\_\_\_

Bidder's Name (Printed): \_\_\_\_\_

Bidder's Title: \_\_\_\_\_

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Contractor's License Number: \_\_\_\_\_

Classification: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Contractor's Public Works DIR Registration No. \_\_\_\_\_

**BID SCHEDULE**

MUST BE COMPLETELY FILLED OUT, SIGNED, AND TURNED IN WITH BID OR BID MAY BE DEEMED NON-RESPONSIVE

<b>BID SCHEDULE: CITYWIDE CURB ADDRESS PAINTING CIP 096</b>					
ITEM NO.	ESTIMATED QUANTITY	ITEM DESCRIPTION	UNIT PRICE IN FIGURES		BID ITEM TOTAL (IN FIGURES)
1	1	Mobilization, Demobilization, Builders Risk Insurance & Cleanup (NTE 5%)	\$	LS	\$
2	25,000	Curb Address Painting Services	\$	EA	\$
3	1	Curb Address Painting Services in Excess of Quantity for Bid Item No. 2	\$	EA	\$
4	1	Lead Encapsulation and Traffic Control for Any Work Including Additional Work As Part of Bid Item No. 3	\$	LS	\$
TOTAL BID SCHEDULE A IN FIGURES (Bid Item No. 1-4)					\$
TOTAL BID SCHEDULE A IN WORDS (Bid Item No. 1-4)					

**BID SECURITY**

MUST BE COMPLETELY FILLED OUT, SIGNED, NOTORIZED, AND TURNED IN WITH BID OR BID MAY BE DEEMED NON-RESPONSIVE

THAT WE, THE UNDERSIGNED, \_\_\_\_\_, as principal; and \_\_\_\_\_, as Surety, are hereby held and bound unto the CITY OF EL MONTE, hereinafter "City", in the sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_), which sum is equal to at least ten percent (10%) of the total amount of the bid for the work, payment of which sum, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to the City a certain Bid, attached hereto and made a part hereof, to enter into a Contract, in writing, for the construction of: **Citywide Curb Address Painting, CIP 096.**

NOW, THEREFORE,

- a) If the Bid is rejected, or in the alternative,
- b) If the Bid is accepted and the Principal shall sign and deliver a Contract, in the form of a Contract attached hereto (all completed in accordance with said Bid and Contract), and shall in all other respects perform the agreement created by the acceptance of said Bid;

Then, this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all default of the Principal hereunder shall be the amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the City may accept such bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS THEREOF, the above-bounded parties have executed this instrument under their several seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the name and corporate seal of each corporate party being hereto affixed and duly signed by its undersigned representative, pursuant to authority of its governing body.

IN PRESENCE OF:

\_\_\_\_\_ Affix  
(Individual Principal)

\_\_\_\_\_  
(Address) (Business Address)

\_\_\_\_\_  
(Individual Principal)

\_\_\_\_\_  
(Address) (Business Address)

\_\_\_\_\_  
(Corporate Principal)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_ Affix  
(Corporate Seal)

**BID SECURITY (Continued)**

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ATTEST:

\_\_\_\_\_  
(Corporate Surety)

\_\_\_\_\_  
(Business Surety)

\_\_\_\_\_ Affix  
(Corporate Seal)

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The rate of premium on this bond is \_\_\_\_\_ per thousand.  
Total amount of premium charged \$ \_\_\_\_\_

(Note: This bond must be signed and acknowledged by both the Principal and Surety before a Notary Public, and acknowledgments, with Notarial Seals, attached hereto. Surety must be authorized and licensed by the California Insurance Commissioner as an "admitted surety insurer.")

**NON-COLLUSION DECLARATION**

MUST BE COMPLETELY FILLED OUT, SIGNED, NOTORIZED, AND TURNED IN WITH BID OR  
BID MAY BE DEEMED NON-RESPONSIVE

STATE OF CALIFORNIA )  
 )  
COUNTY OF LOS ANGELES )

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other Bidder. All statements contained in the bid are true. The Bidder has not, directly or indirectly, submitted its bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that it has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_[date], at \_\_\_\_\_[City], \_\_\_[state].

Bidder's Name (Printed): \_\_\_\_\_

Bidder's Signature: \_\_\_\_\_  
(Same Signature as on Proposal)

Bidder's Title: \_\_\_\_\_

**EXPERIENCE QUALIFICATIONS**

MUST BE COMPLETELY FILLED OUT, SIGNED, AND TURNED IN WITH BID OR BID MAY BE DEEMED NON-RESPONSIVE

The Bidder has been engaged in the contracting business under the present business name for \_\_\_\_\_ years. Experience in work of a nature similar to that covered in the proposal extends over a period of \_\_\_\_\_ years.

The Bidder **shall have** satisfactorily completed the following:

- At least one (1) prevailing wage public contract in the State of California.
- At least one (1) construction project(s) of similar nature, scope and complexity for public agencies, completed within five (5) years prior to the bid deadline and with the dollar value of Bidder’s portion of each such project more than 50% of the Engineers Estimate.

The Bidder, as a Contractor, has never failed to satisfactorily complete a Contract awarded to it, except as follows:

The Bidder **shall demonstrate** by completing the forms on the following pages to provide information on

- 1) **Current** Construction Contract(s) that is similar in nature, scope and complexity for public agencies with the dollar value of Bidder’s portion of each such project more than 50% of the bid [list five projects maximum]; and
- 2) **Completed** Construction Contracts that are similar in nature, scope and complexity for public agencies completed within five (5) years prior to the bid deadline and with the dollar value of Bidder’s portion of each such project more than 50% of the Engineers Estimate [list five projects maximum]. Make additional copies of the attached forms as necessary.

The following is a list of plant and equipment owned by the Bidder, which is available for use on the proposed work as required.

Quantity	Name, Type and Capacity	Condition	Location

Bidder’s Name (Printed): \_\_\_\_\_

Bidder’s Signature: \_\_\_\_\_  
(Same Signature as on Proposal)

Bidder’s Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXPERIENCE QUALIFICATIONS**

FAILURE TO COMPLETELY FILL OUT THIS FORM MAY RESULT IN A NON QUALIFIED BID

SEPARATE PROJECT ATTACHMENTS ARE NOT ACCEPTABLE IN LIEU OF THIS DOCUMENT

1. Complete the following information for your **current** construction contract(s) that is similar in nature, scope and complexity for public agencies with the dollar value of Bidder's portion of each such project more than 50% of the Engineers Estimate. (List **five** projects maximum and attach separate sheets. If **one** or **zero** current projects, list your **two** most recently completed projects.)

(a) Name of Project: \_\_\_\_\_

(b) Client: \_\_\_\_\_

(c) Project Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

(d) Contact Name: \_\_\_\_\_

(e) Contact Phone: (\_\_\_\_) \_\_\_\_\_

(f) Design Engineer Name: \_\_\_\_\_

(g) Design Engineer Phone: (\_\_\_\_) \_\_\_\_\_

(h) Type of Project: \_\_\_\_\_

(i) Contract Type: \_\_\_\_\_

(j) Contract Amount: \_\_\_\_\_

(k) Percent Change Orders to Base Contract: \_\_\_\_\_

(l) Percent Complete: \_\_\_\_\_

- (m) *Percent Work Performed With Own Forces:* \_\_\_\_\_
- (n) *Scheduled Completion Date:* \_\_\_\_\_
- (o) *Forecast/Actual Completion Date:* \_\_\_\_\_
- (p) *Explain any differences between scheduled and forecast/actual completion dates:*
  
- (q) *Explain any differences between the original contract price and the forecast/ actual cost to complete:*

2. *Complete the following information for **completed** construction contracts that are similar in nature, scope and complexity for public agencies completed within five (5) years prior to the bid deadline and with the dollar value of Bidder's portion of each such project more than 50% of the bid, including, but not limited to contracts with the City of El Monte (List **five** projects maximum and attach additional sheets as necessary.*

(a) *Name of Project Manager/Superintendent:* \_\_\_\_\_

(b) *Name of Project:* \_\_\_\_\_

(c) *Client:* \_\_\_\_\_

(d) *Project Address:* \_\_\_\_\_

*City:* \_\_\_\_\_ *State:* \_\_\_\_\_ *Zip:* \_\_\_\_\_

(e) *Contact Phone: (\_\_\_\_) \_\_\_\_\_*

- (f) *Design Engineer Name:* \_\_\_\_\_
- (g) *Design Engineer Phone:* (\_\_\_\_) \_\_\_\_\_
- (h) *Type of Project:* \_\_\_\_\_
- (i) *Contract Type:* \_\_\_\_\_
- (j) *Contract Amount:* \_\_\_\_\_
- (k) *Percent Change Orders to Base Contract:* \_\_\_\_\_
- (l) *Percent Complete:* \_\_\_\_\_
- (m) *Percent Work Performed With Own Forces:* \_\_\_\_\_
- (n) *Scheduled Completion Date:* \_\_\_\_\_
- (o) *Actual Completion Date:* \_\_\_\_\_
- (p) *Explain any differences between scheduled and actual completion dates:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (q) *Explain any differences between the original contract price and the actual cost to complete:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DESIGNATION OF SUBCONTRACTORS**

MUST BE COMPLETELY FILLED OUT, SIGNED, NOTORIZED, AND TURNED IN WITH BID OR BID MAY BE DEEMED NON-RESPONSIVE

**Include this “Designation of Subcontractors” form and “Subcontractors Workers Classification Form” with Bid**

In compliance with sections 4100-4114 of the California Public Contract Code, each Bidder shall submit the name, contractor license number, and business location of each subcontractor who will perform work or labor or render service to the Contractor for the construction of the work performed under these specifications in excess of one-half (1/2) of one percent (1%) of the prime Contractor’s total bid. If the Contractor fails to specify a subcontractor for any portion of the work to be performed under the Contract, it shall be deemed to have agreed to perform such portion itself, and it shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set fourth. (Attach additional forms as necessary)

Name of Subcontractor	Street Address of Shop, Mill or Office	Type of Work/Category Contract	\$ Value of Work to be Performed	DIR Registration Number	Subcontractor’s License Number, Type, Expiration Date

If no subcontractors will be used, write “NONE” here: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct and this Declaration is executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in \_\_\_\_\_, California

By: \_\_\_\_\_

Contractor Company Name: \_\_\_\_\_

**DESIGNATION OF SUBCONTRACTORS FORM MUST BE TURNED IN WITH BID**

**SUBCONTRACTORS WORKERS CLASSIFICATIONS FORM**

Subcontractor Business Name							
Subcontractor Registration Number with DIR							
Contact Person Name							
Contact Person Title							
Contact Person Phone Number							
Contact Person E-mail Address							
Workers Classifications							
	ASBESTOS		BOILERMAKER		BRICKLAYERS		CARPENTERS
	CARPET/LINOLEUM		CEMENT <b>MASONS</b>		DRYWALL FINISHER		DRYWALULATHERS
	ELECTRICIANS		ELEVATOR MECHANIC		GLAZIERS		IRON WORKERS
	LABORERS		MILLWRIGHTS		OPERATING ENG		PAINTERS
	PILE DRIVERS		PIPE TRADES		PLASTERERS		ROOFERS
	SHEET METAL		<b>SOUND/COMM</b>		SURVEYORS		TEAMSTER
	TILE WORKERS						

Subcontractor Business Name							
Subcontractor Registration Number with DIR							
Contact Person Name							
Contact Person Title							
Contact Person Phone Number							
Contact Person E-mail Address							
Workers Classifications							
	ASBESTOS		BOILERMAKER		BRICKLAYERS		CARPENTERS
	CARPET/LINOLEUM		CEMENT <b>MASONS</b>		DRYWALL FINISHER		DRYWALULATHERS
	ELECTRICIANS		ELEVATOR MECHANIC		GLAZIERS		<b>IRON WORKERS</b>
	LABORERS		MILLWRIGHTS		OPERATING ENG		PAINTERS
	PILE DRIVERS		PIPE TRADES		PLASTERERS		ROOFERS
	SHEET METAL		<b>SOUND/COMM</b>		SURVEYORS		TEAMSTER
	TILE WORKERS						

If no subcontractors will be used, write "NONE" here: \_\_\_\_\_

**SUBCONTRACTORS WORKERS CLASSIFICATION FORM MUST BE TURNED IN WITH BID**

# **PART 2: CONTRACT DOCUMENTS**

Contract No. \_\_\_\_\_

**CONSTRUCTION CONTRACT  
CITYWIDE CURB ADDRESS PAINTING CIP 096**

THIS CONSTRUCTION CONTRACT (“Contract”) made on \_\_\_\_\_ by and between the City of El Monte, a municipal corporation (“City”), and \_\_\_\_\_, hereinafter “Contractor”. The City and Contractor may be collectively referred to as the “parties”.

RECITALS

WHEREAS, the City issued a solicitation for bids on \_\_\_\_\_, 20\_\_\_\_; and

WHEREAS, Contractor was determined to have submitted the lowest responsive and responsible bid; and

WHEREAS, this Contract was approved by the El Monte City Council at its Regular Meeting of \_\_\_\_\_ 20\_\_\_\_ under Agenda Item No. \_\_\_\_\_.

CONTRACT

NOW, THEREFORE, the parties have mutually covenanted and agreed as follows:

**1. THE CONTRACT DOCUMENTS:**

The complete Contract consists of the following documents (“Contract Documents”):

- a) Invitation to Bid entitled “Citywide Curb Address Painting, CIP 096” dated, \_\_\_\_\_, 2025, which is attached hereto as Exhibit “A”;
- b) CONTRACTOR’s submitted Bid, dated INSERT DATE OF BID PROPOSAL, which consists of the items listed below and is attached hereto as Exhibit “B”;
  - o Bid Schedule
  - o City Bid Form – Bid Acknowledgement and Signatures
  - o City Bid Form – Bidder’s General Information
  - o City Bid Form – City Bidder Qualifications Questionnaire
  - o City Bid Form – Subcontractor Listing
  - o City Bid Form – Non-Collusion Declaration
  - o City Bid Form – Workers’ Compensation Certification
- c) CONTRACTOR’s Bid Security dated INSERT DATE OF BID SECURITY, which is attached hereto as Exhibit “C”;
- d) CONTRACTOR’s Payment Bond No. INSERT BOND NO., dated INSERT DATE OF PAYMENT BOND, a true and correct copy of which is attached hereto as Exhibit “D”;
- e) CONTRACTOR’s Performance Bond No. INSERT BOND NO., dated INSERT DATE OF PERFORMANCE BOND, a true and correct copy of which is attached hereto as Exhibit “E”;
- f) Plans and specifications attached hereto as Exhibit “F”;
- g) Future supplement agreements and contract change orders approved by CITY.

**2. THE WORK:**

The Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, transportation, and material necessary to perform and complete in a good and workmanlike manner, the **CITYWIDE CURB ADDRESS PAINTING CIP 096** "Project" as called for, and in the manner designated in, and in strict conformity with, the Contract Documents. It is understood and agreed that the tools, equipment, apparatus, facilities, labor, transportation, and material shall be furnished and the work performed and completed as required in the Drawings and Specifications under the sole direction and control of the Contractor, and subject to inspection and approval of the City, or its representatives.

**3. CONTRACT PRICE:**

The City agrees to pay, and the Contractor agrees to accept, in full payment for the work above agreed to be done, the sum of [WRITTEN NUMBER] [(NUMBER)] for the Project subject to additions and deductions as provided in the Contract Documents.

**4. COMPLETION DATE:**

The Project shall be commenced on the date specified in the Notice to Proceed. The total project will be completed within **fifty (50) working days**, as defined in the General Conditions, after the date stated in the Notice to Proceed. The term "City business day" is defined to mean those days of the week in which the City of El Monte is open for business and excludes Saturday, Sunday, Friday and any City-observed holiday and the terms "work day" or "working day" mean any day of the week excluding Saturday, Sunday or any federal holiday.

**5. NOTICE AND SERVICE THEREOF:**

Any notice from one party to the other under the Contract shall be in writing and shall be dated and signed by the party giving such notice or by a duly authorized representative of such party. Any such notice shall not be effective for any purpose whatsoever unless served in the following manner, namely:

(a) If the notice is given to the City, by personal delivery thereof to the City Engineer, or by depositing the same in the United States mail, enclosed in a sealed envelope, postage prepaid, and certified; addressed to the City at:

City of El Monte  
Public Works Department

El Monte City Hall – West, 2<sup>nd</sup> Floor  
11333 Valley Boulevard  
El Monte, CA 91731

With a copy to:  
Luis H. Osuna  
El Monte City Hall – West, 2<sup>nd</sup> Floor  
11333 Valley Boulevard

El Monte, CA 91731

(b) If the notice is given to the Contractor, by personal delivery thereof to said Contractor or to its duly authorized representative at the site of the project, or by depositing the same in the United States mail, enclosed in a sealed envelope, postage prepaid, and certified; addressed to the Contractor at:

Business  
Attention:  
Street Address  
City, State, Zip Code

(c) If the notice is given to the surety or any other person, by personal delivery to such surety or other person, or by depositing the same in the United States mail, enclosed in a sealed envelope, addressed to such surety or other person, as the case may be, at the address of such surety or person last communicated by it to the party giving the notice, postage prepaid and certified.

**6. LIQUIDATED DAMAGES:**

Liquidated damages as provided for in Section 6.08 of the General Conditions of the Contract shall be in the sum of **Six Hundred Dollars (\$600.00)** for each and every day as defined therein for each different scope of work as defined by the Base Bid and each change order except as otherwise specified in the General Conditions.

**7. PREVAILING WAGE:**

Copies of the prevailing rate of per diem wages as determined by the Director of the Department of Industrial Relations in accordance with Labor Code section 1773 are on file at the City, and copies are available for inspection at that office to any interested party on request. Bidders shall be responsible for verifying with the Director of the Department of Industrial Relations that all such copies of the prevailing rate provided by the City are current and accurate. The requirement to pay the wage rate so specified is further detailed in the General Conditions. Copies of the prevailing rate of per diem wages may also be obtained from the Department of Industrial Relations, P.O. Box 420603, San Francisco, CA 94142-0603, Attn: Chief, Division of Labor Statistics and Research or online at: <http://www.dir.ca.gov/oprl/DPreWageDetermination.htm>.

**8. METHOD OF PAYMENT:**

(a) CITY will pay CONTRACTOR ninety-five percent (95%) of the amount of each progress estimate within sixty (60) CITY business days after receipt of an undisputed and properly submitted progress estimate from the CONTRACTOR, unless the CITY has made a finding pre-bid pursuant to Public Contract Code section 7201(b)(4) justifying a larger retention. If the CITY fails to pay an undisputed progress estimate within the allotted sixty (60) CITY business days, CITY shall pay interest to the CONTRACTOR equivalent to the legal rate set forth in subdivision (a) of section 685.010 of the Code of Civil Procedure. Five percent (5%) of the amount of each estimate shall be retained by the City until final completion and acceptance of all work under the Contract.

- (b) Pursuant to section 20104.50 of the Public Contract Code, if CITY fails to make any progress payment within thirty (30) days after the receipt of an undisputed and properly submitted payment request from CONTRACTOR, CITY shall pay interest to CONTRACTOR equivalent to the legal rate set forth in section 685.010(a) of the Code of Civil Procedure.
- (c) CONTRACTOR must submit "Conditional Waiver and Release Upon Payment" in the form prescribed by Section 3262 of the Civil Code from all subcontractors and persons supplying labor or materials to Contractor covered by the payment requested.
- (d) CONTRACTOR must submit all required Davis-Bacon and Related Acts ("DBRA") documentation, certified, and approved pursuant to Federal Labor Standards Provisions HUD Form-4010.

## **9. CONTRACTOR REGISTRATION**

By the execution of this Contract, Contractor hereby certifies that it is registered with the California Department of Industrial Relations as required pursuant to Labor Code section 1725.5 (contractor registration).

IN WITNESS WHEREOF, four (4) identical counterparts of this Contract, each of which shall for all purposes be deemed an original, have been duly executed by the above-named parties, on the date noted on the first page of this Contract.

---

Date Contractor

---

Date Alma K. Martinez, City Manager

Approved as to form:

---

Richard Padilla, Assistant City Atty.

## PERFORMANCE BOND

The CITY OF EL MONTE, hereinafter "City," entered into a Contract dated \_\_\_\_\_, 20\_\_ with \_\_\_\_\_ hereinafter Contractor," for the work described as follows:

### **Citywide Curb Address Painting CIP 096**

WHEREAS, said Contractor is required under terms of said Contract to furnish a bond for the faithful performance of said Contract; and

WHEREAS, the Contract is by reference made a part hereof.

NOW, THEREFORE, we, \_\_\_\_\_, the undersigned Contractor, as Principal, and \_\_\_\_\_ [corporate surety] \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of [WRITTEN NUMBER] [(NUMBER)], lawful money of the United States, said sum being not less than one hundred percent (100%) of the total Contract amount, for the payment of which sum be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT, if the above-bounded Contractor, its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and perform the covenants, conditions, and agreements in said Contract and any alterations thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officers and agents, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

As a condition precedent to the satisfactory completion of said Contract, the above obligation in said amount shall hold good for a period of one (1) year after the completion and acceptance of said work, during which time if the above-bounded Contractor, its heirs, executors, administrators, successors or assigns shall fail to make full, complete, and satisfactory repair and replacements or totally protect the City from loss or damage made evident during said period of one (1) year from the date of acceptance of said work, and resulting from or caused by defective materials or faulty workmanship in the prosecution of the work done, the above obligation in said sum shall remain in full force and effect. However, anything in this paragraph to the contrary notwithstanding, the obligation of the Surety hereunder shall continue so long as any obligation of the Contractor remains.

And the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder or the specifications accompanying the same shall, in any way, affect its obligations on this bond and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of the Contract or to the work or the specifications. Said Surety hereby waives the provisions of Sections 2819 and 2845 of *Citywide Curb Address Painting, CIP 096* Page 39

the Civil Code of the State of California.

In the event suit is brought upon this bond by the City and judgment is recovered, the Surety shall pay all costs incurred by the City in such suit, including reasonable attorneys' fees to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this \_\_\_\_\_  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Contractor as Principal)

(Seal) By

(Seal) By

NOTE: If Contractor is a Partnership, all parties must execute the Bond.

IMPORTANT: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in California.

## PAYMENT BOND

The CITY OF EL MONTE, hereinafter "City," has awarded to \_\_\_\_\_, hereinafter "Contractor," a Contract for the work described as follows:

### Citywide Curb Address Painting CIP 096

WHEREAS, the Contractor is required by the Contract and by the provisions of Third Division, Part 4, Title 15, Chapter 7 of the Civil Code to furnish a bond in connection with the Contract, as hereinafter set forth.

NOW, THEREFORE, we, \_\_\_\_\_, the undersigned Contractor, as Principal, and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_ duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the \_\_\_\_\_ in the sum of [WRITTEN NUMBER] [(NUMBER)], said sum being not less than one hundred (100) percent of the total Contract amount payable by the City, under the terms of the Contract, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT, if the Contractor, its heirs, executors, administrators, successors, and assigns or subcontractors shall fail to pay for any materials, provisions, provender or other supplies or teams, implements or machinery used in, upon, for or about the performance of the work contracted to be done, or shall fail to pay for any work or labor thereon of any kind, or shall fail to pay any persons named in Civil Code section 9100, or shall fail to pay for amounts due under the Unemployment Insurance Code with respect to such work or labor thereon of any kind, or shall fail to pay for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work or labor, and provided that the claimant shall have complied with the provisions of that code, the Surety or Sureties hereon will pay for the same in an amount not exceeding the sum specified in the Contract; otherwise, the above obligation shall be void. In case suit is brought upon this bond, the Surety will pay reasonable attorneys' fees to the prevailing party to be fixed by the court.

This bond shall insure to the benefit of any and all persons, companies and corporations entitled to file claims under Section 9100 of the Civil Code, so as to give a right of action to them or to their assigns in any suit brought upon this bond.

It is further stipulated that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration, or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement described above or pertaining or relating to the furnishing of labor, materials, or equipment therefor, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement described above, nor by any rescission or attempted rescission of the Contract, agreement, or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor

by any fraud practiced by any person other than the claimant seeking to recover on the bond, and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the City and original contractor or on the party of the obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Sections 8400 and 8402 of the California Civil Code and has not been paid the full amount of its claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration, or modification.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Contractor as Principal)

(Seal) By \_\_\_\_\_

(Seal) By \_\_\_\_\_

NOTE: If Contractor is a Partnership, all partners should execute Bond.

IMPORTANT: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in California.

**CONTRACTOR'S CERTIFICATE REGARDING WORKER'S COMPENSATION**

TO: Luis H. Osuna, City Engineer  
City of El Monte  
Public Works Department  
El Monte City Hall – West, 2<sup>nd</sup> Floor  
El Monte, CA 91731

I am aware of the provisions of Section 3700 of the Labor Code of the State of California which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

\_\_\_\_\_  
(Contractor)

By \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
\_\_\_\_\_

## **INSURANCE REQUIREMENTS FOR CONTRACTORS**

Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors.

### **Minimum Scope of Insurance**

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Builder's Risk insurance as required (reference Section 5.24, herein).

### **Minimum Limits of Insurance**

Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$2,000,000 per accident for bodily injury or disease.

### **Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City and City's elected and appointed officials, officers, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

### **Other Insurance Provisions**

The automobile liability and general liability policies are to contain, or be endorsed to contain, the following provisions:

1. City and City's elected and appointed officials, officers, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.

2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects City and City's elected and appointed officials, officers, employees, and volunteers. Any insurance or self-insurance maintained by City and City's elected and appointed officials, officers, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Each insurance policy required by the clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the City.

**Acceptability for Insurers**

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

**Verification of Coverage**

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those forms or policies are approved by the City and amended to conform to the City's requirements. All certificates and endorsements are to be received and approved by the City before work commences. City reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

**Subcontractors**

Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

# GENERAL LIABILITY SPECIAL ENDORSEMENT

SUBMIT IN DUPLICATE							
<p><b>GENERAL LIABILITY SPECIAL ENDORSEMENT</b>  <b>FOR THE CITY OF EL MONTE (the "Entity")</b></p> <p>PRODUCER _____</p> <p>Telephone _____</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; font-size: x-small;">ENDORSEMENT NO: _____</td> <td style="width: 50%; font-size: x-small;">ISSUE DATE: _____</td> </tr> </table> <p><b>POLICY INFORMATION:</b>            Insurance Company: _____            Policy No.: _____            Policy Period : (from) _____ (to) _____            LOSS ADJUSTMENT EXPENSE <input type="checkbox"/> Included in Limits  <input type="checkbox"/> In Addition to Limits</p> <p><input type="checkbox"/> Deductible <input type="checkbox"/> Self-Insured Retention (check which) of \$ _____            with an Aggregate of \$ _____ applies to _____            coverage. <input type="checkbox"/> Per Occurrence <input type="checkbox"/> Per Claim</p>	ENDORSEMENT NO: _____	ISSUE DATE: _____				
ENDORSEMENT NO: _____	ISSUE DATE: _____						
<p>NAMED INSURED _____</p>	<p><b>APPLICABILITY.</b> This insurance pertains to the operations and/or tenancy of the named insured under all written agreements and permits in force with the Entity unless checked here <input type="checkbox"/> in which case only the following specific agreements and permits with the Entity are covered:            ENTITY AGREEMENTS/PERMITS: _____</p>						
<p><b>TYPE OF INSURANCE</b></p> <p><input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> Claims Made  <input type="checkbox"/> COMPREHENSIVE GENERAL LIABILITY <input type="checkbox"/> Retroactive Date  <input type="checkbox"/> OWNERS &amp; CONTRACTORS PROTECTIVE <input type="checkbox"/> Occurrence</p>	<p><b>OTHER PROVISIONS</b></p>						
<p><b>COVERAGES</b></p> <p><input type="checkbox"/> GENERAL  <input type="checkbox"/> PRODUCTS COMPLETED OPERATIONS  <input type="checkbox"/> PERSONAL &amp; ADVERTISING INJURY  <input type="checkbox"/> FIRE DAMAGE</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center; font-size: x-small;">LIABILITY LIMIT IN THOUSANDS</th> </tr> <tr> <th style="width: 50%; font-size: x-small;">EACH OCCURRENCE</th> <th style="width: 50%; font-size: x-small;">AGGREGATE</th> </tr> <tr> <td style="height: 50px;"> </td> <td style="height: 50px;"> </td> </tr> </table> <p><b>CLAIMS:</b> Underwriter's representative for claims pursuant to this insurance</p> <p>Name: _____            Address _____            Telephone ( ) _____</p>	LIABILITY LIMIT IN THOUSANDS		EACH OCCURRENCE	AGGREGATE		
LIABILITY LIMIT IN THOUSANDS							
EACH OCCURRENCE	AGGREGATE						
<p>In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows:</p> <ol style="list-style-type: none"> <li>1. <b>INSURED.</b> The Entity, its elected or appointed officers, agents, volunteers and employees are included as additional insured with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.</li> <li>2. <b>CONTRIBUTION NOT REQUIRED.</b> As respects: (a) work performed by the Named Insured for or on behalf of the Entity; or (b) products sold by the Named Insured to the Entity; or (c) premises leased by the Named Insured from the Entity, the insurance afforded by this policy shall be primary insurance as respects the Entity, its elected or appointed officers, officials, employees or volunteers; or stand in an unbroken chain of coverage excess of the Named Insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the Entity, its elected or appointed officers, officials, employees or volunteers shall be in excess of this insurance and shall not contribute with it.</li> <li>3. <b>SEVERABILITY OF INTEREST.</b> This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.</li> <li>4. <b>CANCELLATION NOTICE.</b> With respect to the interests of the Entity, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the Entity.</li> <li>5. <b>PROVISIONS REGARDING THE INSURED'S DUTIES.</b> Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the Entity, its elected or appointed officers, officials employees or volunteers.</li> <li>6. <b>SCOPE OF COVERAGE.</b> This policy, if primary, affords coverage at least as broad as:               <ol style="list-style-type: none"> <li>(1) Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG 0001; or</li> <li>(2) If excess, affords coverage which is at least as broad as the primary insurance form CG 0001.</li> </ol> </li> </ol> <p>Except as stated above nothing herein shall be held to waive, alter or extend any of the limits conditions, agreements or exclusions of the policy to which this endorsement is attached.</p>							
<p><b>ENDORSEMENT HOLDER</b></p> <p>ENTITY            City of El Monte            11333 Valley Boulevard            El Monte, CA 91731            Attn: _____</p>							
<p style="text-align: center;"><b>AUTHORIZED REPRESENTATIVE</b></p> <p style="text-align: center;"><input type="checkbox"/> Broker/Agent <input type="checkbox"/> Underwriter <input type="checkbox"/> _____</p> <p>I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.</p> <p>Signature _____            (ORIGINAL SIGNATURE REQUIRED)            Telephone: ( ) _____ Date Signed _____</p>							

# AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT

SUBMIT IN DUPLICATE			
<b>AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT</b> <b>FOR THE CITY OF EL MONTE (the "Entity")</b>			
PRODUCER   Telephone _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">ENDORSEMENT NO:</td> <td style="width: 50%; padding: 2px;">ISSUE DATE:</td> </tr> </table>	ENDORSEMENT NO:	ISSUE DATE:
ENDORSEMENT NO:	ISSUE DATE:		
	<b>POLICY INFORMATION:</b> Insurance Company: Policy No.: Policy Period : (from) _____ (to) _____ LOSS ADJUSTMENT EXPENSE <input type="checkbox"/> Included in Limits <input type="checkbox"/> In Addition to Limits <input type="checkbox"/> Deductible <input type="checkbox"/> Self-Insured Retention (check which) of \$ _____ with an Aggregate of \$ _____ applies to _____ coverage. <input type="checkbox"/> Per Occurrence <input type="checkbox"/> Per Claim		
NAMED INSURED	<b>APPLICABILITY.</b> This insurance pertains to the operations and/or tenancy of the named insured under all written agreements and permits in force with the Entity unless checked here <input type="checkbox"/> in which case only the following specific agreements and permits with the Entity are covered: ENTITY AGREEMENTS/PERMITS:		
<b>TYPE OF INSURANCE</b> <input type="checkbox"/> COMMERCIAL AUTO POLICY <input type="checkbox"/> BUSINESS AUTO POLICY <input type="checkbox"/> OTHER	<b>OTHER PROVISIONS</b>		
<b>LIMIT OF LIABILITY</b> \$ _____ per accident, for bodily injury and property damage	<b>CLAIMS:</b> Underwriter's representative for claims pursuant to this insurance Name: _____ Address: _____ Telephone: _____ ( ) _____		
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows:			
<ol style="list-style-type: none"> <li>1. <b>INSURED.</b> The Entity, its elected or appointed officers, agents, volunteers and employees are included as additional insured with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.</li> <li>2. <b>CANCELLATION NOTICE.</b> With respect to the interests of the Entity, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the Entity.</li> <li>3. <b>PROVISION REGARDING THE INSURED'S DUTIES.</b> Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the Entity, its elected or appointed officers, officials, employees or volunteers.</li> <li>4. <b>SCOPE OF COVERAGE.</b> This policy, if primary, affords coverage at least as broad as:                         <ol style="list-style-type: none"> <li>(1) If excess, affords coverage which is at least as broad as the primary insurance form CG 0001.</li> </ol> </li> </ol>			
Except as stated above nothing herein shall be held to waive, alter or extend any of the limits conditions, agreements or exclusions of the policy to which this endorsement is attached.			
<b>ENDORSEMENT HOLDER</b>			
ENTITY City of El Monte 11333 Valley Boulevard El Monte, CA 91731 Attn: _____	AUTHORIZED REPRESENTATIVE <input type="checkbox"/> Broker/Agent <input type="checkbox"/> Underwriter <input type="checkbox"/> _____ I, _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement. Signature _____ Telephone: ( ) _____ (ORIGINAL SIGNATURE REQUIRED) Date Signed _____		

# WORKERS COMPENSATION AND EMPLOYERS LIABILITY SPECIAL ENDORSEMENT

SUBMIT IN DUPLICATE			
<b>WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY SPECIAL ENDORSEMENT</b> <b>FOR THE CITY OF EL MONTE (the "Entity")</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">ENDORSEMENT NO:</td> <td style="width: 50%; padding: 2px;">ISSUE DATE:</td> </tr> </table>	ENDORSEMENT NO:	ISSUE DATE:
ENDORSEMENT NO:	ISSUE DATE:		
<b>PRODUCER</b>  Telephone _____	<b>POLICY INFORMATION:</b> Insurance Company: _____  Policy No.: _____  Policy Period : (from) _____ (to) _____		
<b>NAMED INSURED</b>	<b>OTHER PROVISIONS</b>		
<b>CLAIMS:</b> Underwriter's representative for claims pursuant to this insurance Name: _____ Address: _____ Telephone(_____) _____	<b>EMPLOYERS LIABILITY LIMITS</b> \$ _____ (Each Accident) \$ _____ (Disease -Policy Limit) \$ _____ (Disease - Each Employee)		
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows: 1. <b>CANCELLATION NOTICE.</b> This insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the Entity. 2. <b>WAIVER OF SUBROGATION.</b> The Insurance Company agrees to waive all rights of subrogation against the Entity, its elected or appointed officials, agents and employees for losses paid under the terms of this policy which arise from the work performed by the Named Insured for the Entity. Except as stated above nothing herein shall be held to waive, alter or extend any of the limits conditions, agreements or exclusions of the policy to which this endorsement is attached.			
<b>ENDORSEMENT HOLDER</b>			
<b>ENTITY</b>  City of El Monte 11333 Valley Boulevard El Monte, CA 91731 Attn: _____	<b>AUTHORIZED REPRESENTATIVE</b> <input type="checkbox"/> Broker/Agent <input type="checkbox"/> Underwriter <input type="checkbox"/> _____ I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement. Signature _____ (ORIGINAL SIGNATURE REQUIRED)  Telephone: ( _____ ) _____ Date Signed _____		

# CERTIFICATE OF INSURANCE

<b>CERTIFICATE OF INSURANCE</b> <b>FOR THE CITY OF EL MONTE (the "Entity")</b>				<b>ISSUE</b> (MM/DD/YY)	<b>DATE</b>																		
<b>PRODUCER</b>  		THIS CERTIFICATE OF INSURANCE IS NOT AN INSURANCE POLICY AND DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.																					
<b>INSURED</b>  		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="text-align: center;"><b>COMPANIES</b></td> <td style="text-align: center;"><b>BEST'S RATING</b></td> </tr> <tr> <td>COMPANY LETTER <b>A</b></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>COMPANY LETTER <b>B</b></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>COMPANY LETTER <b>C</b></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>COMPANY LETTER <b>D</b></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>COMPANY LETTER <b>E</b></td> <td>_____</td> <td>_____</td> </tr> </table>			<b>COMPANIES</b>	<b>BEST'S RATING</b>	COMPANY LETTER <b>A</b>	_____	_____	COMPANY LETTER <b>B</b>	_____	_____	COMPANY LETTER <b>C</b>	_____	_____	COMPANY LETTER <b>D</b>	_____	_____	COMPANY LETTER <b>E</b>	_____	_____		
	<b>COMPANIES</b>	<b>BEST'S RATING</b>																					
COMPANY LETTER <b>A</b>	_____	_____																					
COMPANY LETTER <b>B</b>	_____	_____																					
COMPANY LETTER <b>C</b>	_____	_____																					
COMPANY LETTER <b>D</b>	_____	_____																					
COMPANY LETTER <b>E</b>	_____	_____																					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED TO MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.																							
CO LET	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	ALL LIMITS IN THOUSANDS																		
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT. <input type="checkbox"/> OTHER _____				GENERAL AGGREGATE	\$ _____																	
					PRODUCTS-COMPIOPS AGGREGATE	\$ _____																	
					PERSONAL & ADVERTISING INJURY	\$ _____																	
					EACH OCCURRENCE	\$ _____																	
					FIRE DAMAGE (any one fire)	\$ _____																	
					MEDICAL EXPENSE (Any on person)	\$ _____																	
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> GARAGE LIABILITY				COMBINED																		
					SINGLE LIMIT	\$ _____																	
					BODILY INJURY (PER PERSON)	\$ _____																	
					BODILY INJURY (PER ACCIDENT)	\$ _____																	
					PROPERTY DAMAGE	\$ _____																	
	<b>EXCESS LIABILITY</b> <input type="checkbox"/> UMBRELLA <input type="checkbox"/> OTHER THAN UMBRELLA FORM <input type="checkbox"/> WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY				EACH OCCURRENCE	\$ _____																	
					AGGREGATE	\$ _____																	
					STATUTORY	\$ _____																	
					EACH ACCIDENT	\$ _____																	
					DISEASE - POLICY LIMIT	\$ _____																	
					DISEASE - EACH EMPLOYEE	\$ _____																	
	<b>PROPERTY INSURANCE</b> <input type="checkbox"/> COURSE OF CONSTRUCTION				AMOUNT OF INSURANCE	\$ _____																	
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS <b>PARKSIDE PEDESTRIAN ROUTE IMPROVEMENTS - PHASE 2</b>																							
<b>THE FOLLOWING PROVISIONS APPLY:</b> 1. None of the above-described policies will be canceled until 30 days' written notice has been given to the Entity at the address indicated below. 2. The Entity, its officials, officers, employees and volunteers are added as insured on all liability insurance policies listed above. 3. It is agreed that any insurance or self-insurance maintained by the Entity will apply in excess of and not contribute with, the insurance described above. 4. The Entity is named as loss payee on the property insurance policies described above, if any. 5. All rights of subrogation under the property insurance policy listed above have been waived against the Entity. 6. The workers' compensation insurer named above, if any, agrees to waive all rights of subrogation against the Entity for injuries to employees of the insured resulting from work for the Entity or use of the Entity's premises or facilities.																							
<b>CERTIFICATE INSURED</b> (ENTITY) City of El Monte 11333 Valley Boulevard El Monte, CA 91731 Attn: _____		<b>HOLDER/ADDITIONAL AUTHORIZED REPRESENTATIVE</b> SIGNATURE _____ TITLE _____ PHONE NO. _____																					

**THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.**

Insurer:  
Policy No.:  
Endorsement:

**ADDITIONAL INSURED**

**OWNERS, LESSEES OR CONTRACTORS (FORM B)**

**THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

**SCHEDULE**

Name of Organization

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**WHO IS AN INSURED** (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you.

Modifications to ISO form CG 20 10 11 85:

1. The insured scheduled above includes the Insured's officers, officials, employees, and volunteers.
2. This insurance shall be primary as respects the insured shown in the schedule above, or if excess, shall stand in an unbroken chain of coverage excess of the Named Insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the Insured scheduled above shall be in excess of this insurance and shall not be called upon to contribute with it.
3. The insurance afforded by this policy shall not be canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Entity.

\_\_\_\_\_  
Signature-Authorized Representative

\_\_\_\_\_  
Address

# **PART 3: GENERAL CONDITIONS**

## PART 3: GENERAL CONDITIONS

### SECTION 1

#### DEFINITIONS AND TERMS

##### 1.01. GENERAL

Wherever the following abbreviations and terms, or pronouns in place of them, are used in these Conditions and other Contract Documents of which these Conditions are a part, the intent and meaning shall be interpreted as provided below.

##### 1.02. ABBREVIATIONS

The following abbreviations may be used in the Contract Documents:

AASHTO	American Association of State Highway/Transportation Officials
ASTM	American Society for Testing and Materials
OSHA	Occupational Safety and Health Act of 1970
AAN	American Association of Nurserymen
ACI	American Concrete Institute
AGCA	Associated General Contractors of America
APWA	American Public Works Association
ASME	American Society of Mechanical Engineers
CRSI	Concrete Reinforcing Institute
CSI	Construction Specifications Institute
SSPWC	Standard Specifications for Public Works Construction
SSS	State of California Standard Specifications
SSP	State of California Standard Plans
NEC	National Electrical Code

##### 1.03. Standard Specifications

The 2015 edition of “Standard Specifications for Public Works Construction”, including the 2016 Supplement (“Standard Specifications”), as amended by the Contract Documents, is incorporated into the Contract Documents by this reference. The Work described herein shall be done in accordance with the provisions of the Standard Specifications, as amended by the Contract Documents.

##### 1.04. DEFINITIONS

The intent and meaning of the following, wherever they appear in the Contract Documents, shall be interpreted as follows:

**Acceptance** - The formal acceptance by the City Engineer of the entire Contract, which has been completed in all respects in accordance with the Specifications and any, approved modifications.

**Addenda** - Any written change, clarification or supplement to documents issued for bidding, issued by the City or its Engineer prior to bid.

**As Approved** - The words “as approved”, unless otherwise qualified, shall be understood to be followed by the words “by the City Engineer”.

**As Shown, and As Indicated** - The words “as shown” and “as indicated” shall be understood to be followed by the words “on the Plans”.

**Award** - The decision of the City Council to accept the proposal of the lowest responsible Bidder for the Work, subject to the execution and approval of a satisfactory contract therefore and bond to secure the performance thereof and to such other conditions as may be specified or required by law.

**Bid** - The offer of the Bidder for the Work when made out and submitted on the prescribed bid form, properly signed and guaranteed. A Bid is also known as a Proposal.

**Bid Security** - The cash, cashier’s check, certified check, or Bidder’s bond accompanying the bid submitted by the Bidder, as a guarantee that the Bidder will enter into a Contract with the City for the performance of Work herein described.

**Bidder** - Any individual, firm, partnership or corporation submitting a bid for the Work contemplated, and acting directly or through a duly authorized representative.

**Bureau** - United States Bureau of Reclamation.

**Calendar Day** - Each day shown on the calendar.

**Change Order** - Written order issued by the City Engineer to the Contractor covering changes in the Contract and establishing the bases of compensation and time adjustments for work affected by the changes.

**City** – The City of El Monte, also referred to as the Owner.

**City business day** - Those days of the week in which the City of El Monte is open for business, excluding Saturday, Sunday, Friday and any City-observed holiday.

**City Council** – The City Council of the City of El Monte the governing legislative body of the City of El Monte, California, a municipal corporation.

**Claim** - A separate demand by the contractor for (i) a time extension, (ii) payment of money or damages arising from work done by or on behalf of the contractor pursuant to the contract for a public work and payment of which is not otherwise expressly provided for or the claimant is not otherwise entitled to, or (iii) an amount the payment of which is disputed by the City.

**Contract** - The written agreement covering the performance of the work and the furnishing of labor, materials, tools and equipment in the construction of the Work. The

Contract shall include all Contract Documents and supplemental agreements amending or extending the work contemplated which may be required to complete the Work in a substantial and acceptable manner. Supplemental agreements are written agreements covering alterations, amendments, or extensions to the contract and include addenda and change orders.

**Contract Documents** - Contract Documents is the collective term for all of the following documents and any other document incorporated therein by reference: Invitation to Bid, Accepted Bid, Designation of Subcontractors, Construction Contract, Payment Bond to Accompany Contract, Performance Bond to Accompany Contract, General Conditions, Supplementary and Special Conditions, (if any), Drawings (and Specifications), Addenda, Change Orders, Contractor's Certification Regarding Workers' Compensation.

**Contract Provisions** – Additions, revisions, special directions, and requirements peculiar to a project and not otherwise thoroughly set forth in General and/or Specifications.

**Contractor** - The person or persons, firm, partnership or corporation or other entity who has entered into the Contract with the City to perform the Work.

**County** – County of Los Angeles, California.

**Date of Completion** - Date of filing of the Notice of Completion with the Registrar-Recorder/County Clerk for the County of Los Angeles (hereinafter, the "Los Angeles County Clerk").

**Date of Execution of the Contract** - The date on which the Contract is signed by the City's authorized representative.

**Datum** - The Figures given in the Specifications or upon the drawings after the word "Elevation" or an abbreviation of it, shall mean U.S.G.S. datum, unless otherwise noted.

**Days** - Unless otherwise designated, days as used in the Contract Documents shall mean calendar days.

**Elevation** - The figures given on the Plans or in the other Contract Documents after the word "elevation" or abbreviation of it shall mean the distance in feet above the standard datum used by the City.

**Engineer** - The City Engineer, or the person designated by the City as its engineering representative during the course of construction, acting either directly or through properly authorized agents, such agents acting within the scope of the particular duties delegated to them.

**Extra Work** - Work other than that required either expressly or implied by the Contract in its executed form.

**Inspector** – An authorized representative of the City, assigned by the City to make inspections of Work performed by or materials supplied by the Contractor.

**Notice of Completion** – NOC is the recorded project completion document filed with the Los Angeles County Clerk.

**Notice to Proceed or Notice to Proceed with Construction** – A written notice issued by the City to the Contractor that authorizes the Contractor to perform the Work.

**Or Equal** - The term “or equal” shall be understood to indicate that the “equal” product be the equivalent or better than the product named in function, performance, reliability, quality, and general configuration. Determination of equality in reference to the project design requirements will be made by the City Engineer.

**Plans or Specification Drawings** - The term “Plans” or “Specification Drawings” refers to the official plans, profiles, cross sections, elevations, details, and other working drawings and supplementary drawings, or reproductions thereof, signed by the City Engineer, which show the location, character, dimensions, and details of the work to be performed. Plans may either be bound in the same book as the balance of the Contract Documents or bound in separate sets. Regardless of the method of binding, Plans shall be part of the Contract Documents.

**Plant** - All physical, resources, facilities, machinery, equipment, staging, tools, work and storage space other than provided by the Contract, together with subsidiary essentials and necessary maintenance for proper construction and acceptable completion of the project.

**Project** - The entire Work to be completed under the Contract.

**Project Manager** - The person designated by the City as its project management representative during the course of construction, acting either directly or through properly authorized agents, such agents acting within the scope of the particular duties delegated to them. The Project Manager will be the City Engineer unless the City designates a separate Project Manager. When a Project Manager is used for a project, the Project Manager has full authority to act as the City Engineer unless the designation specifically states otherwise.

**Punch List** – A list of items of Work to be completed or corrected by the Contractor in order to complete the Work as specified in the Contract Documents.

**Shop Drawings** – All drawings, diagrams, illustrations, brochures, schedules and other data which are prepared by the Contractor, a Subcontractor, manufacturer, supplier, or distributor, which illustrate how specific portions of the Work shall be fabricated or installed.

**Site** - The area upon or in which the Contractor’s operations are carried on and such other areas adjacent thereto as may be designated by the City Engineer.

**Specifications** - The term “specifications” refers to the terms, provisions, and requirements contained herein. Where reference specifications, such as those of “ASTM”,

“AASHTO”, “SSPWC” etc. have been referred to, the applicable portions of such standard specifications shall become a part of these Contract Documents.

**State** - State of California.

**Subcontractor** - The term “Subcontractor”, as employed herein, includes only those having a direct contract with the Contractor and it includes one who furnishes material worked to a special design according to the plans or specifications of this work, but does not include one who merely furnishes material not so worked and would be considered a supplier only.

**Submittal** – Any drawing, calculation, specification, product data, samples, manuals, requests for substitutes, spare parts, photographs, survey data, traffic control plans, record drawings, Bonds or similar items required to be submitted to the City under the terms of the Contract.

**Time Limits** - All time limits stated in the Contract Documents are of the essence of the Contract.

**Work** - All the work specified, indicated, shown or contemplated in the Contract Documents to construct the improvements, including all alterations, amendments or extensions thereto made by Change Order or other written orders of the City Engineer.

**Working Days** – A Working day is defined as any day, except Saturdays, Sundays and any federal holiday,

**Work Directive** – A unilateral written order issued by the City directing the Contractor to continue performance of the Work or a disputed item of Work pending resolution of a claim or dispute concerning the scope of Work.

**Working Drawings** – Drawings furnished by the Contractor showing the layout and details of temporary construction procedures and methods of construction, and data for construction equipment which are to be employed in the construction of the permanent facility (e.g., form drawings, erection drawings, load test pile procedures, pile hammer data, etc.).

**Written Notice** - “Written Notice” shall be deemed to have been duly served when delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by certified U.S. mail to the last business address known to the party who gives the notice as specified in the Contract.

Whenever in the Specifications or upon the drawings the words "directed", "required", "permitted", "ordered", "designated", "prescribed", or words of like import are used, it shall be understood that the direction, requirement, permission, order, designation or prescription of the City Engineer is intended, and similarly the words "approved", "acceptable", "satisfactory", or words of like import, shall mean approved or acceptable to, or satisfactory to the City Engineer, unless otherwise expressly stated.

## SECTION 2

### SCOPE OF WORK

#### 2.01. INTENT OF CONTRACT DOCUMENTS

The intent of the Contract Documents is to prescribe the details for the construction and completion of the Work, which the Contractor undertakes to perform in accordance with the terms of the Contract.

Where the Specifications and Plans describe portions of the Work in general terms, but not in complete detail, it is understood that only the best general practice is to prevail and that only materials and workmanship of the first quality are to be used. Unless otherwise specified, the Contractor shall furnish all labor, materials, tools, equipment and incidentals and do all the Work involved in performing the Contract in a satisfactory and workmanlike manner.

The technical provisions are presented in sections for convenience. However, this presentation does not necessarily delineate trades or limits of responsibility. All sections of the Specifications and Plans are interdependent and applicable to the Project as a whole.

The Contract Documents are complementary, and what is called for in any one shall be as binding as if called for in all. Anything shown on the Drawings and not mentioned in the Specifications or mentioned in the Specifications and not shown on the Drawings shall have the same effect as if shown or mentioned respectively in both. Any work shown on one Drawing shall be construed to be shown in all Drawings and the Contractor will coordinate the Work and the Drawings.

If any portion of the Contract Documents shall be in conflict with any other portion, the various documents comprising the Contract Documents shall govern in the following order of precedence: Change Orders; Addenda; Shop Drawings, Drawings, Supplementary and Special Conditions; Designation of Subcontractors; Construction Contract; General Conditions; Payment Bond to Accompany Contract; Performance Bond to Accompany Contract; and Contractor's Certification Regarding Workers' Compensation.

Detail Drawings take precedence over General Drawings. As between schedules and other information given on Drawings, the Schedules shall govern. If an item is shown on any Drawing and not specifically included in Technical Specifications specific to this project, the Drawing shall govern. Any conflict or inconsistency between or in the drawings shall be submitted to the City Engineer for clarification as soon as the Contractor becomes aware of such inconsistency.

#### 2.02. CONTRACTOR'S UNDERSTANDING

It is understood and agreed that the Contractor has, by careful examination, satisfied itself as to the nature and location of the Work, the conformation of the ground, the character, quality and quantity of the materials to be encountered, the character of equipment and facilities needed preliminary to and during the prosecution of the Work, the general and local conditions, and all other matters which can in any way affect the Work under this Contract. No verbal agreement or conversation with any officer, agent or employee of the City, either before or after the execution of this Contract, shall affect or modify any of the terms or obligations contained herein.

### 2.03. CHANGES IN THE WORK

(a) The City may, at any time, by written order, make changes in the Work as deemed necessary by the City Engineer. Such changes include, but are not limited to:

- (1) In the Specifications or Plans;
- (2) In the sequence, method or manner of performance of the Work;
- (3) In the owner-furnished facilities, equipment, materials, services or site; and
- (4) Directing acceleration of the Work.

(b) If such changes cause an increase or decrease in the Contractor's cost of, or time required for, performance of the Contract, an equitable adjustment will be made and the Contract modified in writing accordingly.

#### (1) Change Orders

A change pursuant to this section will be in the form of a Change Order, which will set forth the work to be done or the method by which the change and cost adjustment, if any, will be determined, and the time of completion of the work.

Upon receipt of a Change Order, the Contractor shall proceed with the ordered work. If ordered in writing by the City Engineer, the Contractor shall proceed with the work so ordered prior to actual receipt of a Change Order. A Change Order executed by the Contractor and approved by the City Engineer is an executed Change Order as that term is used throughout this section.

#### (2) Change Order Protests

A Change Order may be issued to the Contractor at any time. Should the Contractor disagree with any terms or conditions set forth in a Change Order, which he has not executed, he shall submit a written protest to the City Engineer within fifteen (15) days after the receipt of such Change Order. The protest shall state the points of disagreement and, if possible, the quantities and cost involved.

If a written protest is not submitted, payment will be made as set forth in the Change Order. Such payment shall constitute full compensation for all work included therein or required thereby. Such unprotested Change Orders shall be considered as executed Change Orders.

Where the protest concerning a Change Order relates to compensation, the compensation payable for all work specified or required by said Change Order to which such protest relates will be determined in the same manner as provided in Section 2.04 of this section. The Contractor shall keep full and complete records of the cost of such work and shall permit the City Engineer to have such access thereto as may be necessary to assist in the determination of the compensation payable for such work. Where the protest concerning a Change Order relates to the adjustment of time and for completion of the Work, the time to be allowed therefor will be determined as provided in this section.

The consent of the Contractor's sureties shall not be required as to any change or Extra Work, and the liability of the Contractor's Bonds shall be increased or decreased accordingly without notice to the sureties.

#### 2.04. PROCEDURES AND ALLOWABLE COSTS ON CHANGES AND ADDITIONS TO WORK

##### (a) Forms of Payment

If the change in, or addition to, the Work will result in an increase in the contract sum, the City shall have the right to require the performance thereof. The compensation to be paid for any such work shall, in the City's sole discretion, be determined in one or more of the following ways:

- (1) By extension of agreed unit prices, if unit prices are required by the City's bid form and provided with contractor's bid;
- (2) By revision of unit prices;
- (3) By proposal and acceptance of an agreed upon lump sum; and
- (4) On a force account basis.

Until one of the above methods is agreed on, or if the Work is to be paid for on a time and materials basis, the Contractor shall keep full and complete records of the cost of such work in the form and manner prescribed by the City Engineer and shall permit the City Engineer to have access to such records as may be necessary to assist in the determination of the compensation payable for such work.

##### (b) Lump Sum Payment

The City, in its sole and absolute discretion, may request a lump sum

proposal by Contractor to perform the change in, or addition to, the Work performed. Such lump sum proposal shall be submitted by the Contractor within ten (10) days of the City's request therefor. Request for a lump sum proposal by City shall not be deemed an election by City to have the Work performed on a lump sum basis. Costs of preparing the proposal shall not be compensable.

(1) Contents of Lump Sum Proposal

(2) The Contractor's proposal shall be itemized and segregated by labor and materials for the various components of the change (no aggregate labor total will be acceptable). The proposal shall be accompanied by signed proposals of any Subcontractors, which will perform any portion of the change, and of any persons who will furnish materials or equipment for incorporation therein. The proposal shall also include the Contractor's estimate of the time required to perform said changes or additional work.

(3) Computation of Labor Costs

The portion of the proposal relating to labor, whether by the Contractor's forces or the forces of any of its Subcontractors, may include the projected wages of the reasonably anticipated Site labor, including foremen, who will be directly involved in the change in the Work. These projected wages shall not include charges for assistant superintendents, superintendents, office personnel, timekeepers and maintenance mechanics.

Labor costs may also include Contractor's overhead and profit which shall be computed by adding to the labor costs either up to twenty percent (20%) of the projected wages, but not payroll costs, or the labor surcharge set forth in the California Department of Transportation publication entitled Labor Surcharge And Equipment Rental Rates, which is in effect on the date upon which the Work is accomplished and which is a part of the Contract. The method of computing the overhead and profit shall be solely within the discretion of the City.

The labor surcharge, if used, shall constitute full compensation for all payments imposed by State and Federal laws and for all other payments made to, or on behalf of, the workmen, other than actual wages as defined above. No time or charges will be allowed except when the workers are actually engaged in the proper, efficient and diligent performance or completion of the extra work as authorized. Overtime shall not be worked without prior approval of the City Engineer.

(4) Computation of Equipment and Materials Costs

The portion of the proposal relating to materials may include the

reasonably anticipated direct costs to the Contractor or to any of its Subcontractors of materials to be purchased for incorporation in the change in the Work. This portion of the proposal may also include transportation and applicable sales or use taxes. Up to fifteen percent (15%) of these direct costs may be included as overhead and profit for the Contractor or any such Subcontractor (such overhead and profit to include all small tools).

This portion of the proposal may further include the Contractor's and any of its Subcontractors' reasonably anticipated costs for the rental and operation of prime construction and automotive equipment furnished and used in connection with the change in the Work. The equipment rental and operation rates used shall be the latest edition of the Department of Transportation, Division of Construction, Equipment Rental Rates. These costs shall not include charges for listed equipment or major tools with a new cost of five hundred dollars (\$500) or less. No time charges shall be allowed except for equipment actually used for the proper and efficient performance or completion of the authorized change in the Work.

(5) Subcontractors

The lump sum proposal may include up to five percent (5%) of the amount, which the Contractor will pay to any of its Subcontractors for the change in the Work as allowable overhead and profit to the Contractor.

(6) Failure to Submit Lump Sum Proposal

In the event that the Contractor fails to submit its proposal within the designated period, the City Engineer may direct the Contractor to proceed with the change or addition to the Work and the Contractor shall so proceed. The City Engineer shall unilaterally determine the reasonable costs and time to perform the work in question, which determination shall be final and binding upon the Contractor.

(7) Failure to Agree on Lump Sum Amount

In the event that the parties are unable to agree as to the reasonable costs and time to perform the change in or addition to the Work based upon the Contractor's proposal and the City Engineer and City do not elect to have the change in the Work performed on a time and material basis, the City Engineer and City shall make a unilateral determination of the reasonable cost and time to perform the change in the Work, based upon their own estimates, the Contractor's submission or combination thereof. In such instances, a Change Order shall be issued for the amount of costs and time determined by the City Engineer and the City and shall become binding upon the Contractor unless the Contractor submits its protest in writing to the

City within thirty (30) days of the issuance of the Change Order. The City has the right to direct the Contractor in writing to perform the change in the Work, which is the subject of the Change Order. Failure of the parties to reach agreement regarding the costs and time of performing the change in the Work and/or any pending protest shall not relieve the Contractor from performing the change in the Work promptly and expeditiously.

(c) Payment by Unit Prices

If any of the items included in the lump sum proposal are covered by unit prices contained in the contract document, the City may, if it requires the change in the Work to be performed on a lump sum basis, elect to use these unit prices in lieu of the similar items included in the lump sum proposal in which event an appropriate deduction will be made in the lump sum amount prior to the application of any allowed overhead and profit percentages. No overhead and profit shall be applied to any unit prices.

(d) Payment on a Force Account Basis

If the City elects to have the change or addition to the Work performed on a force account basis, the Work shall be performed, whether by the Contractor's forces or the forces of any of its Subcontractors or Sub-subcontractors, and payment shall be made subject to the following provision. The Contractor will be paid the direct costs of the labor, equipment and materials used in performing the force account work determined as hereinafter provided.

- (1) For labor, the Contractor will be paid the cost of labor for the workers (including foremen when authorized by the City Engineer or Project Manager) used in the actual and direct performance of the work. The cost of labor, whether the employer is the Contractor or any or any subcontractor of any tier, shall be actual wages, including basic hourly wage, health and welfare payments and pension payments incurred in performing the force account work, plus any travel and subsistence payments for the workers performing such work and made necessary thereby. To the actual wages shall be added a labor surcharge as set forth in the State Department of Transportation publication entitled "Labor Surcharge and Equipment Rental Rates", as in effect on the date the work is performed. The labor surcharge shall be deemed to encompass the City's entire liability to reimburse the Contractor for workers compensation insurance payments, social security payments, Medicare payments, federal unemployment insurance payments, state unemployment insurance payments and state training taxes, made necessary by the force account work.
- (2) For equipment, the Contractor will be paid for the use of equipment at the rental rates listed for that equipment in the State Department of Transportation publication entitled "Labor Surcharge and Equipment Rental Rates", which is in effect on the date the work is performed, regardless of ownership or any rental agreement entered

into by Contractor for such equipment. The rental rate paid in accord with said publication shall be deemed to include the cost of fuel, oil, lubrication, supplies, small tools, attachments, repairs and maintenance, depreciation, storage and insurance for said equipment. Rental time will not be paid when equipment is inoperable due to breakdowns, repairs or maintenance.

- (3) For materials used in the work, the City will pay for materials furnished by the Contractor and necessarily used in the force account work. Prior to markups as set forth below, the amount paid shall be the price paid by the actual purchaser to the actual supplier plus any necessary actual costs of handling the materials.

Contractor may add twenty percent (20%) to the total labor, fifteen percent (15%) for equipment and material charges as the total overhead and profit to the entity or entities actually performing the force account work. If the entity or entities actually performing the work are Subcontractors or Sub-subcontractors, the Contractor shall be allowed five percent (5%) of the total charge of the performing entity or entities (including mark- up) as Contractor's mark-up. No other mark-ups shall be allowed hereunder.

The Contractor shall submit to the City daily work and material tickets, to include the identification number assigned to the change in the Work, the location and description of the change in the Work, the classification of labor employed (and names and social security numbers), hours expended, the material used, the equipment rented (not tools) and such other evidence of cost as the City may require. The City may require authentication of all time and material tickets and invoices by persons designated by the City for such purpose.

The failure of the Contractor to secure any required authentication shall, if the City elects to treat it as such, constitute a waiver by the Contractor of any claim for the cost of that portion of the Change in the Work covered by a non-authenticated ticket or invoice; provided, however, that the authentication of any such ticket or invoice by the City shall not constitute an acknowledgment by the City that the items thereon were reasonably required for the Change in the Work.

(e) Limitations on Changes

The Contractor shall not be entitled to any amount for indirect costs, damages or expenses of any nature, including, but not limited to, so-called "impact" costs, labor inefficiency, wage, material or other escalations beyond the prices upon which the proposal is based and to which the parties have agreed pursuant to the provisions of this section, and which the Contractor, its Subcontractors and Sub-subcontractors or any other person may incur as a result of delays, interferences, suspensions, changes in sequence or the like, for whatever cause, whether reasonable or unreasonable, foreseeable or unforeseeable, or avoidable or unavoidable, arising from the performance

of any and all changes in the work performed pursuant to this section. It is understood and agreed that the Contractor's sole and exclusive remedy in such event shall be recovery of its direct costs as compensable hereunder and an extension of the time of the Contract, but only in accordance with the provisions of the Contract Documents.

It is expressly agreed that Contractor shall not be entitled to claim damages for anticipated profits on any portion of the Work that may be deleted.

The amount of any adjustment for work deleted shall be estimated at the time deletion of work is ordered and the estimated adjustment will be deducted for the subsequent monthly pay estimates. The City reserves its rights under Section 3.20 to audit Contractor's as-bid profit in connection with any deductive change, to arrive at a final adjustment. Contractor's as-bid profit shall be reduced pro rata according to the proportion of the original contract value less as-bid profit, represented by the work deleted.

The City reserves the right to contract with any person or firm other than the Contractor for any or all Extra Work.

#### 2.05. UNILATERAL CHANGE IN OR ADDITION TO THE WORK

Notwithstanding the above, the City, directly or through the City Engineer, may direct the Contractor in writing to perform changes in or additions to the scope of the Contract. The Contractor shall perform such work and the parties shall proceed pursuant to the provisions of Section 2.04.

#### 2.06. DIFFERING SITE CONDITIONS

The Contractor shall promptly, and before the following conditions are disturbed, notify the City in writing of any:

(a) Material that the Contractor believes may be material that is hazardous waste, as defined in Section 25110.02 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; or

(b) Subsurface or latent physical conditions at the Site differing from those indicated in the Contract Documents; or

(c) Unknown conditions at the Site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract.

The City Engineer shall thereupon promptly investigate the conditions. If the City Engineer finds that they do involve hazardous waste, or do materially differ and cause an decrease or increase in the Contractor's cost or time of performance, the City Engineer will issue a change order as appropriate. Any increase or decrease of cost resulting from

such changes shall be adjusted in the manner provided in Section 2.04 for adjustments as to extra and/or additional work and changes. In the event that a dispute arises between the City and the Contractor, whether the conditions materially differ, or involve hazardous waste, or cause and decrease or increase the Contractor's cost of, or time required for, performance of any part of the Work, the Contractor shall not be excused from any scheduled completion date provided by the Contract, but shall proceed with all work to be performed under the Contract, the procedures applicable to claims for extra costs shall then apply.

## 2.07. CLAIMS FOR EXTRA COSTS

### (a) Notice of Potential Claims

- (1) It is hereby mutually agreed that the Contractor shall not be entitled to the payment of any additional compensation for any cause, including any act, or failure to act, by the City Engineer, or the happening of any event, thing or occurrence, unless the Contractor provides the City Engineer with written notice of the potential claims as hereinafter specified. Compliance with this section.
- (2) The written notice of potential claims shall set forth the reasons for which the Contractor believes additional compensation will or may be due, the nature of the costs involved, and, insofar as possible, the amount of the potential claim. The notice as above required shall be given to the City Engineer prior to the time that the Contractor commences performance of the Work giving rise to the potential claim for additional compensation, if based on an act or failure to act by the City Engineer, or in all other cases within ten (10) days after the happening of the event, thing or occurrence giving rise to the potential claim.

### (b) Resolution of Claims

- (1) Submission of Claims. The Contractor may file a written claim, as defined by Public Contract Code section 9204(c)(1), with the Owner including reasonable documentation to support the claim. Upon receipt of the claim, the Owner shall conduct a reasonable review of the claim, and within a period not to exceed forty-five (45) days, the Owner shall provide the Contractor with a written statement identifying what portion of the claim is disputed and what portion is undisputed. The time in which the Owner must provide a written statement may be extended by mutual agreement of the parties as specified by Public Contract Code section 9204(d)(1)(C). The Owner shall pay any undisputed portion of the claim within sixty (60) days after issuance of its written statement.
- (2) Meet And Confer Regarding Unresolved Formal Claim. If the Contractor disputes the Owner's written statement issued pursuant

to Section 2.07(b)(1) or if the Owner fails to issue a timely written response, the Contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the Owner shall schedule a meet and confer conference within thirty (30) days for settlement of the dispute. The meet and confer conference shall be attended by senior executives of the parties who have authority to settle the controversy. Within ten (10) City business days following the conclusion of the meet and confer conference, the Owner shall provide the Contractor with a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. The Owner shall pay any undisputed portion of the claim within sixty (60) days after it issues its written statement.

- (3) Mediation. If the Contractor disputes, in writing, any portion of the Owner's written statement as issued under Section 2(7)(b)(2), the disputed items shall be submitted to nonbinding mediation according to the provisions of Public Contract Code section 9204(d)(2), and any costs of mediation shall be allocated as set forth in that section. Upon receipt of a claim, the Owner and the Contractor may agree to waive, in writing, mediation.
- (4) Failure to Respond or Pay. If the Owner fails to timely respond to a claim from the Contractor or otherwise fails to meet the time requirements of Public Contract Code section 9204, the claim shall be deemed rejected in its entirety. Additionally, amounts not timely paid in the manner required by Public Contract Code section 9204 shall bear interest at seven (7) percent per annum.
- (5) Subcontractor Claims. If a subcontractor or a lower tier subcontractor lacks legal standing to assert a claim against the Owner because privity of contract does not exist, the Contractor may present to the Owner a claim on behalf of the subcontractor or lower tier subcontractor pursuant to Public Contract Code section 9204(d)(5).
- (6) Government Claims Act. If, following compliance with the requirements with Section 2(7)(b)(1-5), the claim or any portion thereof remains in dispute, the claimant may file a claim pursuant to Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the claimant submits its written claim pursuant to subdivision (a) until the time the claim is denied, including any period of time utilized by the meet and confer conference

## 2.08. DISPUTES

Except as otherwise specifically provided in the Contract Documents, the City Engineer will initially decide all claims of the Contractor and all disputes arising under and by virtue of the Contract. Such claim or dispute will be processed and decided by the City Engineer as soon as practicable after its submission and the submission or availability of any additional information necessary to its decision. If the Contractor is dissatisfied with the City Engineer's decision, the Contractor may, within fifteen (15) days from the date of the City Engineer's decision, follow the procedures set forth in Section 2.07. If the Contractor fails to follow the procedures set forth in Section 2.07 within the fifteen (15)-day period, then the City Engineer's decision shall be final, conclusive and binding on the Contractor.

#### 2.09. GUARANTEE

(a) In addition to warranties, representations and guarantees stated elsewhere in the Contract Documents, the Contractor unconditionally guarantees all materials and workmanship furnished hereunder, and agrees to replace the same at its sole cost and expense, and to the satisfaction of the City Engineer, any and all materials which may be defective or improperly installed.

(b) The Contractor shall repair or replace to the satisfaction of the City Engineer any or all such work that may prove defective in workmanship or materials, ordinary wear and tear excepted, together with any other work, which may be damaged or displaced in so doing.

(c) In the event of failure to comply with the above stated conditions within a reasonable time, the City is authorized to have the defect repaired and made good at the expense of the Contractor who will pay the costs and charges therefore immediately upon demand, including any reasonable management and administrative costs, and engineering, legal and other consultant fees incurred to enforce this section.

(d) The signing of the Contract by the Contractor shall constitute execution of the above guarantees. Except as otherwise provided in this Contract, the guarantees and warranties shall remain in effect for a period of one (1) year after final acceptance of the Work by the City.

#### 2.10. CHANGE ORDER FORMS AND UNDERGROUD SERVICE ALERT FORM

**CITY OF EL MONTE  
PUBLIC WORKS DEPARTMENT  
Capital Projects Division**

**CONTRACT CHANGE ORDER NO. 1 (Final)**

PROJECT NO.:

DESCRIPTION:

TO: Construction Company, Inc.

You are hereby instructed to comply with the following changes from the Contract Plans and Specifications:

SUMMARY OF CHANGES		
Description (Detailed Explanation Attached)	Change in Contract Price <sup>1</sup>	Change in Work Days
1.		\$0.00
2.	Adjustment in Final Bid Quantities	\$0.00
<b>Net Change in Contract Price and Work Days</b>		<b>\$0.00</b>

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

The following change is hereby made a part of the Contract Documents and shall be performed under the same terms and conditions as required by the original Contract Documents. Except as modified herein, the original Contract Documents and all prior amendments shall remain in full force and effect and all of the terms of the Contract Documents are hereby incorporated in this Change Order.

**SUMMARY OF ALL CHANGE ORDERS**

ORIGINAL CONTRACT AMOUNT ..... \$000,000.00  
 CCO1 (FINAL) ..... \$0.00  
 TOTAL ..... \$000,000.00

SUMMARY OF WORKING DAYS

FIRST DAY OF WORK:..... Date  
 CONTRACT WORKING DAYS:..... X  
 TIME EXTENSION: CCO 1 (Final) ..... Y  
 NEW TOTAL WORKING DAYS: ..... X+Y  
 LAST DAY OF WORK: ..... New Date

**CHANGE ORDER DETAIL**

Change Order No.: 1 (Final)

Project No.: Description:

The changes or interpretations described and noted herein are hereby authorized. The signed original of this order is on file in the Department of Public Works. Shown as separate paragraphs: (A) Reason for Change; (B) Description of Change; (C) Change in Contract Costs; and (D) Change in Completion Date.

**Item No. 1:**

A. Reason for Change:

B. Description of Change:

ITEM	DESCRIPTION	UNIT	UNIT PRICE	BID OR CURRENT APPROVED QTY	FINAL QTY	CHANGE	CHANGE IN COST <sup>1</sup>
New Item				0	0	0	0.00

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

C. Change in Contract Cost:  
Add \$0.00

D. Change in Completion Date:  
Add Y Working Days

**Item No. 2: Adjustment in Final Bid Quantities:**

A. Reason for Change:  
Due to conditions encountered during construction, modifications to the amount of Work were determined to be appropriate, and the changes were addressed by means of adjusting applicable contract quantities, as outlined below.

B. Description of Change:

ITEM	DESCRIPTION	UNIT	UNIT PRICE	BID OR CURRENT APPROVED QTY	FINAL QTY	CHANGE	CHANGE IN COST <sup>1</sup>
New Item				0	0	0	0.00

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

C. Change in Contract Cost:  
Add \$0.00

D. Change in Completion Date:  
No Change.

The original Contract Price was (\$0.00). Contract Change Order No. 1 (Final) increased the Contract Price by (\$0.00). The new Contract Price will be \$00/100, resulting in an increase of approximately 0.00% to the original Contract.

The original Contract Time of X Working Days was extended by Y Working Days per Change Order No. 1 (Final). The last contract Working Day is new Date.

Ordered: \_\_\_\_\_ Date: \_\_\_\_\_  
Public Works Director

Concurred by: \_\_\_\_\_ Date: \_\_\_\_\_  
City Engineer

Concurred by: \_\_\_\_\_  
Project Manager

Acceptance by the Contractor:

This Change Order is in full compromise and settlement of all adjustments to Contract Time and Contract Price, and compensation for any and all delay, extended or additional field and home office overhead, disruption, acceleration, inefficiencies, lost labor or equipment productivity, differing site conditions, construction interferences and other extraordinary or consequential damages (hereinafter called "Impacts"), including any ripple or cumulative effect of these Impacts on the overall Work under the Contract arising directly or indirectly from the performance of Work described in this Change Order. By execution of this Change Order, the Contractor agrees that this Change Order constitutes a complete accord and satisfaction with respect to all claims for schedule extension, Impacts, or any costs of any nature, character or kind arising out of or incidental to this Change Order.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**CHANGE ORDER PROPOSAL FORM**

**2.11(a) CONTRACT CHANGE ORDER PROPOSAL SUMMARY REPORT**

Date \_\_\_\_\_  
CCO Proposal No. \_\_\_\_\_ Contractor \_\_\_\_\_  
Item No. \_\_\_\_\_ Location \_\_\_\_\_

AMOUNT

General Contractor

- 1. Labor Cost: ..... \$ \_\_\_\_\_
- 2. Material Cost: ..... \$ \_\_\_\_\_
- 3. Equipment Cost: ..... \$ \_\_\_\_\_
- 4. Special Forces/Services: ..... \$ \_\_\_\_\_
- Subtotal Contractor Cost• ..... \$ \_\_\_\_\_

- 5. Subcontractor/Sub-Subcontractor Name \_\_\_\_\_  
Labor Cost..... \$ \_\_\_\_\_  
Material Cost..... \$ \_\_\_\_\_  
Equipment Cost..... \$ \_\_\_\_\_  
Subtotal Subcontractor/Sub-Subcontractor Cost

- 6. Subcontractor/Sub-Subcontractor Name \_\_\_\_\_  
Labor Cost..... \$ \_\_\_\_\_  
Material Cost..... \$ \_\_\_\_\_  
Equipment Cost..... \$ \_\_\_\_\_  
Subtotal Subcontractor/Sub-Subcontractor Cost ..... \$ \_\_\_\_\_

TOTAL CONTRACT CHANGE ORDER COSTS ..... \$ \_\_\_\_\_

**CHANGE ORDER PROPOSAL FORM**

**2.11(b) LABOR COST REPORT Date**

Date \_\_\_\_\_

CCO Proposal No. \_\_\_\_\_ Contractor or Subcontractor \_\_\_\_\_

Item No. \_\_\_\_\_ Location \_\_\_\_\_

CLASSIFICATION AND NAME	HOURS	HOURLY RATE	EXTENDED AMOUNTS
Classification:	OT	\$	\$
Name:	REG	\$	\$
Classification:	OT	\$	\$
Name:	REG	\$	\$
Classification:	OT	\$	\$
Name:	REG	\$	\$
Classification:	OT	\$	\$
Name:	REG	\$	\$
Classification:	OT	\$	\$
Name:	REG	\$	\$
<b>TOTAL LABOR</b>			\$

Overhead/profit 20%.....\$ \_\_\_\_\_

Total labor/overhead/profit .....\$ \_\_\_\_\_

Subcontractor's mark-up of total Sub-Subcontractor labor/overhead/profit (if applicable) 5%.....\$ \_\_\_\_\_

General contractor's mark-up of total Subcontractor or Sub-Subcontractor labor/overhead/profit (if applicable) 5%.....\$ \_\_\_\_\_

Total.....\$ \_\_\_\_\_

**CHANGE ORDER PROPOSAL FORM**

**2.11(c) LABOR RATES REPORT Date**

Date \_\_\_\_\_

CCO Proposal No. \_\_\_\_\_ Contractor or Subcontractor \_\_\_\_\_

Item No. \_\_\_\_\_ Location \_\_\_\_\_

<b>CLASSIFICATION:</b>		
<b>TAXABLE BASE:</b>		<b>AMOUNT</b>
Base Hourly Pay		\$
Vacation		\$
<b>TOTAL TAXABLE BASE</b>		<b>\$</b>
<b>TAXES &amp; INSURANCE</b>	<b>PERCENT</b>	<b>AMOUNT</b>
Social Security Tax		\$
State Unemployment Tax		\$
Federal Unemployment Tax		\$
Workmen's Compensation		\$
Liability & Umbrella Insurance		\$
<b>TOTAL TAXES &amp; INSURANCE</b>		<b>\$</b>
<b>FRINGE BENEFITS</b>	<b>AMOUNT</b>	
Pension	\$	
Health & Welfare	\$	
Training	\$	
Other Fringe Benefits	\$	
<b>TOTAL FRINGE BENEFITS</b>	<b>\$</b>	
<b>AMOUNT</b>	<b>\$</b>	

**CHANGE ORDER PROPOSAL FORM**

**2.11(d) MATERIAL COST REPORT**

Date \_\_\_\_\_

CCO Proposal No. \_\_\_\_\_ Contractor or Subcontractor \_\_\_\_\_

Item No. \_\_\_\_\_ Location \_\_\_\_\_

INVOICE NO.	DESCRIPTION	AMOUNT
1.	Material	\$
	Sales Tax (Prevailing Tax Rate) 7.75%	\$
	Subtotal	\$
2.	Material	\$
	Sales Tax (Prevailing Tax Rate) 7.75%	\$
	Subtotal	\$
3.	Material	\$
	Sales Tax (Prevailing Tax Rate) 7.75%	\$
	Subtotal	\$
<b>SUBTOTAL MATERIAL COST</b>		<b>\$</b>

**NOTE:** An itemized list of materials, manufacturers, serial numbers, invoices, and other pertinent data shall be submitted along with the material cost report.

Overhead/profit 15%.....\$ \_\_\_\_\_

Total material/overhead/profit .....\$ \_\_\_\_\_

Subcontractor's mark-up of total Sub-Subcontractor material/overhead/profit (if applicable) 5%.....\$ \_\_\_\_\_

General contractor's mark-up of total Subcontractor or Sub-Subcontractor labor/overhead/profit (if applicable) 5%.....\$ \_\_\_\_\_

Total.....\$ \_\_\_\_\_

**CHANGE ORDER PROPOSAL FORM**

**2.11(e) EQUIPMENT COST REPORT**

Date \_\_\_\_\_

CCO Proposal No. \_\_\_\_\_ Contractor or Subcontractor \_\_\_\_\_

Item No. \_\_\_\_\_ Location \_\_\_\_\_

EQUIPMENT NO. (Description, Type, Size)	HOURS	HOURLY RATE	EXTENDED AMOUNTS
<b>SUBTOTAL EQUIPMENT COST</b>			<b>\$</b>

Overhead/profit 15%.....\$ \_\_\_\_\_

Total equipment/overhead/profit.....\$ \_\_\_\_\_

Subcontractor's mark-up of total Sub-Subcontractor  
equipment/overhead/profit (if applicable) 5% .....\$ \_\_\_\_\_

General contractor's mark-up of total Subcontractor  
or Sub-Subcontractor equipment/overhead/profit (if applicable) 5%.....\$ \_\_\_\_\_

Total.....\$ \_\_\_\_\_

**CHANGE ORDER PROPOSAL FORM**

**2.11(f) SPECIAL FORCES/SERVICES COST REPORT**

Date \_\_\_\_\_

CCO Proposal No. \_\_\_\_\_ Contractor or Subcontractor \_\_\_\_\_

Item No. \_\_\_\_\_ Location \_\_\_\_\_

INVOICE NO.	DESCRIPTION	AMOUNT
1.		\$
		\$
	Subtotal	\$
2.		\$
		\$
	Subtotal	\$
3.		\$
		\$
	Subtotal	\$
<b>SUBTOTAL MATERIAL COST</b>		<b>\$</b>

**NOTE:** An itemized list of materials, manufacturers, serial numbers, invoices, and other pertinent data shall be submitted along with the special forces/services cost report.

Overhead/profit 15%.....\$ \_\_\_\_\_

**Total Special Forces/Services/Overhead/Profit.....\$ \_\_\_\_\_**

**2.12 CONSTRUCTION CHANGE DIRECTIVE**

Distribution to: CITY  CONTRACTOR  OTHER  PROJECT MANAGER

---

PROJECT: \_\_\_\_\_ DIRECTIVE NO.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
CONTRACT DATE: \_\_\_\_\_  
TO CONTRACTOR: \_\_\_\_\_ CONTRACT FOR: \_\_\_\_\_

You are hereby directed to make the following change(s) to this Contract:

**PROPOSED ADJUSTMENTS**

1. The proposed basis of adjustment to the Contract Price is:
  - [ ] Lump Sum (increase) (decrease) of \$ \_\_\_\_\_
  - [ ] Unit Price of \$ \_\_\_\_\_ per \_\_\_\_\_
  - [ ] Daily time and materials records of actual costs plus a overhead and profit, as provided in Subsection 3-3, "Extra Work," the Standard Specifications and the General Provisions, [subject to a Not-To-Exceed Amount of \$ \_\_\_\_\_].\
  - [ ] as follows:
  
2. The Contract Time is proposed to (be adjusted) (remain unchanged). The proposed adjustment, if any, is (an increase of \_\_\_\_ days) (a decrease of \_\_\_\_ days).

If the Contractor disagrees with the proposed adjustments, it must submit its own proposal within ten days of the date of this Construction Change Directive pursuant to Contract Documents or the proposed adjustment will become final and binding on the Contractor.

When signed by the City and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Ordered: \_\_\_\_\_ Date: \_\_\_\_\_  
Public Works Director

Concurred by: \_\_\_\_\_ Date: \_\_\_\_\_  
City Engineer

Concurred by: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Manager

**2.13 WORK DIRECTIVE**

Distribution to: CITY  CONTRACTOR  FIELD  OTHER  PROJECT MANAGER

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PROJECT:	WORK DIRECTIVE NO.:
	DATE:
	CONTRACT DATE:
TO CONTRACTOR:	CONTRACT FOR:

You are hereby directed to continue performance of the following Work, without delay, pending resolution of the dispute concerning such Work and maintain the cost data described in Subsection 3-3, "Extra Work," of the Standard Specifications and the **General Provisions** to the Contract for the performance of such Work:

Neither the issuance of this Work Directive nor the requirement for the Contractor to maintain cost data constitutes approval by the City of a change in the Work or modification of the Contract Documents.

Ordered: \_\_\_\_\_ Date: \_\_\_\_\_  
Public Works Director

Concurred by: \_\_\_\_\_ Date: \_\_\_\_\_  
City Engineer

Concurred by: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Manager

**UNDERGROUND SERVICE ALERT IDENTIFICATION NUMBER FORM**

***Citywide Curb Address Painting CIP No. 096***

No excavation will be permitted until this form is completed and returned to the City.

Government Code Section 4216 *et seq.* requires a Dig Alert Identification Number to be issued before a permit to excavate will be valid.

To obtain a Dig Alert Identification Number, call Underground Service Alert at **811** a minimum of three Working Days before scheduled excavation. For best response, provide as much notice as possible up to ten Working Days.

***Dig Alert Identification Number:*** \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
("CONTRACTOR")

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**NOTE:** This form is required for every Dig Alert Identification Number issued by Underground Service during the course of the Work. Additional forms may be obtained from the City upon request.

## SECTION 3

### CONTROL OF WORK

#### 3.01. AUTHORITY OF ENGINEER

(a) The City Engineer is the representative of the City and has full authority to interpret the Contract Documents, to conduct the construction review and inspection of the Contractor's performance, and to decide questions, which arise during the course of the Work and the City Engineer's decisions on these matters, shall be final and conclusive. The City Engineer has the authority to reject all work and materials, which do not conform to the Contract Documents, and has the authority to stop the Work whenever such stoppage may be necessary to insure the proper execution of the Contract. The City Engineer's failure to stop the Work shall not obligate the City to accept defective or otherwise unacceptable work or otherwise affect the City Engineer's or City's authority to reject work for any reason set forth in the Contract Documents.

(b) If at any time the Contractor's work force, tools, plant or equipment appear to the City Engineer to be insufficient or inappropriate to secure the required quality of work or the proper rate of progress, the City Engineer may order the Contractor to increase their efficiency, improve their character, to augment their number or to substitute other personnel, new or additional tools, plant or equipment, as the case may be, and the Contractor shall comply with such order. Neither the failure of the City Engineer to demand such increase of efficiency, number, or improvement, nor the compliance by the Contractor with the demand, shall relieve the Contractor of its obligation to provide quality work at the rate of progress necessary to complete the Work within the specified time.

(c) The City Engineer may authorize minor variations in the work from the requirements of the Contract Documents which do not involve an adjustment in the Contract Price or the Contract Time. These may be accomplished by a Field Order. Contractor shall comply promptly with all Field Orders. If the City Engineer and Contractor are unable to agree on entitlement or on the amount or extent, if any, of any adjustment in the Contract Price or Contract time, or cost, as a result of a Field Order, a claim may be made therefor pursuant to Section 2.07.

(d) Any order given by the City Engineer, not otherwise required by the Contract Documents to be in writing shall, on request of the Contractor, be given or confirmed by the City Engineer in writing.

(e) Whenever work, methods of procedure, or any other matters are made subject to direction or approval, such direction or approval will be given by the City Engineer.

#### 3.02. DRAWINGS

(a) Drawings furnished herewith are for bidding purposes. The City Engineer will furnish the Contractor, free of charge, copies of full size Drawings which are

reasonably necessary for the execution of the Work. The Contractor shall have no claim for excusable delay on account of the failure of the City Engineer to deliver such Drawings, unless the City Engineer shall have failed to deliver the same within two weeks after receipt of written demand therefore from the Contractor. The Contractor shall keep one copy of said Drawings, in good order, available to the City Engineer and the City Engineer's representatives, and convenient to the working site.

(b) If the Contractor, in the course of the Work, finds any discrepancy between the Drawings and the physical condition of the locality, or any errors or omissions in the Drawings, or in the layout as given by points and instructions, it shall be the Contractor's duty to inform the City Engineer in writing, and the City Engineer will promptly verify the same.

Any work done after such discovery, until authorized, will be done at the Contractor's risk. All Drawings, Specifications, and copies thereof furnished by the City Engineer are the property of the City Engineer and shall not be reused on other work and, with the exception of the signed Contract sets, are to be returned to the City Engineer, on request, at the completion of the Work. All models are the property of the City.

(c) The Drawings shall be supplemented by such Shop Drawings prepared by the fabricator and/or supplier and Working Drawings prepared by the Contractor as are necessary to adequately control the Work. No changes shall be made by the Contractor in any Shop or Working Drawings after they have been reviewed by the City Engineer, if the City Engineer deems that no further submittals are necessary. The Contractor shall not commence the layout, purchase, fabrication, or construction of any work for which Shop or Working Drawings are required until Engineer has reviewed the specifications and drawings and has indicated in writing no further submittals are required for compliance with the Contract Documents.

(d) Shop and Working Drawings for any structure shall include, but not be limited to, detail design calculations, fabrication and installation drawings, lists, graphs, operating instructions, etc., which shall be reviewed and accepted by the City Engineer before any such work is performed.

(e) Shop and Working Drawings will be required for cribs, cofferdams, falsework, centering and form work and for other temporary work and methods of construction the Contractor proposes to use. Such Drawings shall be subject to the review and acceptance of the City Engineer insofar as the details affect the character of the finished work, but details of design will be left to the Contractor who shall be responsible for the successful construction of the Work.

(f) Contractor agrees that Shop and/or Working Drawings processed by the City Engineer are not Change Orders; that the purpose of these Drawings submitted by the Contractor is to demonstrate to the City Engineer that the Contractor understands the design concept, that the Contractor demonstrates its understanding by indicating which equipment and material the Contractor intends to furnish and by detailing the fabrication methods it intends to use. It is expressly understood, however, that favorable review of the Contractor's Shop and Working Drawings shall not relieve the Contractor of any responsibility for accuracy of dimensions and details, or for mutual agreements of

dimensions and details. It is mutually agreed that the Contractor shall be responsible for agreement and conformity of its Drawings with the Specifications. Contractor further agrees that if deviations, discrepancies or conflicts between Shop and/or Working Drawings and Specifications are discovered either prior to or after the Drawings are processed by the City Engineer, the Specifications shall control and shall be followed.

(g) Unless otherwise stated, the City Engineer shall have fifteen (15) City business days from the date of receipt of Shop and/or Working Drawings for review. The City shall have ten (10) City business days for the review and response to requests for information.

(h) Full compensation for furnishing all Shop and/or Working Drawings shall be considered as included in the prices paid for the Contract items of work to which such drawings relate and no additional compensation will be allowed therefore. Any cost related to the City Engineer's review of any particular set of Shop and/or Working Drawings more than twice, due to incompleteness or unacceptability, shall be borne by the Contractor, and the City reserves the right to withhold such costs from payments due the Contractor.

(i) All reasonable effort has been made to locate and delineate all known structures and facilities on the plans. Except as otherwise provided herein, the City shall assume no responsibility for the completeness or accuracy of its delineation of underground utilities nor the existence of other buried objects which may be encountered, or which are not shown on the plans.

(j) The Contractor shall keep and maintain a clean set of plans for the project and shall record in red ink all changes, revisions, etc. made during the course of construction. These plans shall include all changes, revisions, etc. from the original plan complete with the exact sizes, locations, dimensions, elevations, etc. These plans shall be kept and maintained in a neat, clean and legible condition and shall be available for inspection at all times by the City Engineer. The Contractor shall deliver these completed plans to the City Engineer and the City Engineer shall approve these plans prior to final acceptance of the project by the City.

### 3.03. PERMITS AND REGULATIONS

Permits and licenses, of a temporary nature, necessary for the prosecution of the Work shall be secured and paid for by the Contractor. Permits, licenses and easements for permanent structures or permanent changes in existing facilities shall be secured and paid for by the City unless otherwise specified.

The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the Work as shown on the plans and described in the Specifications. Contractor shall promptly notify the City Engineer in writing of any specification at variance therewith. In such instances, any necessary changes shall be adjusted as provided in the Contract for changes in the Work. If the Contractor performs any Work knowing it to be contrary to such laws, ordinances, rules, and regulations and without such notice to the City Engineer, Contractor shall bear all costs arising therefrom.

### 3.04. CONFORMITY WITH CONTRACT DOCUMENTS AND ALLOWABLE DEVIATIONS

Work and materials shall conform to the lines, grades, cross sections, dimensions and material requirements, including tolerances, shown on Contract Documents. Although measurement, sampling, and testing may be considered evidence as to such conformity, the City Engineer shall be the sole judge as to whether the Work or materials deviate from the Contract Documents. The City Engineer's decision as to any allowable deviations therefrom shall be final and conclusive.

### 3.05. COORDINATION AND INTERPRETATION OF CONTRACT DOCUMENTS

(a) Should it appear that the Work to be done or any of the matters relative thereto are not sufficiently detailed or explained in the Specifications and Plans, the Contractor shall apply to the City Engineer for such further explanations as may be necessary and shall conform to them as part of the Contract. In the event of any doubt or question arising respecting the true meaning of the Specifications and Plans, reference shall be made to the City Engineer, whose decision thereon shall be final and conclusive.

(b) Any reference made in the Specifications and Plans to any specification, standard, method, or publication of any scientific or technical society or other organization shall, in the absence of a specific designation to the contrary, be understood to refer to the specification, standard, method, or publication in effect as of the date that the Work is advertised for Bids.

### 3.06. SUBCONTRACTORS

(a) The attention of the Contractor is directed to the provisions of California Public Contract Code sections 4100-4113 regarding subcontracting and said provisions are by this reference incorporated herein and made a part hereof.

(b) Each subcontract shall contain a suitable provision for the suspension or termination thereof should the Work be suspended or terminated or should the Subcontractor neglect or fail to conform to every provision of the Contract Documents insofar as such provisions are relevant. The Contractor shall be fully responsible to the City for the acts or omissions of the Contractor's Subcontractors and of the persons either directly or indirectly employed by the Contractor. Nothing contained in the Contract Documents shall create any contractual relationship between any Subcontractor and the City. If a legal action, including arbitration and litigation, against the City is initiated by a Subcontractor or Supplier, the Contractor shall reimburse the City for the amount of legal, engineering and all other expenses incurred by the City in defending itself in said action.

(c) The City and the City Engineer reserve the right to approve all Subcontractors.

Such approval shall be a consideration to the awarding of the Contract and unless notification to the contrary is given to the Contractor prior to the signing of the Contract, the list of Subcontractors which is submitted with the Contractor's proposal will be deemed to be acceptable. Contractor shall not, without the written consent of the City, subcontract the whole of the Work.

### 3.07. COOPERATION OF CONTRACTORS

(a) Should construction be under way by other forces or by other contractors within or adjacent to the limits of the Work specified or should work of any other nature be under way by other forces within or adjacent to said limits, the Contractor shall cooperate with all such other contractors or other forces to the end that any delay or hindrance to their work will be avoided. The right is reserved to perform other or additional work at or near the site (including material sources) at any time, by the use of other forces.

(b) When two or more contractors are employed on related or adjacent work, each shall conduct its operation in such a manner as not to cause any unnecessary delay or hindrance to the other. Each contractor shall be responsible to the other for all damage to work, to persons or property caused to the other by its operations, and for loss caused the other due to unnecessary delays or failure to finish the work within the time specified for completion.

### 3.08. SUPERINTENDENCE

(a) The Contractor shall designate in writing, before starting work, an individual as authorized representative who shall have the authority to represent and act for the Contractor. This authorized representative shall be present at the Site of the Work at all times while work is actually in progress on the Contract. When the Work is not in progress and during periods when the Work is suspended, arrangements acceptable to the City Engineer shall be made for any emergency work, which may be required.

(b) The Contractor is solely responsible, at all times, for the superintendence of the Work and for its safety and progress.

(c) Whenever the Contractor or its authorized representative is not present on any particular part of the Work where it may be desired to give direction, orders will be given by the City Engineer, which shall be received and obeyed by the superintendent or foreman who may have charge of the particular work in reference to which the orders are given.

(d) Any order given by the City Engineer, not otherwise required by the Specifications to be in writing, will on request of the Contractor, be given or confirmed by the City Engineer in writing.

### 3.09. INSPECTION OF WORK

(a) Unless otherwise provided, all equipment, materials, and work shall be subject to inspection and testing by the City Engineer. The City Engineer will observe the progress and quality of the Work and determine, in general, if the Work is proceeding in accordance with the intent of the Contract Documents. The City Engineer shall not be required to make comprehensive or continuous inspections to check the quality of the Work. The City Engineer shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work. Visits and observations made by the City Engineer shall not relieve the Contractor of Contractor's obligation to conduct comprehensive inspections of the Work and to furnish proper materials, labor, equipment and tools, and perform acceptable work, and to provide adequate safety precautions, in conformance with the intent of the Contract.

(b) Whenever the Contractor varies the period during which work is carried on each day, the Contractor shall give due notice to the City Engineer so that proper inspection may be provided. Any work done in the absence of the City Engineer shall be subject to rejection. Proper facilities for safe access for inspection to all parts of the Work shall at all times be maintained for the necessary use of the City Engineer and other agents of the City, and agents of the federal, state, or local governments at all reasonable hours for inspection by such agencies to ascertain compliance with laws and regulations.

(c) One or more inspectors may be assigned to observe the Work by the City Engineer and to act in matters of construction under this Contract. It is understood that inspectors shall have the power to issue instructions and make decisions within the limitations of the authority of the City Engineer. Such inspection shall not relieve the Contractor of the Contractor's obligation to conduct comprehensive inspections of the Work, to furnish proper materials, labor, equipment and tools, and perform acceptable work, and to provide adequate safety precautions in conformance with the intent of the Contract.

(d) The City Engineer and the City Engineer's representatives shall at all times have access to the Work wherever it is in preparation or progress, and the Contractor shall provide safe and convenient facilities for such access and for inspection. If the Specifications, the City Engineer's instructions, laws, ordinances, or any public authority require any material, equipment or work to be specifically tested or approved, the Contractor shall give the City Engineer timely notice of its readiness for inspection, and if the inspection is by an authority other than the City, of the time fixed for inspection. Inspections by the City Engineer will be made promptly and, where practicable, at the source of supply.

(e) Work performed without inspection may be required to be removed and replaced under proper inspection. In such instances, the entire cost of removal and replacing, including the cost of City-furnished materials used in the Work, shall be borne by the Contractor, regardless of whether or not the Work exposed is found to be defective. Examination of questioned work, other than that installed without inspection, may be ordered by the City Engineer and, if so ordered, the Work must be uncovered by the Contractor. If such work is found to be in accordance with the Contract Documents, the City will pay the cost of re-examination and replacement. If such work is found to be not in accordance with the Contract Documents, the Contractor shall pay such cost, unless

the Contractor can show that the defect in the Work was caused by another contractor, and in that event the City will pay such costs.

(f) The inspection of the Work shall not relieve the Contractor of the Contractor's obligation to fulfill the Contract as herein prescribed, or in any way alter the standard of performance provided by the Contractor, and defective work shall be made good and unusable materials may be rejected, notwithstanding that such work and materials have been previously overlooked by the City Engineer and accepted or estimated for payment. If the Work or any part thereof shall be found defective, the Contractor shall, within ten (10) working days, make good such defect in a manner satisfactory to the City Engineer. If the Contractor fails to make ordered repairs of defective work or to remove the condemned materials from the Work within ten (10) calendar days after written direction by the City Engineer, the City may make the ordered repairs, or remove the condemned materials, and deduct the cost thereof from any monies due the Contractor.

(g) The Contractor shall furnish promptly, without additional charge, all facilities, labor and materials reasonably needed by the City Engineer for performing all inspection and tests. Contractor shall be charged with any additional cost of inspection when material and workmanship are not ready at the time specified by the Contractor for its inspection.

(h) Where any part of the Work is being done under an encroachment permit or building permit, or is subject to federal, state, county or City codes, laws, ordinances, rules or regulations, representatives of the government agency shall have full access to the Work and shall be allowed to make any inspection or tests in accordance with such permits, codes, laws, ordinances, rules, or regulations. If advance notice of the readiness of the Work for inspection by the governing agency is required, the Contractor shall furnish such notice to the appropriate agency.

(i) The City Engineer may inspect the production of material, or the manufacture of products at the source of supply. Plant inspection, however, will not be undertaken until the City Engineer is assured of the cooperation and assistance of both the Contractor and the material producer. The City Engineer or the City Engineer's authorized representative shall have free entry at all times to such parts of the plant as concerns the manufacture or production of the materials. Adequate facilities shall be furnished free of charge to make the necessary inspection. The City assumes no obligation to inspect materials at the source of supply.

#### 6-2.1 Excess Cost of City Personnel and Inspection Personnel

For any overtime or emergency work beyond a regular eight-hour day and for any work performed on Saturday, Sunday, or holidays, the charges for City personnel, including inspection, required on the job site shall be the responsibility of the Contractor and all costs therefor shall be deducted from the payments due the Contractor. The cost of City personnel shall be computed pursuant to adopted City salary schedules, overtime policies, fringe benefits, and overhead costs.

### 3.10. REMOVAL OF REJECTED AND UNAUTHORIZED WORK AND MATERIALS

(a) All work or materials, which have been rejected, shall be remedied, or removed and replaced by the Contractor in an acceptable manner and no compensation shall be allowed the Contractor for such removal, replacement, or remedial work.

(b) Any work done beyond the lines and grades shown on the plans or established by the City Engineer or any Extra Work done without written authority will be considered as unauthorized work and will not be paid for. Upon order of the City Engineer, unauthorized work shall be remedied, removed, or replaced at the Contractor's expense.

(c) Upon failure of the Contractor to comply with any order of the City Engineer made under this section, the City may cause rejected or unauthorized work to be remedied, removed, or replaced, and may deduct the costs therefore from any monies due or to become due the Contractor.

### 3.11. DEDUCTIONS FOR UNCORRECTED WORK

If the City Engineer deems it inexpedient to correct work damaged or not done in accordance with the Contract, an equitable deduction from the Contract price shall be made therefore, and such sum may be withheld by the City from Contractor's payment.

### 3.12. EQUIPMENT

(a) Only equipment to produce the quality of work and materials required will be permitted to operate on the Project.

(b) The Contractor shall provide adequate and suitable equipment to meet the above requirements, and when ordered by the City Engineer, shall remove unsuitable equipment from the Work and discontinue the operation. Contractor shall, upon request of the City Engineer, submit one or more lists identifying, by make, model number, contractor's identification number and empty gross weight, each piece of operable equipment used for the Work. Contractor shall, upon request of the City Engineer, submit documentation establishing that any measuring device used for the Work has been tested and properly approved under California Test 109.

(c) In the case of termination of this Contract before its completion for any cause whatsoever, the Contractor, if notified to do so by the City, shall promptly remove any part or all of its equipment and supplies from the property of the City. If the Contractor fails to do so, the City shall have the right to remove such equipment and supplies at the expense of the Contractor.

### 3.13. CHARACTER OF WORKER

If any Subcontractor, or person employed by the Contractor or any Subcontractor fails or

refuses to carry out the directions of the City Engineer or appears to the City Engineer to be incompetent or to act in a disorderly or improper manner, said person shall be removed from the Project immediately on the requisition of the City Engineer. That person shall not again be employed on the Work. Such discharge shall not be the basis for any claim for compensation or damages against the City, or any of its officers or agents.

### 3.14. SEPARATE CONTRACTS

(a) The City reserves the right to let other contracts in connection with this Work. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and the execution of their work, and shall properly connect and coordinate Contractor's work with the other contractor's work.

(b) If any part of the Contractor's work depends on proper execution or results upon the Work of any other contractor, the Contractor shall inspect and promptly report to the City Engineer any defects in such work that render it unsuitable for such proper execution and results. The Contractor's failure to inspect and report shall constitute an acceptance of the other contractor's work as fit and proper for the reception of the Contractor's work, except as to defects which may develop in the other contractor's work after the execution of the Contractor's work.

(c) To insure the proper execution of Contractor's subsequent work, the Contractor shall measure work already in place and shall at once report to the City Engineer any discrepancy between the executed work and the Drawings.

### 3.15. ASSIGNMENT

The Contractor shall not assign the Contract or sublet it as a whole or in part without the written consent of the City, nor shall the Contractor assign any monies due, or to become due to the Contractor hereafter without the prior written consent of the City.

### 3.16. USE OF COMPLETED PORTIONS, RIGHT TO OPERATE UNSATISFACTORY EQUIPMENT OR FACILITIES

(a) The City may, at any time, and from time to time, during the performance of the Work, enter the Work Site for the purpose of installing any necessary work by City labor or other contracts, and for other purpose in connection with the installation of facilities. In doing so, the City shall endeavor not to interfere with the Contractor and the Contractor shall not interfere with other work being done by or on behalf of the City.

(b) If, prior to completion and final acceptance of all the Work, the City takes possession of any structure or facility (whether completed or otherwise) comprising a portion of the Work with the intent to retain possession thereof (as distinguished from temporary possession contemplating the return to the Contractor), then, while the City is in possession of the same, the Contractor shall be relieved of liability for loss or damage to such structure other than that resulting from the Contractor's fault or negligence. Such taking of possession by the City shall not relieve the Contractor from any provisions of

this Contract regarding such structure, other than to the extent specified in the preceding sentence, nor shall such taking constitute a final acceptance of such structure or facility.

(c) If, following installation of any equipment or facilities furnished by the Contractor, defects requiring correction by the Contractor are found, the City shall have the right to operate such unsatisfactory equipment or facilities and make reasonable use thereof until the equipment or facilities can be shut down for correction of defects without injury to the City.

### 3.17. LANDS FOR WORK, RIGHT-OF-WAY CONSTRUCTION ROADS

(a) The City will provide the lands, easements, right-of-way, and/or encroachment permits necessary or other rights to enter and work on lands necessary for the performance of the Work. Other permits and licenses are addressed by Section 3.04. Should the Contractor find it advantageous to use any additional land for any purpose whatever, the Contractor shall provide for the use of such land at its expense. The City Engineer shall be furnished with a copy of written agreements or otherwise be notified in writing of additional working space which is acquired. Nothing herein contained and nothing marked on the Plans shall be interpreted as giving the Contractor exclusive occupancy of the territory provided by the City. When two or more contracts are being executed at one time on the same or adjacent land in such a manner that work on one contract may interfere with that on another, the City Engineer shall decide which contractor shall cease work, and which shall continue, or whether the work on both contracts shall progress at the same time and in what manner, and the decision of the City Engineer shall be final and binding. When the territory of one contract is the necessary or convenient means of access for the performance of another contract, such privilege of access or any other reasonable privilege may be granted by the City Engineer to the contractor so desiring, to the extent, amount, in the manner, and at the time permitted. No such decision as to the method or time of conducting the Work or the use of territory shall be the basis of any claim for delay or damage.

(b) Lands, easements or rights-of-way to be furnished by the City for construction operations will be specifically shown on the Plans.

(c) The Contractor shall construct and maintain all roads necessary to reach the various parts of the Work and for the transportation thereto of construction material and personnel. The cost of constructing and maintaining such roads shall be borne by the Contractor.

### 3.18. CITY'S RIGHT TO AUDIT AND PRESERVATION OF RECORDS

(a) The Contractor shall maintain books, records and accounts of all costs in accordance with generally accepted accounting principles and practices. The City and its authorized representatives shall have the right to audit the books, records and accounts of the Contractor under any of the following conditions:

(1) The Contract is terminated for any reason in accordance with the

provisions of the Contract Documents in order to arrive at equitable termination costs;

- (2) In the event of a disagreement between the Contractor and the City over the amount due the Contractor under the terms of the Contract;
- (3) To check or substantiate any amounts invoiced or paid which are required to reflect the costs of the Contractor, or the Contractor's efficiency or effectiveness under this Contract or in connection with extras, changes, claims, additions, backcharges, or others, as may be provided for in this Contract;
- (4) If it becomes necessary to determine the City's rights and the Contractor's obligations under the Contract or to ascertain facts relative to any claim against the Contractor which may result in a charge against the City;
- (5) To determine any difference in cost occasioned by a permissible substitution;
- (6) And/or for any other reason in the City's sole judgment.

(b) Contractor shall provide the City (or its representatives), unlimited, reasonable access during working hours to the Contractor's books and records. The City's audit rights shall be liberally construed in the City's favor.

(c) The Contractor, from the effective date of final payment or termination hereunder, shall preserve and make available to the City for a period of three (3) years thereafter, at all reasonable times at the office of the Contractor (but without any charge to the City), all its books, records, documents, photographs, micro-photographs, and other evidence bearing on the costs and expenses of the Contractor under this Contract and relating to the Work hereunder.

(d) The City will make all payments required of it under this Contract subject to audit, under circumstances stated above, which audit may be performed at the City's option, either during the Contract time period or during the record retention time period. Regardless of authorization, approval or acceptance, signatures or letters which are given by the City and are part of the City's control systems or are requested by the Contractor, the payments made under this Contract shall not constitute a waiver or agreement by the City that it accepts as correct the billings, invoices or other charges on which the payments are based. If the City's audit produces a claim against the Contractor, the City may pursue all its legal remedies even though it has made all or part of the payments required by this Contract.

(e) If any audit by the City or its representative discloses an underpayment by the City pursuant to the terms of the Contract Documents, the City shall have the duty to pay any amount found by the audit to be owed to the Contractor. If such audit discloses an overpayment, the Contractor shall have the obligation to reimburse the City for the amount of the overpayment. The City's right to claim reimbursement from the Contractor

of any overpayment shall not be terminated or waived until three years after the completion of the City's audit or upon the termination of audit rights under subparagraph 3.20(f), whichever date is later. The obligation of the Contractor to make reimbursements hereunder shall not terminate except as provided by law.

(f) The City's right to audit and the preservation of records shall terminate at the end of five (5) years after the date final payment is made or termination of the Contract. The Contractor shall include this "Right to Audit and Preservation of Records" clause in all subcontracts issued by it and it shall require the same to be inserted by all lower tier Subcontractors in their subcontracts, for any portion of the work. Should Contractor fail to include this clause in any such contract or lower tier contract, or otherwise fail to insure the City's rights hereunder, Contractor shall be liable to the City for all costs, expenses and attorney's fees which the City may have to incur obtaining or attempting to obtain an audit or inspection of or the restoration of records which otherwise would have been available to the City from said persons under this clause. Such audit may be conducted by the City or its authorized representative.

## SECTION 4

### CONTROL OF MATERIALS

#### 4.01. MATERIALS

(a) Unless otherwise specifically stated in the Specifications, the Contractor shall furnish all materials necessary for the execution and completion of the Work. Unless otherwise specified, all materials shall be new and shall be manufactured, handled, and installed in a workmanlike manner to insure completion of the Work in accordance with the Contract Documents. The Contractor shall, upon request of the City Engineer, furnish satisfactory evidence as to the kind and quality of materials.

(b) Where materials are to be furnished by the City, the type, size, quantity and location at which they are available will be stated in the Contract Documents.

(c) Manufacturers' warranties, guarantees, instruction sheets and parts listed, which are furnished with certain articles or materials incorporated in the Work, shall be delivered to the City Engineer before acceptance of the Contract.

#### 4.02. STORAGE OF MATERIALS

Articles or materials to be incorporated in the Work shall be stored in such a manner as to insure the preservation of their quality and fitness for the Work, and to facilitate inspection.

#### 4.03. TRADE NAMES AND ALTERNATIVES

Whenever a material, article, system or sub-system is specified or described by using the name and/or model of a proprietary product or trademark or the name of the manufacturer or vendor, the specified item shall establish the type, function, and quality required. It shall be understood that the words "or approved equivalent" are implied whether or not they follow the proprietary enumeration.

The City reserves the right to determine when proprietary items have no equivalency, and when uniformity of operations, interchangeability of parts, standard parts inventory, etc., are in the City's best interest.

Requests for review of equivalency will be considered upon submission of sufficient information as described herein, to allow complete review. Such requests shall not be accepted from anyone other than the Contractor. Such submission must be made prior to purchase, fabrication, manufacture or use of the equivalent items under consideration.

(a) Contractor's Risk. If the Contractor includes in its bid or later proposes any material, product or equipment that the Contractor considers equivalent to that specified, the Contractor assumes all risk of any sort associated with acceptance or rejection of

proposed equivalent items. The Contractor shall have no right to make claim based upon Contractor's bid that includes a proposed equivalent item(s) of work which resulted in a lower bid amount for said item(s) or lower total bid.

(b) Submission Requirements. Each submission for equivalency review shall include:

- (1) Justification for use of the proposed equivalent item(s), including evidence, as applicable, that Contract specified material, product or equipment is unobtainable or unobtainable within an acceptable time for contract completion;
- (2) A description of the difference between specified item(s) and proposed equivalent item(s) and the comparative advantages and disadvantages of each;
- (3) All relevant data addressing each specified parameter to show equivalency;
- (4) A prediction of any effects the proposed change will have on operation and maintenance costs where applicable.

(c) Equivalency. An item will be considered equivalent to the item specified if it is equal to or better in:

- (1) Design and strength in all sub-parts, quality, reliability and durability, operation, maintenance and serviceability, as applicable; and
- (2) Specified parameters in performance in all respects for the specific function(s) indicated in the contract.

(d) Supplemental Requirements. Any tests required by the City to establish quality and performance standards shall be promptly conducted by or through the Contractor at no additional cost to the City. In addition, the Contractor shall:

- (1) Submit any additional data requested by the City Engineer for the equivalency review; and
- (2) Satisfactorily accomplish all changes, including any Engineering associated with use of equivalent items, at no additional cost to the City.

(e) Equivalency Determinations. The City Engineer shall be the sole judge as to equivalency determinations. The City Engineer's decision shall be final. The Contractor shall have no right of appeal to any decision rejecting the equivalency of any item.

(f) Procedure.

- (1) Data substantiating a request for a substitution of "an equal" item

shall be submitted prior to the Award of the Contract pursuant to Section 3400 of the latest edition of the Public Contract Code.

- (2) After the bid opening, the apparent three low Bidders shall have seven (7) calendar days to provide complete substantiating data for all product, material or system substitution requests. After this seven (7)-day period, the City may award the Contract to the apparent low Bidder. In no event will product, material or system substitution requests submitted after the Award of Contract be considered. Failure to submit such substantiating data will result in the automatic rejection of the proposed substitution request. The City will have thirty (30) days to review the first ten (10) proposed substitution requests. For each additional five (5) product, material or system substitution requests over and above the initial ten (10), the City will have ten (10) additional days to review the proposed substitution requests.
- (3) Each substitution request may include one alternate substitution. All alternate substitutions shall be submitted concurrently with substitution requests. Upon review by the City, proposed substitutions shall be returned to the Bidder marked either "accepted" or "rejected". The City shall only review alternative substitution requests if the primary substitution request is rejected. If a substitution request, and its alternative, is returned "rejected", no further substitution requests for that product, material or system will be allowed and the Bidder will provide the specified product, material or system.
- (4) If, after all substitution requests have been processed, substitution requests by the apparent low Bidder are rejected by the City, the apparent low Bidder may elect not to execute the Contract. Under no circumstances, will Bidders be allowed to alter their Bid Price as originally submitted. This election shall be made in writing no later than five (5) days following the receipt of the reviewed substitution requests. An election by the Bidder not to execute the Contract will result in the forfeiture of the Bidder's bid bond. If the apparent low Bidder elects not to continue, and the second low Bidder is awarded the Contract, the second low Bidder may then elect not to execute the Contract for the contract price shown on its Bid Form. Subsequent Bidders shall have five (5) days following the receipt of the reviewed substitution requests and the Notice of Award in which to make their election. This process shall continue until one Bidder decides to continue with the Award of Contract process.
- (5) The City may award the Contract at any time after the time for submitting substitution requests expires pursuant to subpart (2), above. In the event the Contract is awarded prior to acceptance/rejection of substitution requests, all outstanding substitution requests shall be reviewed by the City as provided above. If the apparent low Bidder elects not to execute the Contract,

the Award of Contract to the apparent low Bidder shall be rescinded and the Contract awarded to the next apparent low Bidder. All Bidders electing not to execute the Contract expressly agree that the City shall incur no liability for such rescissions. As provided herein, "apparent low Bidder" means the lowest responsive and responsible Bidder.

#### 4.04. CERTIFICATES OF COMPLIANCE

(a) A Certificate of Compliance shall be furnished prior to the use of any materials for which the Technical Specifications require that such a certificate be furnished. In addition, when so authorized in the Specifications, the City Engineer may permit the use of certain materials or assemblies prior to sampling and testing if accompanied by a Certificate of Compliance. The Certificate of Compliance shall be signed by the manufacturer of the material or the manufacturer of assembled materials and shall state that the materials involved comply in all respects with the requirements of the Contract. A Certificate of Compliance shall be furnished with each lot of material delivered to the Work and the lot so certified shall be clearly identified in the Certificate.

(b) All materials used on the basis of a Certificate of Compliance may be sampled and tested at any time. The fact that material is used on the basis of a Certificate of Compliance shall not relieve the Contractor of responsibility for incorporating material in the Work which conforms to the requirements of the Contract Documents and any such material not conforming to such requirements will be subject to rejection whether in place or not.

(c) The City reserves the right to refuse to permit the use of material on the basis of a Certificate of Compliance.

(d) The form of the Certificate of Compliance and its disposition shall be as directed by the City Engineer.

## SECTION 5

### LEGAL RELATIONS AND RESPONSIBILITY

#### 5.01. COMPLIANCE WITH LAWS – PERMITS, REGULATIONS, TAXES

The Contractor is an independent contractor and shall, at the Contractor's sole cost and expense, comply with all laws, rules, ordinances and regulations of all governing bodies having jurisdiction over the Work, obtain all necessary permits and licenses therefore, pay all manufacturers' taxes, sales taxes, use taxes, processing taxes, and all federal and state taxes, insurance and contributions for social security and unemployment which are measured by wages, salaries or any remuneration paid to Contractor's employees, whether levied under existing or subsequently enacted laws, rules or regulations. The Contractor shall also pay all property tax assessments on materials or equipment used until acceptance by the City. If any discrepancy or inconsistency is discovered in the Plans or Specifications, or in this Contract in relation to any such law, rule, ordinance, regulation, order or decree, the Contractor shall forthwith report the same to the City Engineer in writing. The Contractor shall also protect, defend and indemnify the City, the City Engineer, and all of the City's officers, agents, and servants against any claim or liability arising from or based upon the violation of any such law, rule, ordinance, regulation, order or decree, whether by the Contractor or its employees. Particular attention is called to the following:

(a) Without limitation, materials furnished and performance by Contractor hereunder shall comply with Safety Orders of the Division of Industrial Safety, State of California, Federal Safety regulations of the Bureau of Labor, Department of Labor; and any other applicable Federal regulations.

(b) The Contractor, upon request shall furnish evidence satisfactory to the City and Engineer that any or all of the foregoing obligations have been or are being fulfilled. The Contractor warrants to the City that it is licensed by all applicable governmental bodies to perform this Contract and will remain so licensed throughout the progress of the Work, and that Contractor has, and will have, throughout the progress of the Work, the necessary experience, skill and financial resources to enable the Contractor to perform this Contract.

(c) Contractor is required to ensure that material safety data sheets (MSDS's) for any material requiring a material safety data sheet pursuant to any federal or state law are available in a readily accessible place on the Project premises. Contractor is also required to insure:

- (1) The proper labeling of any substance brought onto the Project premise by Contractor or any subcontractors and
- (2) That the person(s) working with the material, or within the general area of the material, are appropriately informed about the hazards of the substance and follow proper handling and protection procedures.

(d) Contractor is required to comply with the provisions of California Health and Safety Code section 25249.5, et seq. (Prop. 65), which requires the posting and giving of notice to persons who may be exposed to any chemical known to the State of California to cause cancer.

#### 5.02. PREVAILING WAGE

(a) The Contractor shall forfeit as penalty to the City the amount specified by law for each calendar day or portion thereof for each worker (whether employed by the Contractor or any Subcontractor) paid less than the stipulated prevailing rates for any work done under the Contract in violation of the provisions of the Labor Code and in particular, Section 1775 which is incorporated herein by reference. Copies of the current schedules for prevailing wages are on file in the City's office, and the contents of those schedules are included herein as if set forth in full.

(b) The City will not recognize any claims for additional compensation because of the payment of the wages set forth in these General Conditions. The possibility of wage increases is one of the elements to be considered by the Contractor in determining its proposal, and will not under any circumstances, other than delays caused by the City, the City Engineer, or the City's agents, be considered as the basis of a claim against the City.

(c) The Contractor agrees to follow the instructions of the person or entity designated by the City to act as the City's labor compliance officer until notified otherwise in writing by the City.

(d) The Director of the Department of Industrial Relations of the State of California has determined the general prevailing rate of wages of per diem wages in the locality in which the work is to be performed for each craft or type of worker needed to execute the Contract. Copies of the applicable prevailing wage rate determinations are made available to the Contractor and Subcontractor at the Pre-Job Conference Meeting. The Contractor shall post a copy of this document at the prevailing wages at each job site, along with a CMU work place poster (available from the Department of Industrial Relations ), printed on 8 1/2" X 11" paper or larger, in accordance with California Code of Regulations, Title 8, section 16451(d).

#### 5.03. PREVAILING WAGE RECORDS

(a) The Work is subject to monitoring and enforcement of prevailing wage requirements by the Department of Industrial Relations ("DIR") and the following provisions will apply:

- (1) Contractor and subcontractors shall maintain and furnish to the DIR, a certified copy of each weekly payroll (but no less often than monthly), with a statement of compliance signed under penalty of perjury. Such certified payroll reports in PDF form shall be transmitted electronically to the DIR. The provisions of Labor Code

section 1776 are incorporated herein by reference.

- (2) The City and the DIR shall review, including by way of job site inspections, and, if appropriate, audit payroll records to verify compliance with the public works requirements of the Labor Code. The DIR will notify the Contractor or Subcontractor(s), as appropriate) of any noncompliance, in order for all such Contractor or Subcontractor(s) to correct the noncompliance.
- (3) The City shall withhold payments when payroll records are delinquent or inadequate.
- (4) The City shall withhold payments equal to the amount of underpayment and applicable penalties when, after investigation, it is established that underpayment has occurred.
- (5) The City shall cooperate with the DIR and DLSE in any investigation of suspected violations of prevailing wage requirements.
- (6) As directed by the Labor Commissioner, the City shall withhold Contract payments equal to the payments due or estimated to be due to the Contractor or Subcontractors whose payroll records are delinquent or inadequate, plus any additional amount that the Labor Commissioner has reasonable cause to believe may be needed to cover a back wage and penalty assessment against such Contractor or Subcontractors. The Contractor shall be required to withhold payments to a Subcontractor whose payroll records are delinquent or inadequate until the Labor Commissioner provides notice that the Subcontractor has cured such delinquency or deficiency.
- (7) These payroll records shall be made available to the City's representatives. These records shall be maintained during the course of the Work. The Contractor and all subcontractors shall make the certified payroll records available for inspection by City representatives upon request and shall permit such representatives to interview employees during the work hours on the job site.
- (8) The Contractor shall be held entirely responsible for the prompt resolution of all non-compliances with the prevailing wage laws, including those pertaining to all subcontractors and any lower tier subcontractors.
- (9) The Project will not be accepted as complete by the City nor final payment made until all items of non-compliance are corrected or until appropriate provision is made by depository agreement to assure the ultimate resolution and payment of any back wages that may be found due.

- (b) A pre-construction conference shall be conducted before commencement

of the Work with the Contractor and subcontractors at which time the prevailing wage requirements will be reviewed and agreed to by all parties.

#### 5.04. LABOR DISCRIMINATION

Attention is directed to Section 1735 of the Labor Code, which reads as follows: "A contractor shall not discriminate in the employment of persons upon public works on any basis listed in subdivision (a) of Section 12940 of the Government Code, as those bases are defined in Sections 12926 and 12926.1 of the Government Code, except as otherwise provided in Section 12940 of the Government Code. Every contractor for public works who violates this section is subject to all the penalties imposed for a violation of this chapter."

#### 5.05. EIGHT-HOUR DAY LIMITATION

(a) In accordance with the provisions of the Labor Code, and in particular, Sections 1810 to 1815 thereof, inclusive, eight hours labor shall constitute a day's work, and no worker, in the employ of said Contractor, or any Subcontractor, doing or contracting to do any part of the work contemplated by this Contract, shall be required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of those provisions; provided that subject to Labor Code section 1815, a worker may perform work in excess of either eight (8) hours per day or forty (40) hours during any one week upon compensation for all hours worked in excess of eight (8) hours per day or forty (40) hours during any one week at not less than one and one-half times the basic rate of pay.

(b) The Contractor and each Subcontractor shall also keep an accurate record showing the names and actual hours worked of all workers employed by them in connection with the Work. This record shall be open at all reasonable hours to the inspection of the City, State and Federal officers and agents. It is hereby further agreed that, the Contractor shall forfeit as a penalty to the City the sum of twenty-five dollars (\$25) for each worker employed in the performance of this Contract by the Contractor or by any of its Subcontractors for each calendar day during which such worker is required or permitted to labor more than eight (8) hours in and one calendar day and forty (40) hours in any one calendar week in violation of Sections 1810 through 1815.

#### 5.06. COMPLIANCE WITH STATE REQUIREMENTS FOR EMPLOYMENT OF APPRENTICES

The Contractor's attention is directed to Section 1777.5 of the Labor Code. Provisions of said section pertaining to employment of registered apprentices are hereby incorporated by reference into these Specifications. As applicable, the Contractor or any Subcontractor employed by the Contractor in the performance of the Work shall take such actions as necessary to comply with the provisions of Section 1777.5.

#### 5.07. UNDERGROUND UTILITIES

(a) In accordance with Government Code section 4215, the Contractor shall be compensated for the costs of locating, repairing damage not due to the failure of the Contractor to exercise reasonable care, and removing or relocating existing main or trunkline utility facilities which are not indicated in the Contract Plans and Specifications with reasonable accuracy, and for the equipment on the Project necessarily idled during such work, provided that the Contractor shall first notify the City Engineer before commencing work on locating, repairing damage to, removing or relocating such utilities. Contractor shall not be assessed liquidated damages for delays in completing the Work when such delays are due to the failure of either the City or the owner of the utility to provide for removal or relocation of such utility facilities.

(b) The Contractor shall take all precautions necessary to protect the existing utilities within the project area. Any utilities damaged due to the Contractor's negligence shall be repaired or restored to their original condition at the Contractor's sole expense. Existing utilities shall be kept in service during the life of the Contract unless relocation, reconstruction, abandonment, or outage is specifically authorized by the City Engineer.

(c) The Contractor shall provide and maintain such temporary supports as may be necessary to preserve the functions of the various utility systems. No wires, conduits and/or pipes shall be removed until all services therein have been made inoperable.

(d) The Contractor shall notify the City Engineer and appropriate Regional Notification Center for operators of subsurface installations at least two (2) working days, but not more than fourteen (14) calendar days, prior to performing excavation or other work close to any underground pipeline, conduit, duct, wire and other structures. The Contractor shall provide updated information to the Notification Center as required and on a periodic basis. The Regional Notification Center includes but is not limited to the Underground Service Alert-Northern California (USA) at 1-800-642-2444.

(e) The Contractor shall not proceed with work until utility facilities involved have been located, disconnected, or otherwise adjusted by utility representatives.

(f) The Contractor shall not proceed with work until utility facilities involved have been located, disconnected, or otherwise adjusted by utility representatives.

(g) For those areas of the City of El Monte receiving water service from the City of El Monte, the City's Public Works Maintenance Division will make repairs to all water service laterals and water mains damaged by the Contractor during the course of construction unless directed otherwise by the City Engineer. Except as otherwise provided in this section, the Contractor shall be required to pay all labor, material and equipment costs incurred by the City Utilities Maintenance Division for the repairs made to damaged water service laterals and water mains. The City will bill the Contractor for the repairs and the bills will be paid by the Contractor prior to either the next monthly progress payment or prior to the final payment, whichever comes first. The Contractor shall provide to the City Engineer proof of payment of the repair bills prior to the issuance of either the monthly progress payment or final payment. The current labor and equipment rates for the City's Public Works Maintenance Division will be made available to the Contractor at the preconstruction conference. The City shall have the right to deduct the

total amount of any unpaid City repair bill from the money due or to become due the Contractor. For areas of the City that do not receive City water service, Contractor shall be solely responsible for damage caused to all water service laterals and water mains damaged by the Contractor during the course of construction and in addition to any other duty of indemnification set forth in the Contract Documents, Contractor shall indemnify, defend and hold harmless the City and City's elected and appointed officials, officers, employees, agents and volunteers from any liability, claim or cause of action attributable either in whole or in part to damage caused by Contractor or Contractor's, employees or subcontractors to such infrastructure or equipment.

#### 5.08. WATER POLLUTION

The Contractor shall exercise every reasonable precaution to protect streams, lakes, reservoirs, and canals from pollution with fuels, oils, bitumens, calcium chloride, and other harmful materials and shall conduct and schedule Contractor's operations so as to avoid or minimize muddying and silting of said streams, lakes, reservoirs, and canals. Care shall be exercised to preserve vegetation beyond the limits of construction. The Contractor shall comply with Section 5650 of the California Fish and Game Code and all other applicable statutes and regulations relating to the prevention and abatement of water pollution.

#### 5.09. PAYMENT OF TAXES

The Contract prices paid for the Work shall include full compensation for all taxes, which the Contractor is required to pay, whether imposed by federal, state, or local governments.

#### 5.10. PERMITS AND LICENSES

The Contractor shall procure all permits and licenses, pay all charges and fees, and give all notices necessary and incident to the lawful prosecution of the work. All permits and licenses shall be obtained in sufficient time to prevent delays to the Work. The Contractor shall, at a minimum, possess and maintain the licenses and permits set forth in the Contract Provisions.

#### 5.11. PATENTS

The Contractor shall assume all costs arising from the use of patented materials, equipment, devices, or processes used on or incorporated into the Work, and agrees to indemnify, defend and save harmless the City, the City Engineer, and their duly authorized representatives, from all suits at law, or actions of every nature for, or on account of, the use of any patented materials, equipment, devices, or processes.

#### 5.12. PUBLIC CONVENIENCE

This section defines the Contractor's responsibility with regard to convenience of the public and public traffic in connection with its operations.

(a) The Contractor shall so conduct its operations as to offer the least possible obstruction and inconvenience to the public. The Contractor shall have under construction no greater length or amount of work than can be properly prosecuted with due regard to the rights of the public.

(b) Unless otherwise provided in the Contract Documents, all public traffic shall be permitted to pass through the Work with as little inconvenience and delay as possible. In order to expedite the passage of public traffic through or around the work, the Contractor shall install as appropriate signs, lights, flares, barricades, and other facilities for the sole convenience and direction of public traffic. Also, where directed by the City Engineer, the Contractor shall provide and station competent flagpersons whose sole duties shall consist of directing the movement of public traffic through or around the Work. The cost of furnishing and installing such signs, lights, flares, barricades, and other facilities, and the cost of providing and stationing such flagpersons, all for the convenience and direction of public traffic, will be considered as included in the Contract price and no additional compensation will be allowed.

(c) Spillage resulting from hauling operations along or across any publicly traveled way shall be removed immediately by the Contractor at its expense.

(d) Construction operations shall be conducted in such a manner as to cause as little inconvenience as possible to abutting property owners.

(e) Convenient access to driveways, houses and buildings along the line of the work shall be maintained and temporary approaches to crossings or intersecting highways shall be provided and kept in good condition. When the abutting property owner's access across the right-of-way line is to be eliminated, or to be replaced under the Contract by other access facilities, the existing access shall not be closed until the replacement access facilities are usable.

(f) Water shall be supplied if ordered by the City Engineer for the alleviation or prevention of dust nuisance as provided in the Contract Documents.

(g) Flagpersons and guards, while assigned to traffic control, shall perform their duties and shall be provided with the necessary equipment in accordance with the current "Instructions to Flagmen" of the California Department of Transportation. The equipment shall be furnished and kept clean and in good repair by the Contractor at its expense.

(h) All traffic control shall be in accordance with the Work Area Traffic Control Handbook (WATCH Manual), latest edition and any additional City requirements.

(1) Traffic Control Plans

Traffic Control Plans shall be developed for the project to assure that adequate consideration is given to the safety and convenience of motorists, pedestrians, and workers during construction. The Traffic Control Plans shall include, but not be limited

to, signing, pavement markings, construction scheduling, permanent barricades, methods and devices for delineation and channelization, placement and maintenance of devices, roadway lighting, traffic regulations, surveillance and inspection. The Traffic Control Plans shall be approved by the City Engineer a minimum of two (2) City business days prior to start of any work. Noncompliance with any stipulation of this section will be justification for the City to stop work.

(2) Traffic Control Devices and Procedures

Traffic control devices and procedures shall conform to the Work Area Traffic Control Handbook (WATCH Manual), latest edition. Non-compliance with any stipulation of this section will be justification for the City to stop work.

(3) Measurement and Payment

Unless specifically shown as an item of work on the proposal form, all traffic control shall be considered included in other items of work and no additional compensation will be made for labor, materials or equipment needed.

#### 5.13. CONTINUOUS OPERABILITY OF FACILITIES

Absent written permission by the City Engineer, the continuous operation of all existing facilities is required and shall in no way be affected by the Work.

All residents and businesses shall have access to their driveways at all times. Contractor is required to provide steel plates as part of their bid to provide residential and commercial access.

#### 5.14. SAFETY

(a) General

- (1) The Contractor shall be solely and completely responsible for the conditions of the job Site, including safety of all persons and property during performance of the Work. This requirement shall apply continuously and not be limited to normal working hours. Safety provisions shall conform to all applicable federal, state, and local laws, ordinances, and codes, and to the rules and regulations established by the California Division of Industrial Safety, and to other rules of law applicable to the Work.
- (2) The services of the City Engineer in conducting construction review of the Contractor's performance is not intended to include review of the adequacy of the Contractor's work methods, equipment, bracing or scaffolding or safety measures, in, on, or near the construction site, and shall not be construed as supervision of the actual

construction nor make the City Engineer or the City responsible for providing a safe place for the performance of work by the Contractor, Subcontractors, or suppliers; or for access, visits, use work, travel or occupancy by any person.

- (3) The Contractor shall carefully instruct all personnel working in potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instruction as is necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to electrical work, work involving excavation and in sump pump work.
- (4) All work and materials shall be in strict accordance with all applicable State, Federal and local laws, rules, regulations, and codes.
- (5) Nothing in this Contract is to be construed to permit work not conforming to governing law. When Contract Documents differ from governing law, the Contractor shall furnish and install the higher standards called for without extra charge. All equipment furnished shall be grounded and provided with guards and protection as required by safety codes. Where vapor-tight or explosion-proof electrical installation is required by law, this shall be provided.
- (6) The Contractor shall submit a safety plan and/or narrative description to the City Engineer prior to commencement of the Work. This safety plan and/or narrative description shall describe all first aid, safety clothing, etc. to be used at the Project Site.

(c) Shoring and Trench Safety Plan

- (1) Attention is directed to Section 832 of the Civil Code of the State of California relating to lateral and subjacent support, and the Contractor shall comply with this law.
- (2) In accordance with Section 6705 of the State Labor Code, the Contractor shall submit to the City specific plans to show details of provisions for worker protection from caving ground. Not less than thirty (30) days before beginning excavation for any trench or trenches five feet or more in depth required under this Contract, the Contractor shall furnish to the City Engineer working drawings of its trench safety plan. The trench safety plan working drawings shall be detailed plans showing the design of shoring, bracing, sloping or other provisions to be made for worker protection from the hazard of caving ground. If such plan varies from the shoring system standards established by the Construction Safety Orders of the California Division of Industrial Safety or the Federal Safety and Health Regulations for Construction of the Occupational Safety and Health Administration, Department of Labor, the plan shall be prepared by a registered civil or structural engineer. In no event shall the

Contractor use a shoring, sloping, or protective system less effective than that required by said Construction Safety Orders, or less effective than that required by said Federal Safety Standards. Submission of this plan in no way relieves the Contractor from the requirement to maintain safety in all operations performed by the Contractor or its Subcontractors.

#### 5.15. BLASTING

Except for exceptional circumstances, blasting shall be prohibited. Accordingly, Bids should be prepared on the basis that no blasting will be permitted. Should blasting be required and expressly approved by the City, the City will issue a Change Order for blasting work.

#### 5.16. INTOXICATING LIQUORS AND NARCOTICS

The Contractor shall not sell, permit or suffer the introduction or use of intoxicating liquors or narcotics upon or about the Site.

#### 5.17. PROTECTION OF PERSONS AND PROPERTY

(a) The Contractor shall take whatever precautions are necessary to prevent damage to all existing improvements, including above ground and underground utilities, trees, shrubbery that is not specifically shown to be removed, fences, signs, mailboxes, survey markers and monuments, buildings, structures, the City's property, adjacent property, and any other improvements or facilities within or adjacent to the work. If such improvements or property are injured or damaged by reason of the Contractor's operations, they shall be replaced or restored, at the Contractor's expense, to a condition at least as good as the condition they were in prior to the start of the Contractor's operations.

(b) The Contractor shall adopt all practical means to minimize interference to traffic and public inconvenience, discomfort or damage. The Contractor shall protect against injury to any pipes, conduits or other structures crossing the trenching or encountered in the Work and shall be responsible for any injury done to such pipes or structures, or damage to property resulting therefrom. The Contractor shall support or replace any such structures without delay and without any additional compensation to the entire satisfaction of the City Engineer. All obstructions to traffic shall be guarded by barriers illuminated at night. The Contractor shall be responsible for all damage to persons and property directly or indirectly caused by its operations and, under all circumstances, Contractor must comply with the laws and regulations of the State of California relative to safety of persons and property and the interruption of traffic and the convenience of the public within the respective jurisdictions.

(c) The Contractor is cautioned that it must replace all improvements in rights-of-way and within the public streets to a condition at least equal to what existed prior to

the Contractor's entry onto the job.

(d) Type and time of construction required at any road subject to interference by the work will be determined by those authorities responsible for maintenance of said road. It shall be the responsibility of the Contractor to determine the nature and extent of all such requirements, including provision of temporary detours as required; however, the construction right-of-way obtained by the City at affected roadways will be adequate for provision of all required detours. As required at any road crossing, the Contractor shall provide all necessary flagpersons, guardrails, barricades, signals, warning signs and lighting to provide for the safety of existing roads and detours. Immediately after the need for temporary detours ceases, or when directed, the Contractor shall remove such detours and perform all necessary cleanup work, including replacement of fences, and removal of pavement. Included shall be all necessary replacement of existing roadway appurtenances, grading work, soil stabilization and dust control measures, as required and directed.

(e) The Contractor shall examine all bridges, culverts, and other structures over which it will move its materials and equipment, and before using them, Contractor shall properly strengthen such structures where necessary. The Contractor shall be responsible for any and all injury or damage to such structures caused by reason of its operations.

#### 5.18. RESPONSIBILITY FOR REPAIR OF FACILITIES

All public or private facilities, including but not limited to, gravel surfacing at existing canals, structures, telephone cables, roadways, curbs, gutters, parking lots, private drives, levees and embankments for creeks, ponds and reservoirs disturbed during construction of the work shall be repaired and/or replaced by the Contractor to match facilities existing prior to construction. In addition, the Contractor shall be responsible for any settlement damage to such facilities or adjoining areas for a period of one year after acceptance of such required facilities.

#### 5.19. CITY'S REPAIR

In the event the Contractor refuses or neglects to make good any loss or damage for which it is responsible under this Contract, the City may itself or by the employment of others, make good any such loss or damage, and the cost and expense of doing so, including any reasonable engineering, legal and other consultant fees, and any costs of administrative and managerial services, shall be charged to the Contractor. Such costs and expenses may be deducted by the City from claims for payment made by the Contractor for work completed or remaining to be completed.

#### 5.20. ANTITRUST CLAIM ASSIGNMENT

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this contract, the Contractor and all subcontractors shall offer and

agree to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or subcontract. This assignment shall be made and become effective at the time the City tenders final payment to the Contractor, without further acknowledgement by the parties.

#### 5.21. WAIVER OF RIGHT TO RESCIND FOR MATERIAL BREACH

The Contractor agrees that it can be adequately compensated by money damages for any breach of this Contract which may be committed by the City and hereby agrees that no default, act, or omission of the City or the City Engineer, shall constitute a material breach of the Contract entitling the Contractor to cancel or rescind the provisions of this Contract or (unless the City shall so consent or direct in writing) to suspend or abandon performance of all or any part of the Work. The Contractor hereby waives any and all rights and remedies to which it might otherwise be or become entitled, save only its right to money damages.

#### 5.22. CONTRACTOR'S LICENSE NOTICE

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO:

REGISTRAR CONTRACTORS' STATE LICENSE BOARD  
9821 BUSINESS PARK DRIVE  
SACRAMENTO, CALIFORNIA 95827  
MAILING ADDRESS: P.O. BOX 26000  
SACRAMENTO, CALIFORNIA 95826

#### 5.23. HISTORICAL, SCIENTIFIC AND ARCHEOLOGICAL DISCOVERIES

All articles of historical or scientific value, including but not limited to coins, fossils, and articles of antiquity which may be uncovered by the Contractor during the progress of work, shall become City property. Such findings shall be reported immediately to the City Engineer who will determine the method of removal, where necessary, and the final disposition thereof.

The City will be retaining a **Native American monitor** for the project on a partime basis to monitor the excavation work.

#### 5.24. INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in

connection with the performance of the Work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

(a) Neither the Contractor nor any Subcontractors shall commence any work until all required insurance has been obtained at their own expense. Such insurance must have the approval of the City as to limit, form, and amount, and shall be placed with insurers with a current A. M. Best's rating of no less than A-VII.

(b) Any insurance bearing on adequacy of performance shall be maintained after completion of the project for the full guarantee period.

(c) Prior to execution of the Contract, the Contractor shall furnish the City with original endorsements effecting coverage for all policies required by the Contract. The endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. The endorsements are to be on forms provided or approved by the City. The City may require the Contractor or any subcontractor to furnish complete certified copies of all insurance policies affecting the coverage required by the Contract.

(d) All of the Contractor's policies shall contain an endorsement providing that written notice shall be given to the City at least sixty (60) calendar days prior to termination, cancellation, or reduction of coverage in the policy.

(e) Any policy or policies of insurance that the Contractor elects to carry as insurance against loss or damage to its construction equipment and tools shall include a provision therein providing a waiver of the insurer's right to subrogation against the City and the City Engineer.

(f) The requirements as to the types, limits, and the City's approval of insurance coverage to be maintained by the Contractor are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under the Contract.

(g) In addition to any other remedy the City may have, if the Contractor or any of the subcontractors fails to maintain the insurance coverage as required in this section, the City may obtain such insurance coverage as is not being maintained, in form and amount substantially the same as required herein, and the City may deduct the cost of such insurance from any amounts due or which may become due the Contractor under this Contract.

(h) The Contractor and all Subcontractors shall, at their expense, maintain in effect at all times during the performance of work under the Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers and under forms of policy satisfactory to the City. The maintenance by the Contractor and all Subcontractors of the following coverage and limits of insurance is a material element of this Contract. The failure of the Contractor or any Subcontractor to maintain or renew coverage or to provide evidence of renewal may be treated by the City as a material breach of this contract.

(1) Workers' Compensation and Employer's Liability Insurance

(i) Workers' Compensation

The Contractor and all Subcontractors shall maintain insurance to protect the Contractor or subcontractor from all claims under Workers' Compensation and Employer's Liability Acts, including Longshoremens' and Harbor Workers' Act. Such coverage shall be maintained, in type and amount, in strict compliance with all applicable State and Federal statutes and regulations. The Contractor shall execute a certificate in compliance with Labor Code section 1861, on the form provided in the Contract Documents.

(ii) Claims Against City

If an injury occurs to any employee of the Contractor or any of the Subcontractors for which the employee or its dependents, in the event of its death, may be entitled to compensation from the City under the provisions of the said Acts, or for which compensation is claimed from the City, there will be retained out of the sums due the Contractor under this Contract, an amount sufficient to cover such compensation as fixed by said Acts, until such compensation is paid or it is determined that no compensation is due. If the City is required to pay such compensation, the amount so paid will be deducted and retained from such sums due, or to become due, the Contractor.

(2) Commercial General and Automobile Liability Insurance

The Contractor shall maintain in effect at all times during the performance of the work hereunder not less than the following coverage's and limits of Commercial General and Automobile Liability insurance:

(i) Form and Amount

The insurance shall include, but shall not be limited to, protection against claims arising from death, bodily injury, personal injury, or damage to property resulting from actions, failures to act, operations or equipment of the insured, or by its employees, agents or consultants, or by anyone directly or indirectly employed by the insured. The amount of insurance coverage shall not be less than \$2,000,000 per occurrence with an aggregate no less than two (2) times the required per occurrence limit applying to bodily injury, personal injury, and property damage, or any combination of the three. Any deductibles must be declared to and approved by the City. At

the option of the City, either: the insurer shall reduce or eliminate such deductibles as respects the entity, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration expenses, and defense expenses.

The commercial general and automobile liability insurance coverage shall also include the following:

(ii) Additional Requirements

Provision or endorsement naming the City, the City Engineer and its consultants, and each of their officers, employees, and agents, each as additional insured's with respect to any potential liability arising out of the performance of any work under the Contract, and providing that such insurance is primary insurance as respects the interest of the City and Engineer, and its consultants, and each of their officers, employees, and agents and that any other insurance, risk pool membership, or other liability protection maintained by the City or maintained by the City Engineer is excess to the insurance required hereunder, and will not be called upon to contribute to any loss unless and until all limits available under the contractor's and subcontractor's insurance policy/policies have been paid. The additional insured coverage under the Contractor's policy shall be "primary and non-contributory" and will not seek contribution from the City's insurance or self-insurance and shall be at least as broad as CG 20 01 04 13.

(iii) "Cross Liability" or "Severability of Interest" clause.

(iv) Broad Form Property Damage, Personal Injury, Contractual Liability, Protective Liability, and Completed Operations coverage's, and elimination of any exclusion regarding loss or damage to property caused by explosion or resulting from collapse of buildings or structures or damage to property underground, commonly referred to by insurers as the "XCU" hazards.

(v) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by the Contractor under the Contract, including, without limitation, that set forth in Section 5.25, Indemnity and Litigation Costs.

(vi) Provision or endorsement stating that any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to

- the City, its officers, officials, employees, or volunteers.
- (vii) The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(3) Builder's Risk or Installation Floater "All-Risk" Insurance

Before commencement of the Work, the Contractor shall submit written evidence that it has obtained for the period of the Contract, Builder's Risk "All-Risk" Completed Value Insurance and/or Inland Marine "All-Risk" Installation Floater Insurance, as may be applicable, upon the entire project which is the subject of this Contract, including completed work and work in progress. The policy or policies of insurance shall name the Contractor, City, and Engineer as insured's as their respective interests may appear, and shall include an insurer's waiver of subrogation rights in favor of each. Such insurance may have a deductible clause, but the amount of the deductible shall be subject to the approval of the City, except that the deductible on earthquake coverage may be in accordance with the underwriter's requirements.

5.25. INDEMNITY AND LITIGATION COST

(a) Promptly upon execution of the Contract, the Contractor specifically obligates itself and hereby agrees to protect, hold free and harmless, defend and indemnify the City, the City Engineer and its consultants, and each of their officers, employees and agents, from any and all liability, penalties, costs, losses, damages, expenses, causes of action, claims or judgments, including attorney's fees, which arise out of or are in any way connected with the Contractor's, or its subcontractors' or suppliers', performance of work under this Contract or failure to comply with any of the obligations contained in the Contract. This indemnity shall imply no reciprocal right of the Contractor in any action on the contract pursuant to California Civil Code section 1717 or section 1717.5. To the fullest extent legally permissible, this indemnity, defense and hold harmless agreement by the Contractor shall apply to any and all acts or omissions, whether active or passive, on the part of the Contractor or its agents, employees, representatives, or Subcontractor's agents, employees and representatives, resulting in claim or liability, irrespective of whether or not any acts or omissions of the parties to be indemnified hereunder may also have been a contributing factor to the liability, except such loss or damage which was caused by the active negligence, the sole negligence, or the willful misconduct of the City.

(b) In any and all claims against the City, the City Engineer and each of their consultants, officers, employees and agents by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this section shall not be limited in way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under Workers' Compensation statutes, disability benefit statutes or other employee benefit

statutes.

#### 5.26. PROTECTION OF WORK

(a) The Contractor shall be responsible for the care of all the Work until its completion and final acceptance. The Contractor shall, at its own expense, replace damaged or lost material and repair damaged parts of the Work or the same may be done at the Contractor's expense by the City and the Contractor and its sureties shall be liable therefor. The Contractor shall make its own provisions for properly storing and protecting all material and equipment against theft, injury, or damage from any and all causes. Damaged material and equipment shall not be used in the Work. The Contractor shall take all risks from floods and casualties except as provided by law, and shall make no charge for the restoration of such portions of the work as may be destroyed or damaged by flood or other casualties or because of danger from flood or other casualties or for delays from such causes. The Contractor may, however, be allowed a reasonable extension of time on account of such delays, subject to the conditions herein before specified. The Contractor shall not be responsible for the cost, in excess of 5% of the contracted amount, of repairing or restoring damage to the Work, if the damage was proximately caused by an earthquake in excess of a magnitude of 3.5 on the Richter Scale or by tidal wave's; provided that the Work damaged was built in accordance with accepted and applicable building standards, and the plans and specifications of the City.

(b) Contractor shall effectively secure and protect adjacent property and structures, livestock, crops and other vegetation. If applicable, the Contractor shall open fences on or crossing the right-of-way and install temporary gates of sound construction thereon so as to prevent the escape of livestock. Adjacent fence posts shall be adequately braced to prevent the sagging or slackening of the wire. Before such fences are opened, the Contractor shall notify the owner or tenant of the property and, where practicable, the opening of the fence shall be in accordance with the wishes of said owner or tenant. The Contractor shall be responsible that no loss or inconvenience shall accrue to the owner or tenant by virtue of their fences having been opened or the gate not having been either shut or attended at all times. Where special types of fences are encountered, the Contractor shall install temporary gates made of similar materials and of suitable quality to serve the purposes of the original fences. In all cases where the Contractor removes fences to obtain workroom, the Contractor shall provide and install temporary fencing as required, and on completion of construction shall restore the original fence to the satisfaction of the City Engineer. All costs of providing, maintaining and restoring gates and fencing shall be home by the Contractor. The Contractor shall provide and maintain all passageways, guard fences, lights and other facilities for protection required by public authority or local conditions.

(c) The Contractor shall use extreme care during construction to prevent damage from dust to crops and adjacent property. The Contractor, at its own expense, shall provide adequate dust control for the right-of-way and take other preventative measures as directed by the City Engineer.

(d) The Contractor shall be responsible for all damage to any property resulting from trespass by the Contractor or its employees in the course of their employment,

whether such trespass was committed with or without the consent or knowledge of the Contractor.

(e) The Contractor shall see that the Site is kept drained and free of all ground water and any other water, which may impede the progress or execution of the Work.

(f) The Contractor shall be responsible for any damage caused by drainage or water runoff from construction areas and from construction plant areas.

(g) In an emergency affecting the safety of life, the Work, or adjoining property, the Contractor, without special instruction or authorization from the City Engineer, is hereby permitted to act at its discretion to prevent such threatened loss or injury, and the Contractor shall so act without appeal if so instructed or authorized. Any compensation claimed by the Contractor on account of emergency work shall be determined as specified under Section 2.07. Should the City Engineer deem an emergency condition to exist, the Contractor shall immediately do those things and take those steps ordered by the City Engineer. The decision of the City Engineer in this respect shall be final and conclusive. Any claims for compensation made by the Contractor on account of emergency work shall be determined as specified under Section 2.07.

(h) Except as provided by Government Code section 4215, the Contractor shall be responsible for the removal, relocation and protection of all public and private utilities, including irrigation facilities in the nature of utilities, located on the site of the construction project if and to the extent that the same are identified in the Contract Documents, and the Contractor shall not be entitled to any extension of time or claim for damages for extra compensation in connection therewith. If and to the extent that such utilities or facilities are not identified in the Contract Documents, as between the Contractor and the City, the City will be responsible for the cost of their removal, relocation or protection, as the case may be, but the Contractor shall perform any such work in conformance with this Contract, if so directed by the City Engineer. In such situations the Contractor shall not be responsible for delay in completion of the project caused by the failure of the City or the owner of the utility to provide for such removal or relocation. If the Contractor, while performing the Contract, discovers utility or irrigation facilities not identified by the City in the Contract Documents, the Contractor shall immediately notify the City Engineer in writing.

(i) Subject to the provisions of this section, where the Work to be performed under the Contract crosses or otherwise interferes with existing streams, watercourses, canals, farm ditches, pipelines, drainage channels, or water supplies, the Contractor shall provide for such watercourse or pipelines and shall perform such construction during the progress of the Work so that no damage will result to either public or private interests, and the Contractor shall be liable for all damage that may result from failure to so provide during the progress of the Work.

#### 5.27. ACCIDENTS

(a) The Contractor shall provide and maintain, in accordance with Labor Code section 6708 and OSHA requirements, adequate emergency first-aid treatment for its

employees and anyone else who may be injured in connection with the Work.

(b) The Contractor shall promptly report in writing to the City Engineer all accidents whatsoever arising out of or in connection with, the performance of the Work, whether on or adjacent to the site, which caused death, personal injury, or property damage, giving full details and statements of witnesses. In addition, if death or serious injury or serious damage are caused, the accident shall be reported immediately by telephone or messenger to the City and the City Engineer.

(c) If any claim is made by anyone against the Contractor or any Subcontractor on account of any accident, the Contractor shall promptly report the facts in writing to the City Engineer, giving full details of the claim.

#### 5.28. NO PERSONAL LIABILITY

Neither the City, the City Engineer, nor any of their other officers, agents, or employees shall be personally responsible for any liability arising under the Contract, except such obligations as are specifically set forth herein.

## SECTION 6

### PROGRESS AND COMPLETION OF WORK

#### 6.01. PROGRESS SCHEDULE

The Contractor shall submit within ten (10) days after execution of the Contract a detailed work schedule(s) which shall detail the actions of the Contractor and Subcontractors working at the Site. This schedule(s) shall both show the dates at which the Contractor will start and complete and conform to the completion time specified in the Contract. The controlling operation, defined as the least float path, if any, shall be identified.

The project schedule shall be prepared in Microsoft Project or similar program. Prepare schedule using Precedence Diagramming Method (PDM) and show the project critical path and activity floats. Three-week look ahead schedules shall be provided on a weekly basis.

No progress payments will be made for any work performed until a satisfactory schedule has been submitted and approved by the City Engineer. An updated schedule shall be required from the Contractor if the project falls ten (10) working days behind schedule.

If the Work falls behind the accepted schedule, the Contractor shall promptly take whatever actions are necessary to put the project back on schedule. For delays or portions of delays for which the Contractor is responsible, no payment will be made or time extension allowed for increase in work force, equipment, and working hours needed to put the project on schedule.

#### 6.02. COMMENCEMENT AND PROGRESS OF THE WORK AND TIME OF COMPLETION

##### (a) Commencement

The Contractor shall begin the Work after receiving a Notice to Proceed within the period of time set forth in the Contract Provisions. Thereafter, Contractor shall diligently prosecute the Work to completion as specified in the Contract Documents. The City Engineer shall have the right to specify the locations where Contractor shall start and proceed with the Work.

A preconstruction conference will be convened after the Contractor has delivered the necessary bonds, insurance certificates and signed agreement in proper form as required in the invitation to bid, bid proposal and general conditions of these specifications. Prior to any work, the Contractor shall provide the City Engineer with a list of key personnel assigned to the project and the telephone numbers where they may be reached at any time. The list shall be made available in sufficient copies and presented at the preconstruction conference.

Notwithstanding any other provisions of the Contract, the City shall not be obligated to accept or pay for any work furnished by the Contractor prior to the issuance of the Notice to Proceed whether or not the City has knowledge of the furnishing of such work. The Contractor shall not commence with work on this project until its Contract bonds and evidence of insurance comply with all Contract requirements and a Notice to Proceed has been issued.

The Contractor shall notify the City Engineer in writing two (2) City business days prior to commencement of work on the Project or scheduling work for a Saturday, Sunday, Friday or City Holiday. Failure to provide said notification will void the City's obligation to provide inspection. Any work done in the absence of the City's Inspector shall be subject to rejection.

(b) Completion

All work under this Contract shall be completed within the period of time set forth in the Contract Provisions. The Contract shall be deemed completed when the City Engineer has certified the completion of the Project as provided in these General Conditions.

#### 6.03. SUSPENSION OF WORK

(a) The City Engineer may at any time, by notice in writing to the Contractor, suspend any part of the Work for such period of time as may be necessary to prevent improper execution of the Work on the project by the Contractor, its Subcontractors or agents, and the Contractor shall have no claim for damages or additional compensation on account of any such suspension.

(b) The City may at any time suspend any part or all of the Work upon ten (10) days written notice to the Contractor, who shall thereupon discontinue all work suspended except for all operations to prevent loss or damage to work already executed as may be directed by the City Engineer. Work shall be resumed by the Contractor after such suspension on written notice from the City.

(c) In the event of any suspension of the Work in whole or in part under subsection (B) above, the Contractor shall be entitled to an extension of time wherein to complete the Work to the extent of the delay caused to the Contractor thereby.

(d) In the event the entire work shall be suspended by order of the City, as herein above provided, and shall remain so suspended for a period of sixty (60) consecutive days, through no fault of the Contractor, and notice to resume the Work shall not have been served on the Contractor as herein above provided, Contractor may, at its option, by written notice to the City, terminate the Contract in the same manner as if the termination had been initiated by the City, and the City shall have no claim for damages because of such termination of the Contract.



#### 6.04. DELAY IN THE WORK – TIME EXTENSIONS

The Contractor shall at all times employ such force, plant, materials, and tools as will be sufficient, in the opinion of the City Engineer, to prosecute the Work at not less than the rates fixed under the terms of the Contract and to complete the Work thereof within the time limits fixed therein. If the Contractor refuses or fails to prosecute the Work, or any separable part thereof, with such diligence as will ensure the completion within the time specified in the Contract, or any extension thereof, or fails to complete said work within such time, the City may exercise the termination provisions set forth in Section 6.06, below.

(a) Excusable Delays. Excusable delays shall be delays in the controlling operation of the Contractor's work due to strikes, lockouts by others, fire, unusual delay in transportation, unavoidable casualties, adverse weather conditions which could not have been reasonably anticipated, or any other act(s) of God beyond the Contractor's control, or by delay authorized by the City, or by any cause which the City shall decide to justify the delay. Except as provided in Section 6.04(f), below, in the event of an excusable delay, the time of completion shall be extended for such reasonable time as the City may decide. The Contractor's right to an extension of time for an excusable delay is expressly subject to Contractor's giving written notice of such claim within ten (10) calendar days following the date the Contractor knew or should have known of the delay. Failure to give such notice shall be construed as a waiver of such right. It is understood and agreed that extensions of time shall be the Contractor's sole and exclusive remedy for excusable delays.

(b) Compensable delays. Compensable delays shall be delays in the controlling operating of the Contractor's work due to acts or neglect of the City, its employees or those under it by contract or otherwise, or by changes ordered in the work. In the event of a compensable delay, the time of completion shall be extended for such reasonable time as the City may decide. In addition, the Contractor may recover its direct costs as provided in Section 6.05. The Contractor's remedies for compensable delays are expressly subject to Contractor's giving ten (10) calendar days written notice of such claim from the date the Contractor knew or should have known of the delay. It is understood and agreed that the Contractor's sole and exclusive remedies for compensable delays shall be an extension of the time and recovery of its direct costs as compensable hereunder, but only in accordance with the provisions of the Contract Documents.

(c) Contractor and City understand and agree that the Contract time for the completion of this project is a very important part of the contract. Extensions of time will only be granted as provided above when events actually cause the Contractor to be delayed in the performance of that schedule activity which is the controlling operation as of the time of the delay. When acts or omissions occur which could cause delay, Contractor will take all reasonable means in order to be able to continue to work as scheduled without any delay, or as short a delay as possible. Additionally, if inclement weather causes accumulation of standing water on the work site or other conditions which might cause delay, Contractor shall take all measures reasonably necessary to permit work to continue as quickly as possible.



(d) If adverse weather conditions are the basis for a claim for additional time, such claim shall be documented by date substantiating that weather conditions were abnormal for the period of time and could not have been reasonably anticipated, and that weather conditions had an adverse effect on the scheduled construction. Adverse weather conditions shall be considered only as those conditions that exceed the average annual number of rain days and rain quantities as established by the Annual Local Climatological Summary and NOAA National Technical Memorandum NWS WR-65 (Revised) as published by the United States Government, National Weather Service, National Climate Center, Asheville, North Carolina.

(e) The City Engineer shall be responsible for determining when adverse weather conditions result in non-workable days. It shall be the Contractor's duty to stay informed of such determinations by the City Engineer. The Contractor may object to such adverse weather determinations by filing with the City Engineer a written notice of objection. The notice of objection shall state the basis of the objection and provide supporting documentation, which substantiates that weather conditions were abnormal for the period of time and could not have been reasonably anticipated, and that weather conditions had an adverse effect on the scheduled construction. All such notices of objection shall be filed within three (3) calendar days of the day in dispute. It is hereby agreed that the Contractor's failure to submit a written notice of objection within three (3) calendar days of the City Engineer's adverse weather determination shall constitute a waiver by the Contractor of all its rights to further protest, judicial or otherwise.

(f) The City Engineer will, within a reasonable period of time, issue a ruling on the Contractor's notice of objection. All such rulings by the City Engineer shall be final, unless the Contractor files a written protest within fifteen (15) calendar days of the City Engineer's ruling. This protest shall clearly state the basis of the dispute. Such protest will be forwarded promptly to the City, which will issue a decision on each such protest. The City decision will be final. Pending the City decision, the Contractor shall proceed with its work in accordance with the City Engineer's ruling and/or instructions. It is hereby agreed that the Contractor's failure to file a protest within fifteen days (15) of the City Engineer's ruling shall constitute a waiver by the Contractor of all its rights to further protest, judicial or otherwise.

(g) The number of days that are anticipated to be non-workable due to adverse weather conditions shall be as set forth in the Special Provisions. Days deemed non-workable by the City Engineer in excess of such anticipated number shall be considered excusable delays.

(h) Unexcused delays shall be delays in the Contractor's work due to acts or neglect of the Contractor, its employees, subcontractors or those under it by contract or otherwise. In the event of an unexcused delay, the Contractor expressly agrees that it shall not be entitled to either an extension of time or recovery of its costs.

(i) A request for an extension of time, or the granting of an extension of time, shall not constitute a basis for any claim against the City for additional compensation or damages unless caused by the City or another contractor employed by the City.

#### 6.05. DAMAGES FOR DELAY

In the event of compensable delay, the City shall only be liable for idle equipment, idle workers and the necessary costs of transporting equipment. The City shall be liable to the extent that the compensable delay is concurrent with excusable delays or contractor caused delays to the controlling operation. The allowable costs shall be as for force account work under Section 2.04 with the following exceptions:

- (a) The Delay Factor in the Labor Surcharge and Equipment Rental Rules applies to each equipment rental rate;
- (b) The daily number of payable hours shall equal the normal working hours during the delay, not to exceed eight (8) hours per day; and
- (c) No markups will be added.

#### 6.06. TERMINATION FOR CONVENIENCE

Upon ten (10) calendar days prior written notice to Contractor, City, in its sole and absolute discretion, may terminate the Contract for convenience and discontinue the Work at any time prior to the completion of the Work or if the work is stopped by an injunction of a court of competent jurisdiction or by order of any competent authority. Upon service of such notice of termination, the Contractor shall discontinue the Work in such manner, sequence, and at such times as described below. The Contractor shall have no claim for damages for such discontinuance or termination, nor any claim for anticipated profits on the Work thus dispensed with, nor any other actually performed up to the time of discontinuance, including any Extra Work ordered by the City Engineer to be done, nor for any claim for liquidated damages.

Termination of the Contract for convenience and the total compensation payable to the Contractor in the event of termination shall be governed by the following:

- (a) The City Engineer will issue the Contractor a written notice signed by the City Engineer, specifying that the Contract is to be terminated. Upon receipt of said written notice and, except as otherwise directed in writing by the City Engineer, the Contractor shall:
  - (1) Stop all Work under the Contract except that specifically directed to be completed prior to Acceptance.
  - (2) Perform Work the City Engineer deems necessary to secure the project for termination.
  - (3) Remove equipment from the site of the Work.
  - (4) Take such action as is necessary to protect materials from damage.
  - (5) Notify all Subcontractors and suppliers that the Contract is being terminated and that their contracts or orders are not to be further

performed unless otherwise authorized in writing by the City Engineer.

- (6) Provide the City Engineer with an inventory list of all material previously produced, purchased or ordered from suppliers for use in the Work and not yet used in the Work, including its storage location, and such other information as the City Engineer may request.
- (7) Dispose of material not yet used in the Work as directed by the City Engineer. It shall be the Contractor's responsibility to provide the City with good title to all materials purchased by the City hereunder, including material for which partial payment has been made and with bills of sale or other documents of title for such materials.
- (8) Subject to the prior written approval of the City Engineer, settle all outstanding liabilities and all claims arising out of subcontracts or orders for material terminated hereunder. To the extent directed by the City Engineer, the Contractor shall assign to the City all the right, title and interest of the Contractor under subcontracts or orders for materials terminated hereunder.
- (9) Furnish the City Engineer with the documentation required to be furnished by the Contractor under the provisions of the Contract including, on projects as to which Federal funds are involved, all documentation required under the Federal requirements included in the Contract.
- (10) Take such other actions as the City Engineer may direct.

(b) Termination of the Contract shall not relieve the Contractor of responsibility for damage to materials except as follows:

- (1) The Contractor's responsibility for damage to materials for which partial payment has been made and for materials furnished by the City for use in the Work and unused shall terminate when the City Engineer certifies that such materials have been stored in the manner and at the locations he or she has directed.
- (2) The Contractor's responsibility for damage to materials purchased by the City subsequent to the issuance of the notice that the Contract is to be terminated shall terminate when title and delivery of such materials has been taken by the City.
- (3) When the City Engineer determines that the Contractor has completed the Work under the Contract directed to be completed prior to termination and such other Work as may have been ordered to secure the project for termination, he or she will recommend that the City Engineer formally accept the Contract, and immediately upon and after such Acceptance by the City Engineer, the Contractor

will not be required to perform any further Work thereon and shall be relieved of his or her Contractual responsibilities for injury to persons or damage to property which occurs after the formal Acceptance of the project by the City Engineer.

(c) The total compensation to be paid to the Contractor shall be determined by the City Engineer on the basis of the following:

- (1) The reasonable cost to the Contractor, without profit, for all Work performed under the Contract, including mobilization, demobilization and Work done to secure the project for termination. Reasonable cost will include a reasonable allowance for project Overhead and general administrative Overhead not to exceed a total of seven (7%) percent of Direct Costs of such Work.
- (2) A reasonable allowance for profit on the cost of the Work performed as determined under Section 2.04(a), above, provided the Contractor establishes to the satisfaction of the City Engineer that it is reasonably probable that he or she would have made a profit had the Contract been completed and provided further, that the profit allowed shall in no event exceed four (4%) percent of said cost.
- (3) The reasonable cost to the Contractor of handling material returned to the vendor, delivered to the City or otherwise disposed of as directed by the City Engineer.
- (4) A reasonable allowance for the Contractor's administrative costs in determining the amount payable due to termination of the Contract.

All records of the Contractor and the Subcontractors, necessary to determine compensation in accordance with this section shall be open to inspection or audit by representatives of the City at all times after issuance of the notice that the Contract is to be terminated and for a period of three (3) years, and such records shall be retained for that period.

After Termination of the Work by the City Engineer, the City Engineer may make payments on the basis of interim estimates pending issuance of the Final Statement, when in his or her opinion the amount thus paid, together with all amounts previously paid or allowed, will not result in total compensation in excess of that to which the Contractor will be entitled.

All payments, including payment upon the Final Statement, shall be subject to deduction for prior payments and amounts, if any, to be kept or retained under the provisions of the Contract.

(d) The provisions of this section shall be included in all subcontracts.

## 6.07. TERMINATION FOR DEFAULT

(a) In the event of any default by the Contractor as described below, the City may, after giving ten (10) calendar days' written notice to the Contractor, terminate the Contractor's right to proceed with the Work or any part of the Work in the City's sole discretion. Events of default include:

- (1) Failure or refusal to prosecute the Work, or any separable part thereof, with such diligence as will ensure the completion within the time specified in the Contract, or any extension thereof, or failure to complete said work within such time.
- (2) Filing of bankruptcy by the Contractor, or the making of a general assignment for the benefit of its creditors, or appointment of a receiver on account of Contractor's insolvency without discharge of the receiver within ten (10) days after its appointment.
- (3) Failure to make prompt payments to Subcontractors or suppliers.
- (4) Persistent disregard of laws, ordinances, or the instructions of the City Engineer, or other substantial violation of any provision of the Contract.

(b) In the event the right of the Contractor to proceed with the Work, or any portion thereof, has been terminated because of the default of the Contractor and the Contractor has been given ten (10) calendar days' notice to cure such fault and has not done so, the City may take over the Work and prosecute the same to completion by contract or any other method the City deems expedient, and may take possession of and utilize in completing the Work such materials, appliances, equipment and plant as may be on the site of the Work and necessary therefore. In such event, the Contractor and its sureties shall be liable for all damages including costs of managerial and administrative services, engineering, legal and other consultant fees, and liquidated damages sustained or incurred by the City.

(c) Upon termination, the Contractor shall not be entitled to receive any further payment until the Work is finished. If upon completion of the Work the total cost to the City, including engineering, legal and other consultant fees, costs of managerial and administrative services, construction costs, and liquidated damages shall be less than the amount which would have been paid if the Work had been completed by the Contractor in accordance with the terms of the Contract, then the difference shall be paid to the Contractor in the same manner as the final payment under the Contract. If the total cost incurred by the City on account of termination of the Contract and subsequent completion of the Work by the City by whatever method the City may deem expedient shall exceed said amount which the Contractor would otherwise have been paid, the Contractor and its sureties shall be liable to the City for the full amount of such excess expense.

(d) The rights and remedies of the City provided in this section are in addition to any of the rights and remedies provided by the law or under this Contract.

#### 6.08. FAILURE TO TIMELY COMPLETE THE WORK – LIQUIDATED DAMAGES

##### (a) Liquidated Damages

- (1) It is agreed by the parties to this Contract that time is of the essence. In the event all the Work is not completed before or upon the expiration of the time limit as set in the Bid, Contract and/or Progress Schedule, or within any time extensions that may have been granted, damage will be sustained by the City; and that it may be impracticable to determine the actual amount of damage by reason of such delay. Accordingly, it is agreed that the Contractor shall pay to the City as damages the amount set forth for each and every day's delay in finishing the Work in excess of the number of days specified. Liquidated damages shall be paid at a rate of **six hundred dollars (\$600)** per day unless otherwise stated in the Contract Documents. The parties expressly agree that the liquidated damage clause found in the Contract Documents is reasonable under the circumstances existing at the time the Contract was made. The City shall have the right to deduct the amount of liquidated damages from any money due or to become due the Contractor.
- (2) In addition, the City shall have the right to charge to the Contractor and to deduct from the final or progress payments for the Work the actual cost to the City of legal, engineering, inspection, superintendence, and other expenses, which are directly chargeable to the Contract, and which accrue during the period of such delay, except that the cost of final inspection and preparation of the final estimate shall not be included in the charges.

##### (b) Exclusions

The Contractor shall not be liable for liquidated damages or delays caused by the removal or relocation of utilities when such removal or relocation is the responsibility of the City or the owner of the utility under Government Code section 4215.

#### 6.09. CLEAN-UP

During the progress of the Work, the Contractor shall maintain the Site and related structures and equipment in a clean, orderly condition and free from unsightly accumulation of rubbish. All waste materials shall be removed daily from the Site and disposed of by the Contractor by any proper means at its own expense unless designated otherwise on the plans. No waste materials shall be placed in the public street right-of-way. Unless otherwise specified, all existing piping, materials and/or equipment removed pursuant to this Contract shall become the Contractor's property.

Upon completion of the Work and before the final estimate is submitted, the Contractor shall, at its own cost and expense, remove from the vicinity of the Work all plants, buildings, rubbish, unused work materials, concrete forms, and temporary bridging and other like materials, belonging to the Contractor or used under the Contractor's direction during the construction, and in the event of the Contractor's failure to do so, the same may be removed by the City after ten (10) calendar days' notice to the Contractor. Such removal shall be at the expense of the Contractor.

The Contractor shall use care in the removal of materials and equipment so as not to cause damage to existing facilities and structures. Contractor shall assume liability for all such damage. Where the construction has crossed yards or driveways, restoration shall be by the Contractor to the complete satisfaction of the City Engineer, at the Contractor's expense.

The disposal, removal, recycling and diversion of all construction and demolition waste and debris generated by the Project must be performed exclusively by the City's duly authorized and duly franchised construction and demolition solid waste hauler. The fees, charges and other costs of the City's duly authorized and duly franchised construction and demolition waste hauler must be factored into any bid. The City's construction and demolition hauler is Valley Vista Services whose contact information is as follows: Joel Simonian, Phone:(626) 736-7782, Email: joels@myvvs.com.

#### Excess Cost of City Personnel and Inspection Personnel:

For any overtime or emergency work beyond a regular eight-hour day and for any work performed on Saturday, Sunday, or holidays, the charges for City personnel, including inspection, required on the job site shall be the responsibility of the Contractor and all costs therefor shall be deducted from the payments due the Contractor. The cost of City personnel shall be computed pursuant to adopted City salary schedules, overtime policies, fringe benefits, and overhead costs.

## SECTION 7

### MEASUREMENT AND PAYMENT

#### 7.01. MEASUREMENT OF QUANTITIES

(a) Where the Contract provides for payment on a lump sum price basis, no measurement of quantity will be made. Where the Contract provides for payment on a unit price basis, the quantities of work performed will be computed by the City Engineer on the basis of measurements taken by the City Engineer, and these measurements shall be final and conclusive.

(b) All quantities of work computed under the Contract shall be based upon measurements by the City Engineer according to United States Measurements and Weights.

(c) Methods of measurement are specified herein and in the Special Provisions and Technical Specifications.

#### 7.02. SCOPE OF PAYMENT

(a) The Contractor shall accept the compensation provided in the Contract as full payment for furnishing all labor, materials, tools, equipment, and incidentals necessary to the completed work and for performing all work contemplated and embraced under the Contract; also for loss or damage arising from the nature of the work, or from the action of the elements, or from any unforeseen difficulties which may be encountered during the prosecution of the Work until the acceptance by the City and for all risks of every description connected with the prosecution of the Work, also for all expenses incurred in consequence of the suspension or discontinuance of the work as provided in the Contract; and for completing the Work according to the Specifications and Plans. Neither the payment of any estimate nor of any retained percentage shall relieve the Contractor of any obligation to make good any defective work or material.

(b) No compensation will be made in any case for loss of anticipated profits. Increased or decreased work involving supplemental agreements will be paid for as provided in such agreements.

(c) The Work includes the preparatory work and operations needed for mobilization and demobilization of the Project. The Work, however, does not include establishing the City Engineer's field facility(s) of utility work and connections needed for these facilities.

#### 7.03. PROGRESS ESTIMATE

For each calendar month of Contract work, the Contractor shall prepare a progress estimate of all work performed under the Contract. Within the first ten (10) City business days of each succeeding calendar month, the City Engineer will prepare in writing an

estimate which in the City Engineer's opinion is a fair approximation of the value of all work done under the Contract, including any amounts due the Contractor for Extra Work and Change Orders. In arriving at the value of the Work done, the City Engineer will give consideration to the value of labor and materials which have been incorporated into the permanent work by the Contractor during the preceding month. Consideration will not be given to preparatory work done or for materials or equipment on hand.

In order to assist the City Engineer, the Contractor shall furnish the City Engineer with copies of invoices for all such items delivered to the job site.

#### 7.04. PROGRESS PAYMENTS

- (a) The City will pay the Contractor ninety-five percent (95%) of the amount of each progress estimate within sixty (60) City business days after receipt of an undisputed and properly submitted progress estimate from the Contractor, unless the City has made a finding pre-bid pursuant to Public Contract Code section 7201(b)(4) justifying a larger retention. If the City fails to pay an undisputed progress estimate within the allotted thirty (30) calendar days, the City shall pay interest to the Contractor equivalent to the legal rate set forth in subdivision (A) of section 685.010 of the Code of Civil Procedure. Five percent (5%) of the amount of each estimate shall be retained by the City until final completion and acceptance of all work under the Contract.
- (b) Pursuant to section 20104.50 of the Public Contract Code, if the City fails to make any progress payment within thirty (30) days after the receipt of an undisputed and properly submitted payment request from the Contractor, the City shall pay interest to the Contractor equivalent to the legal rate set forth in section 685.010(a) of the Code of Civil Procedure.
- (c) Upon receipt of a payment request, the City shall act in accordance with both of the following:
  - (1) Each payment request shall be reviewed by the City as soon as practicable after receipt for the purpose of determining that the progress estimate is a proper payment request.
  - (2) Any payment request determined not to be a proper payment request suitable for payment shall be returned to the Contractor as soon as practicable, but not later than seven (7) days, after receipt. A request returned pursuant to this section shall be accompanied by a document setting forth in writing the reasons why the payment request is not proper.
- (d) The number of days available to the City to make a payment without incurring interest pursuant to this section shall be reduced by the number of days by which the City exceeds the seven-day return requirement set forth in paragraph (2) of subdivision (b).

- (e) The Contractor may, in accordance with the provisions of Public Contracts Code section 22300, substitute securities for any monies which the City may withhold to insure performance under the Contract.
- (f) When, in the judgment of the City Engineer, the Work is not proceeding in accordance with the provisions of the Contract, or when in the City Engineer's judgment the total amount of the Work done since the last estimate amounts to less than one thousand dollars (\$1,000), no pay estimate will be prepared and no progress payment will be made.
- (g) No progress estimate or payment shall be considered to be an approval or acceptance of any work, materials or equipment. Estimated amounts and values of work done and materials and equipment furnished will be conformed with actual amounts and values as they become available in subsequent progress estimates, progress payments and the final estimate and payment. All estimates and payments will be subject to correction in subsequent progress estimates and payments and the final estimate and payment.
- (h) It is mutually agreed between the parties to the Contract that no payments made under the Contract, including progress payments and the final payment shall be evidence of the performance of the Contract, either wholly or in part, and no payment shall construed to be an acceptance of any defective or incomplete work or improper materials.

#### 7.05. PROMPT PROGRESS PAYMENT TO SUBCONTRACTORS

A prime contractor or subcontractor shall pay any subcontractor not later than seven (7) days of receipt of each progress payment in accordance with the provisions in Section 7108.5 of the California Business and Professions Code concerning prompt payment to subcontractors. The seven (7) days is applicable unless a longer period is agreed to in writing. Any delay or postponement of payment over thirty (30) days may take place only for good cause and with the City's prior written approval. Any violation of Section 7108.5 shall subject the violating contractor or subcontractor to the penalties, sanctions and other remedies of that section. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the prime contractor, deficient subcontract performance, or noncompliance by a subcontractor. This provision applies to both DBE and non-DBE subcontractors.

#### 7.06. LIENS AND STOP NOTICES

The Contractor agrees to keep the Work, the site of the Work and all monies held by the City free and clear of all liens and stop notices related to labor and materials

furnished in connection with the Work, if permitted by law. Furthermore, the Contractor waives any right it may have to file any type of lien or stop notice in connection with the Work. Notwithstanding anything to the contrary contained in the Contract Documents, if any such lien or stop notice is filed or there is evidence to believe that lien or stop notice may be filed at any time during the progress of the Work or within the duration of this Contract, the City may refuse to make any payment otherwise due the Contractor or may withhold any payment due the Contractor a sum sufficient in the opinion of the City to pay all obligations and expenses necessary to satisfy such lien or stop notice. The City may withhold such payment unless or until the Contractor, within ten days after demand therefor by the City, shall furnish satisfactory evidence that the indebtedness and any lien or stop notice in respect thereof has been satisfied, discharged and released of record, or that the Contractor has legally caused such lien or stop notice to be released of record pending the resolution of any dispute between the Contractor and any person or persons filing such lien or stop notice. If the Contractor shall fail to furnish such satisfactory evidence within ten days of the demand therefor, the City may discharge such indebtedness and deduct the amount thereof, together with any and all losses, costs and damages suffered or incurred by the City from any sum payable to the Contractor under the Contract documents, including but not limited to final payment and retained percentage. This section shall be specifically included in all Subcontracts and purchase orders entered into by the Contractor.

#### 7.07. FINAL ACCEPTANCE AND DATE OF COMPLETION

Whenever the Contractor shall deem all Work under this Contract to have been completed in accordance therewith, the Contractor shall so notify the City Engineer in writing, and the City Engineer shall promptly ascertain whether the Work has been satisfactorily completed and, if not, shall advise the Contractor in detail and in writing of any additional work required. When all the provisions of the Contract have been fully complied with, to the satisfaction of the City Engineer, the City Engineer shall proceed with all reasonable diligence to determine accurately the total value of all Work performed by the Contractor at the prices set forth in the Contract or fixed by Change Orders, and the total value of all extra work, all in accordance with the Contract. The City Engineer will then certify to said final estimate and to the completion of the Work, and will file copies thereof with the City and the Contractor, and shall cause of Notice of Completion to be filed with the Los Angeles County Clerk. The date of completion shall be the date of filing of the Notice of Completion. All guarantees, warranties, and securities securing said guarantees and warranties, shall commence on said date.

#### 7.08. RIGHT TO WITHHOLD PAYMENTS

(a) In addition to all other rights and remedies of the City hereunder and by virtue of the law, the City may withhold or nullify the whole or any part of any partial or final payment to such extent as may reasonably be necessary to protect the City from loss on account of:

- (1) Defective work not remedied, irrespective of when any such work be found to be defective;

- (2) Claims or liens filed or reasonable evidence indicating probable filing of claims or liens including, but not limited to claims under Sections 1775, 1776, or 1777.7 of the Labor Code;
- (3) Failure of the Contractor to make payments properly for labor, materials, equipment, or other facilities, or to subcontractors and/or suppliers;
- (4) A reasonable doubt that the Work can be completed for the balance then unearned;
- (5) A reasonable doubt that the Contractor will complete the Work within the agreed time limits;

- (6) Costs to the City resulting from failure of the Contractor to complete the Work within the proper time; or
- (7) Damage to work or property.

(b) Whenever the City shall, in accordance herewith, withhold any monies otherwise due the Contractor, written notice of the amount withheld and the reasons therefor will be given the Contractor. After the Contractor has corrected the enumerated deficiencies, the City will promptly pay to the Contractor the amount so withheld. When monies are withheld to protect the City against claims or liens of mechanics, material men, Subcontractors, etc., the City may at its discretion permit the Contractor to deliver a surety bond in terms and amount satisfactory to the City, indemnifying the City against any loss or expense, and upon acceptance thereof by the City, the City shall release to the Contractor monies so withheld.

#### 7.09. FINAL PAYMENT

Within sixty (60) City business days after the date of completion, the City will file in the Office of the County Recorder, a Notice of Completion of the Work herein agreed to be done by the Contractor. Within sixty (60) days of completion defined in Public Contract Code section 7107, the difference between said final estimate and all payments theretofore made to the Contractor shall be due and payable to the Contractor, subject to any requirements concerning the furnishings of a maintenance bond, and excepting only such sum or sums as may be withheld or deducted in accordance with the provisions of this Contract. All prior certifications upon which partial Payments may have been made, being merely estimates, shall be subject to correction in the final certificate.

#### 7.10. FINAL RELEASE

Final payment to the Contractor in accordance with the final estimate is contingent upon the Contractor furnishing the City with a signed written release of all claims against the City arising by virtue of the Contract. Disputed Contract claims in stated amounts may be specifically excluded by the Contractor from the operation of the release. The release shall be in substantially the form specified in California Civil Code section 8138.

## SECTION 8

### CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT PLAN

#### 8.01. GENERAL

To ensure that solid waste generated in the City is reduced, reused or recycled, the Contractor shall submit a "Waste Management Plan" (WMP) to the Engineer for review and approval, using the form found at the end of this Section 8. After the WMP has been reviewed by the Engineer, it will be returned to the Contractor in one of the following four status conditions:

- "Approved"
- "Further Explanation Required": The Engineer will return the WMP to the Contractor with questions about the WMP. The Contractor shall resubmit plan with each of the City's questions answered thoroughly.
- "Denied": The Engineer will indicate the reasons for denial. The Contractor shall then re-submit a new WMP that complies with the requirements of this Section or request an Infeasibility Exemption.
- "Infeasibility Exemption Approved"

The Contractor shall follow the WMP and document results during demolition and construction. Final documentation shall be submitted at the end of the project to the Engineer for review of compliance with the original WMP. The amount deducted from the final estimate and retained by the City will be \$25,000 and withheld until final WMP is submitted to the City and approved by the City.

#### 8.02. DEFINITIONS

- a) "Construction" means the building of any facility or structure or any portion thereof including any tenant improvements to an existing facility or structure.
- b) "Construction and Demolition Debris" means used or discarded materials removed from premises during construction of the Project.
- c) "Conversion Rate" means the rate set forth in the standardized Conversion Rate Table approved by the City Council pursuant to this Section for use in estimating the volume or weight of materials identified in a Construction and Demolition Waste Reduction and Recycling Plan.
- d) "Divert" means to use material for any purpose other than disposal in a landfill. Diversion credit is given for source reduction (waste reduction), recycling, and composting.
- e) "Diversion Requirement" means the diversion of at least 50% of the total Construction and Demolition Debris generated by a Project via reduction (source reduction), reuse or recycling, unless the Contractor has been granted an Infeasibility Exemption, in which case the Diversion Requirement shall be the maximum feasible diversion rate established by the Engineer.
- f) "Recycling" means the process of collecting, sorting, cleansing, treating, and reconstituting materials that would otherwise become solid waste, and returning them to the economic mainstream in the form of raw material for new, reused, or reconstituted products which meet the quality standards necessary to be used in the marketplace.
- g) "Renovation" means any change, addition, or modification in an existing structure.

- h) “Reuse” means further or repeated use of Construction or Demolition Debris. An example is the reuse of crushed concrete as road base or as aggregate on the construction site.
- i) “Salvage” means the controlled removal of Construction or Demolition Debris from project for the purpose of recycling, reuse, or storage for later recycling or reuse.
- j) “Construction and Demolition Waste Management Plan” means a completed form, approved by the Engineer for the purpose of compliance with this Section, submitted by the Contractor/Contractor for any Covered or Noncovered Project that indicates the estimated diversion that the Contractor/Contractor anticipates in diverting from disposal.
- k) “Construction and Demolition Waste Management Report” means a completed form, approved by the Engineer for the purpose of compliance with this Section, submitted by the Contractor for any Project that documents the disposal and diversion tonnages and destinations.

**8.03. INFEASIBILITY EXEMPTION**

- a) Application. If the Contractor experiences unique circumstances that the Contractor believes make it infeasible to comply with the Diversion Requirement, the Contractor shall apply for an exemption at the time that it submits the WMP. The Contractor shall indicate on the WMP the maximum rate of diversion the Contractor believes is feasible for each material and the specific circumstances that the Contractor believes make it infeasible to comply with the Diversion Requirement.
- b) The Engineer shall review the information supplied by the Contractor and may meet with the Contractor to discuss possible ways of meeting the Diversion Requirement. Based on the information supplied by the Contractor, the Engineer shall determine whether it is possible for the Contractor to meet the Diversion Requirement.
- c) If the Engineer determines that it is infeasible for the Contractor to meet the Diversion Requirement due to unique circumstances, the Engineer shall determine the maximum feasible diversion rate for each material and shall indicate this rate on the WMP submitted by the Contractor. The Engineer shall return a copy of the WMP to the Contractor marked “Infeasibility Exemption Approved.”
- d) Denial of Exemption. If the Engineer determines that it is possible for the Contractor to meet the Diversion Requirement, the Engineer shall so inform the Contractor in writing. The Contractor will have 15 days to resubmit a new WMP. If the Contractor fails to resubmit a new WMP, or if the resubmitted WMP does not comply with the requirements of the plan, the Engineer shall deny the WMP.

**8.04. DIVERSION PROGRAM**

The methodology used to calculate diversion is based on the Title 14, California Code of Regulations, Article 6.1 Solid Waste Generation Study, Section 18722 et seq, and is consistent with California Integrated Waste Management Board measurement protocols. The following equation defines the “Generation-Based Diversion Quantification Methodology”:

$$\begin{array}{lcl}
 \text{Generation} & = & \text{Disposal + Diversion} \\
 \text{Diversion Rate (\%)} & = & \frac{\text{Diversion Tons}}{\text{Generation Tons}}
 \end{array}$$

#### **8.05. ADDITIONAL INFORMATION**

Other materials to assist the Contractor in completing the WMP can be found on the City's website at *www.citymb.info*.

- Construction and Demolition Debris Recycling Guide
- Construction and Demolition Recycling Brochure

The California Integrated Waste Management Board has also developed Technical Assistance Literature regarding construction and demolition waste reduction and recycling, which is available on-line at *http://www.ciwmb.ca.gov/ConDemo/*.



CITY OF EL MONTE

Project Name: \_\_\_\_\_

Total Estimated Waste Generated by Project: \_\_\_\_\_ (in Tons).  
 (Ask your hauler, recycler or site cleanup vendor to assist you. Use receipts from your previous jobs for estimates.)

Complete and return with Building Permit Application			Complete and return with receipts prior to final building approval		
Material Type	Estimated Reused/ Recycled	Estimated Disposed/ Landfilled	Actual Reused/ Recycled	Actual Disposed/ Landfilled	Vendor or Facility Used (Destination)
Asphalt & Concrete					
Bricks/Masonry/Tiles					
Building Materials (doors, windows, fixtures, etc.)					
Cardboard					
Concrete Pavement and Grindings					
Drywall (new, unpainted)					
Asphalt Pavement Grindings					
Landscape Debris (Plant & Tree Trimmings)					
Scrap Metal					
Unpainted Wood & Pallets					
Other (painted wood & drywall, roofing, etc.)					
Mixed C&D*					
Trash/Garbage					
TOTAL					

If you are requesting an infeasibility exemption and the estimated amount reused/recycled is less than 50%, please explain why (attach additional sheets if necessary):

\_\_\_\_\_

If the actual amount reused/recycled is less than 50%, please explain why:

Prepared by (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\*Mixed C&D is defined as a mixture of three or more materials (e.g., wood, drywall, roofing, etc.) from construction or demolition sites that will be taken to a "qualified" facility for recycling. (See C&D Debris Recycling Guide.)

### Conversion Rates

The following conversion rates are estimates. The ranges vary widely, depending on how the materials are handled (compacted, loose, chipped, etc.). Use the conversion factors and receipts from any previous projects to help you estimate that potential amount of materials and diversion. Take into consideration the type and load of vehicles that will be used to haul the materials. Ask your hauler or recycler to assist you in estimated these numbers.

<b>Material</b>	<b>Lbs/cy</b>	<b>Tons/cy</b>
Asphalt	1,400 lbs/cy	0.7 tons/cy
Brick	2,430 lbs/cy	1.21 tons/cy
Cardboard	100 lbs/cy	0.05 tons/cy
Concrete	2,600 lbs/cy (Sources range from 1,000 to 4,000)	1.3 tons/cy
Dirt/Soils	2,660 lbs/cy	1.33 tons/cy
Drywall	700 lbs/cy	0.35 tons/cy
Wood (chipped)	300 – 650 lbs/cy	0.15 – 0.3 tons/cy
Mixed C&D Debris	900 lbs/cy	0.45 tons/cy
Mixed Waste/Trash	100 – 350 lbs/cy	0.5 – 0.175 tons/cy

[End of General Conditions]

# **PART 4: SUPPLEMENTARY AND SPECIAL CONDITION**

## **1.01. PROJECT DESCRIPTION**

The work generally includes, but is not limited to, furnishing all products, labor, equipment, material, transportation, and incidental services to construct the following:

1. The effectiveness of emergency response teams relies heavily on their ability to quickly locate addresses. Curb address numbers are often obscured, poorly lit, or inconsistently displayed, leading to confusion and delays during critical situations. This lack of visibility can hinder first responders from reaching emergencies promptly, potentially jeopardizing the safety and well-being of residents. Recognizing these challenges, the Public Works Department has initiated this project to enhance the visibility of curb address numbers throughout the city. The primary purpose of this initiative is to improve the visibility of curb address numbers citywide. By standardizing the display of these numbers, the project aims to create a uniform system that can be easily recognized by emergency services. This will facilitate quicker access to correct locations, thereby minimizing response times during emergencies. The initiative also seeks to enhance navigation in chaotic environments, where every second counts, ultimately contributing to better outcomes for individuals in need of urgent assistance.
2. The scope of this project is to scrape off old, loose paint from existing curb addresses, paint a new white rectangular background on the curb face, and apply black numerals to the curb face, consistent with the United States Postal Services (USPS) to improve the visibility of curb address numbers citywide, facilitating accurate and timely access for emergency services (police, fire, and medical teams) to enhance community safety.

## **1.02 PROJECT LOCATION**

The project is located in the City of El Monte, California. This is a comprehensive project that spans the entire city.

## **1.03 MEASUREMENT AND PAYMENT OF BID ITEMS**

The CONTRACTOR shall provide all labor, materials, equipment and incidentals for the work described within these specifications and construction drawings. Payment for each bid item shall be included in the contract unit price or lump sum price shown on the Bidder's proposal. Measurement for payment of lump sum items will be based on the component parts listed in the Bid Items, as required in this specification. Payment for component parts will be based on the Schedule of Values approved by the AGENCY. The cost breakdown shall include quantities and items aggregating the Bid Item in payments during construction. All measurements of quantities shall be approved by the ENGINEER. Payment for each bid item shall include full compensation for all labor, materials, tools,

and equipment necessary to complete the work as shown on the construction drawings and within these specifications and no additional compensation shall be allowed. This includes the cost of work not specifically listed in the Bid Schedule or Schedule of Values but is necessary to complete the project as described and shown in the Contract Documents. Work for which no separate payment has been provided will be considered a subsidiary obligation of the CONTRACTOR, and the cost therefore shall be included in the applicable contract price for the item to which the work applies. All measurements of work done will be made by the AGENCY or its representative.

**BID ITEM NO. 1 – MOBILIZATION, BONDS, PERMITS, CLEANUP AND DEMOBILIZATION SHALL NOT EXCEED 5% OF CONTRACTORS BID TOTAL**

Payment for mobilization, bonds, permits, cleanup, and demobilization for curb address painting shall be made at the contract lump sum price, limited to 5% of the total contract amount, complete and in accordance with the Contract Documents, and as directed by the AGENCY. The Contract Price shall include, but is not limited to, the following principal items: obtaining all necessary permits, insurance, and bonds; covering premiums and incidentals; preparing the project schedule and schedule of values; mobilizing labor, equipment, and materials onto the site; securing water supply for cleaning; providing power necessary for operations; supplying all temporary construction; installing and removing any necessary equipment; providing traffic control as required; providing on-site sanitary facilities; posting OSHA requirements; establishing safety programs; and performing all work and documentation necessary for mobilization, bonding, and permitting for the curb address painting project as described within the Contract Documents. This work also includes the cost for development and maintenance of the maintaining project schedule, photos of individual complete curb address paint and submitting them to the AGENCY at the project's conclusion. These record documents must be reviewed monthly with the AGENCY to receive payment for any work.

Work to be paid for under this item shall also include compliance with the **Agency Construction & Demolition Waste Management Plan**, as well as using the **City's C&D Waste Hauler, Valley Vista Services, at (626) 736-7782, attention Joel Somalian**.

The lump sum payment for this item shall be made to the Contractor based on the percentage of completion of the specific work components, as detailed in the Contractor's submitted schedule of values and upon receipt of all required insurance documents. Upon completion of mobilization and approval of the baseline schedule, 30% of the amount bid for this item will be paid to the Contractor

**BID ITEM NO. 2 – CURB ADDRESS PAINTING SERVICES**

Payment for curb address painting services shall be made at the contract unit price, complete and in accordance with the Contract Documents, and as directed by the AGENCY. The Contract Price for work under this item shall include, but is not limited to, furnishing all labor, material, tools, and equipment necessary for the proper execution of curb address painting. This includes, but is not necessarily limited to, surface preparation, accurate measuring and marking for placement, and the application of paint to ensure visibility and longevity. The contractor shall also be responsible for conducting inspections to verify that the painted addresses comply with project specifications for size, color, and positioning. Additionally, all activities must adhere to applicable safety regulations and local guidelines to ensure a professional appearance and lasting results on the curb face.

### BID ITEM NO. 3 – CURB ADDRESS PAINTING SERVICES IN EXCESS OF THE QUANTITY SPECIFIED IN BID ITEM NO. 2

Payment for curb address painting services in excess of the quantity specified in Bid Item No. 2 shall be made at the contract unit price, complete and in accordance with the Contract Documents, and as directed by the AGENCY. The Contract Price for work under this item shall include, but is not limited to, furnishing all labor, material, tools, and equipment necessary for the additional execution of curb address painting. This includes, but is not necessarily limited to, surface preparation, precise measuring and marking for placement, and the application of paint to ensure visibility and durability. The contractor shall also be responsible for conducting inspections to verify that the additional painted addresses conform to project specifications for size, color, and positioning. Furthermore, all activities must comply with applicable safety regulations and local guidelines to ensure a professional appearance and lasting results on the curb face.

### BID ITEM NO. 4 – LEAD ENCAPSULATION AND TRAFFIC CONTROL FOR ANY WORK INCLUDING ADDITIONAL WORK AS PART OF BID ITEM NO. 3

Payment for lead encapsulation shall be made at the contract lump sum price, complete and in accordance with the Contract Documents, and as directed by the AGENCY. The Contract Price for work under this item shall include, but is not limited to, furnishing all labor, material, tools, and equipment necessary for the effective encapsulation of lead-containing materials. This includes, but is not necessarily limited to, surface preparation, the application of encapsulant, and ensuring that all surfaces are adequately covered to prevent lead exposure. The contractor shall furnish proof of completing all training or certification requirements for lead abatement. The contractor shall also be responsible for conducting inspections to verify that the encapsulated areas meet project specifications for safety and compliance. Additionally, all activities must adhere to applicable safety regulations, environmental guidelines, and local health codes to ensure a safe and compliant work environment throughout the project. The contractor shall also be responsible for setting up traffic control devices, including barriers, signage, and personnel, to manage traffic flow safely around the work zones. Additionally, this work includes monitoring and documenting compliance with safety regulations, as well as preparing all necessary reports for regulatory agencies. All necessary reporting and documentation must be provided to demonstrate compliance with regulatory requirements.

#### **1.04 ORDER OF PRECEDENCE**

If there is a conflict between any of the Contract Documents, the document highest in the order of precedence shall control. The order of precedence, from highest to lowest, shall be as follows:

- a) Permits issued by jurisdictional regulatory agencies.
- b) Change Orders and Supplemental Agreements; whichever occurs last.
- c) Contract/ Agreement.
- d) Addenda.
- e) Bid/Proposal.
- f) Special Provisions.
- g) General Provisions
- h) Plans.
- i) Standard Plans.
- j) Standard Specifications.
- k) Reference Specifications.

Detail drawings shall take precedence over general drawings. The precedence of the notice inviting bids and instructions to bidders shall be as specified in the Special Provisions.

**1.05 NON-WORKING DAYS TOTAL DUE TO INCLEMENT WEATHER**

The Contract will include a total of 15 Non-working days due to inclement weather.

**1.06 MATERIAL TESTING & CONSTRUCTION SURVEY**

The cost of all material testing and construction survey will be the responsibility of the Contractor.

**1.07 WORKING HOURS**

The Contractor shall not conduct any operations or perform any Work pertaining to the Project as defined herein, between the hours of 4:30 p.m. and 8:00 a.m. on any day nor on Saturday, Sunday, or holidays at any time except as approved by the Engineer. In the event that the Contractor abuses the hours of work requirement, a written warning will follow. All operations or Work pertaining to the Project, shall be in conformance with El Monte Municipal Code Section 9.44.030 "Construction Hours and Prohibited Days."

**1.08 WORKING DAY**

The term "Working Day" shall mean any calendar day except Saturdays, Sundays, and the following holidays:

New Year's Day	January 1
Martin Luther King, Jr. Day	3rd Monday in January
Presidents' Day	3rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veterans' Day	November 11
Thanksgiving	4th Thursday in November
Friday after Thanksgiving	4th Friday in November
Christmas Day	December 25

If a holiday falls upon a Sunday, the following Monday shall be the day the holiday is observed, and if a holiday falls upon a Saturday, the preceding Friday shall be the day the holiday is observed

**1.09 PROTECTION OF SURVEY MONUMENTS**

It shall be the Contractor's responsibility to protect all survey monuments in place. All monuments to be tied-out by Contractors surveyor. The removal of other monuments or displacement thereof by the Contractor or his subcontractors shall require their resetting per the existing type of monument. The cost of resetting all identified monuments will be paid for by Contractor. The cost of resetting other monuments, including the preparation and filing of the requirement documentation, impacted by the Contractor shall be the financial responsibility of the Contractor. Contractor is advised that resetting of monuments and filing of the appropriate documentation with the County of Los Angeles must be done by a registered civil engineer (prior to 1982) or licensed land surveyor. All monuments shall be flush with the surface of the pavement or as required by the City of El Monte. Should

the Contractor anticipate removal of any survey monuments, he shall include the cost of resetting of the same in the bid proposal and no additional compensation shall be made therefore.

#### **1.10 CITY WASTE HAULER**

The disposal, removal, recycling and diversion of all construction and demolition waste and debris generated by the Project must be performed exclusively by the City's duly authorized and duly franchised construction and demolition solid waste hauler. The fees, charges and other costs of the City's duly authorized and duly franchised construction and demolition waste hauler must be factored into any bid. The City's construction and demolition hauler is Valley Vista Services whose contact information is as follows: Joel Simonian (626) 736-7782, or joels@myvvs.com. The rates are subject to annual increase based on the Los Angeles County Consumer Price Index and it is the Bidder's responsibility to confirm rates with Valley Vista Services at the time of the bid.

Haul route is Garvey Avenue to Valley Blvd to Durfee Avenue to Stoddard Way to 2044 Gilman Road in City of Industry.

#### **1.11 CONSTRUCTION SCHEDULE**

The Contractor is encouraged to perform pavement work during all available working days during the Summer weeks of 2025, to minimize disruption with nearby schools.

The Contractor shall coordinate construction activities with the City's refuse company and street sweeping company.

#### **1.12 STORAGE OF EQUIPMENT AND MATERIALS**

Spoils from excavation shall be immediately removed from the project site. Overnight storage of materials removed, or equipment, or materials shall not be permitted on the traveled roadway surface.

#### **1.13 TEMPORARY TRAFFIC CONTROL / NOTIFICATION OF RESIDENCES**

Temporary traffic control and/or the queuing of construction vehicles (including delivery trucks) will be prohibited for the one (1) hour before the start of the school day and for the one (1) hour before the end of the school day where construction is adjacent to El Monte Schools.

Contractor shall notify all residences of the start of paving operations at least five (5) working days before paving begins.

#### **1.17 RECYCLING MATERIALS**

Recycling of Asphalt Concrete, Portland Cement Concrete, Aggregate Base, and Green Waste are Required. The records of disposal, including scale tonnages, shall be furnished to the City on a monthly basis. Failure to comply with the requirements of this Section will result in delay of progress payment.

**1.20 DESIGNATION CONTRACTOR STAGING AND MATERIALS STORAGE AREAS**

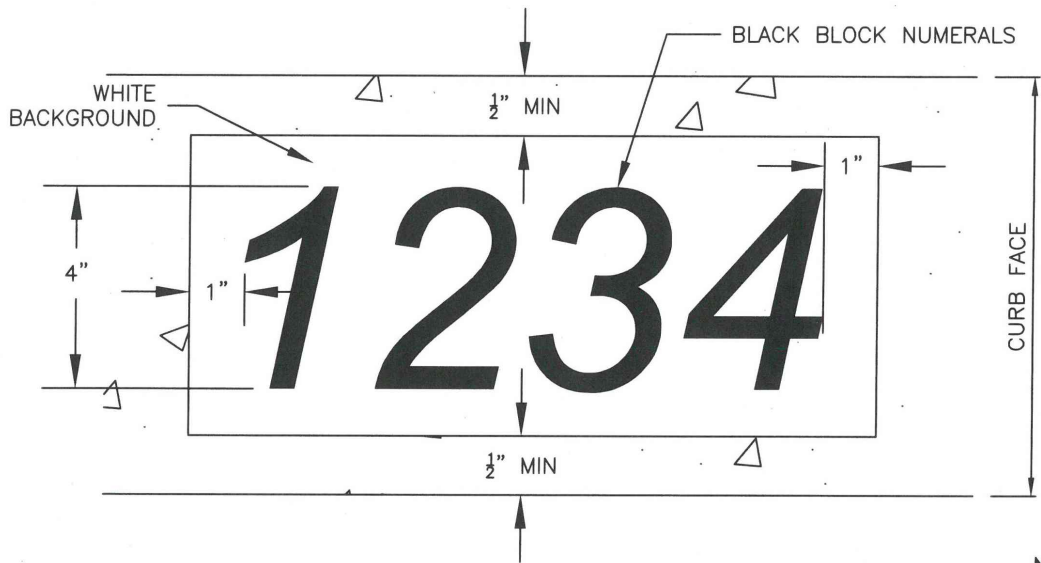
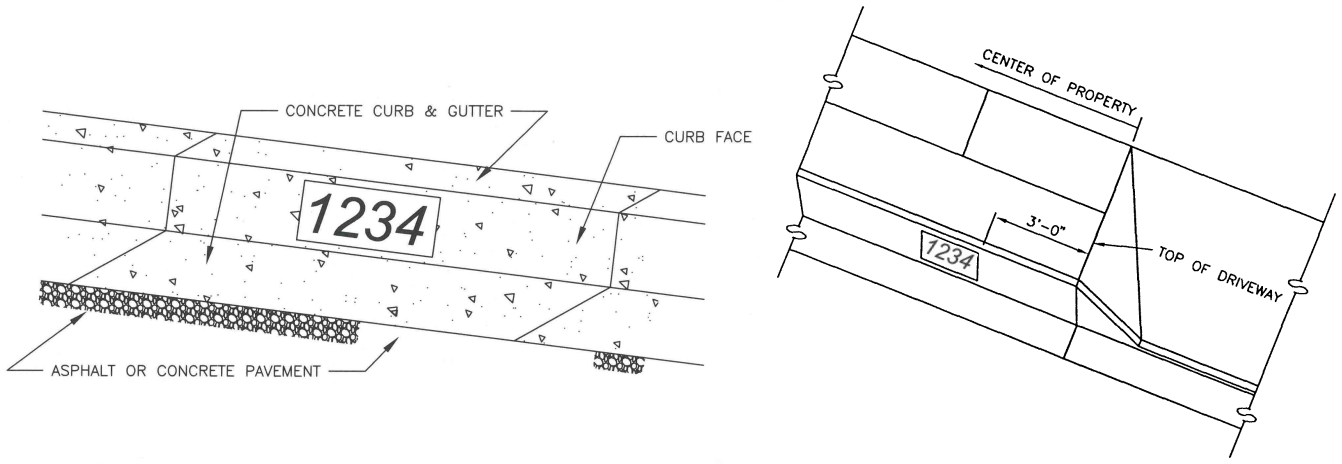
The City does not offer designated construction staging or material laydown areas. Contractor shall secure and maintain their own staging and materials storage areas at the Contractor's cost.

# **PART 5: STANDARD AND TECHNICAL PROVISIONS**

## **CITYWIDE CURB ADDRESS PAINTING**

The technical provisions for this contract shall be in conformance with Section 214, “Traffic Striping, Curb and Pavement Markings, and Pavement Markers” of Part 2, “Construction Materials” and Section 314, “Traffic Striping, Curb and Pavement Markings, and Pavement Markers” of Part 3, “Construction Methods,” of the Standard Specifications for Public Works Construction, 2024 Edition, (SPPWC or Greenbook 2024).

**Appendix A – Address Painting on Curb Face –  
City Standard Plan S-1**



NO SCALE

**NOTES:**

1. SURFACE SHALL BE PREPARED TO BE FREE OF DUST, DIRT, GREASE AND GRIME.
2. USE INTERLOCKING STENCILS FOR PROPER SPACING.
3. USE TRAFFIC-GRADED REFLECTIVE PAINTS.
4. OVERSPRAY SHALL BE CLEANED.
5. NO SIGNS, LOGOS, OR ADVERTISEMENTS ARE PERMITTED ON CURB FACE ADDRESS.

**CITY OF EL MONTE - PUBLIC WORKS DEPARTMENT**



**ADDRESS PAINTING  
ON CURB FACE**

STANDARD PLAN:

APPROVED BY:

CITY ENGINEER

DATE: 6/10/2025

**S - 1**  
SHEET 1 of 1

# Appendix B – Applicable Prevailing Wages

GENERAL PREVAILING WAGE DETERMINATION MADE BY THE DIRECTOR OF INDUSTRIAL RELATIONS  
PURSUANT TO CALIFORNIA LABOR CODE PART 7, CHAPTER 1, ARTICLE 2, SECTIONS 1770, 1773 AND 1773.1  
FOR COMMERCIAL BUILDING, HIGHWAY, HEAVY CONSTRUCTION AND DREDGING PROJECTS

**Craft: Asbestos and Lead Abatement (Laborer) #**

**Determination:**

SC-102-882-1-2024-2

**Issue Date:**

August 22, 2024

**Expiration date of determination:**

June 30, 2025\*\* The rate to be paid for work performed after this date has been determined. If work will extend past this date, the new rate must be paid and should be incorporated in contracts entered into now. Contact the Office of the Director - Research Unit for specific rates at (415) 703-4774.

**Localities:**

All localities within Imperial, Inyo, Kern, Los Angeles, Mono, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara and Ventura Counties.

**Wages and Employer Payments:**

Classification (Journey person)	Basic Hourly Rate	Health and Welfare	Pension	Vacation and Holiday <sup>a</sup>	Training	Other <sup>b</sup>	Hours	Total Hourly Rate	Daily Overtime Hourly Rate (1 ½ X)	Saturday Overtime Hourly Rate <sup>c</sup> (1 ½ X)	Sunday/ Holiday Overtime Hourly Rate (2 X)
Asbestos and Lead Abatement Worker	\$43.88	\$9.25	\$12.07	\$5.02	\$0.85	\$0.51	8.0	\$71.58	\$93.52	\$93.52	\$115.46

**Note:**

Asbestos Abatement must be trained and the work conducted according to the Code of Federal Regulations 29 CFR 1926.58, the California Labor Code 6501.5 and the California Code of Regulations Title 8, Section 5208. Contractors must be certified by the Contractors' State License Board and registered with the Division of Occupational Safety and Health (DOSH). For further information, contact the Asbestos Contractors Abatement Registration Unit, DOSH at (916) 574-2993.

**Recognized holidays:**

Holidays upon which the general prevailing hourly wage rate for Holiday work shall be paid, shall be all holidays in the collective bargaining agreement, applicable to the particular craft, classification, or type of worker employed on the project, which is on file with the Director of Industrial Relations. If the prevailing rate is not based on a collectively bargained rate, the holidays upon which the prevailing rate shall be paid shall be as provided in Section 6700 of the Government Code. You may obtain the holiday provisions for the current determinations on the

[Director's General Prevailing Wage Determinations Website](http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm) (<http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>). Holiday provisions for current or superseded determinations may be obtained by contacting the Office of the Director – Research Unit at (415) 703-4774.

**Travel and/or subsistence payment:**

In accordance with Labor Code Sections 1773.1 and 1773.9, contractors shall make travel and/or subsistence payments to each worker to execute the work. You may obtain the travel and/or subsistence provisions for the current determinations on the [Director's General Prevailing Wage Determinations Website](http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm) (<http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>). Travel and/or subsistence requirements for current or superseded determinations may be obtained by contacting the Office of the Director – Research Unit at (415) 703-4774.

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# Indicates an apprenticeable craft. The current apprentice wage rates are available on the [Prevailing Wage Apprentice Determinations Website](http://www.dir.ca.gov/OPRL/PWAppWage/PWAppWageStart.asp) (<http://www.dir.ca.gov/OPRL/PWAppWage/PWAppWageStart.asp>).

<sup>a</sup> Includes an amount for supplemental dues.

<sup>b</sup> Includes amounts for Center for Contract Compliance, Contract Administration Fund, Industry Fund, and Laborers' Trust Administrative Trust Fund.

<sup>c</sup> Saturdays in the same work week may be worked at straight-time if the job is shut down during the normal work week due to inclement weather, or reasons beyond the control of the employer.

# GENERAL PREVAILING WAGE APPRENTICE RATES

Apprentice Prevailing Wage Rates are paid only to apprentices registered with the State of California, Division of Apprenticeship Standards, for work the registered apprentice performs in his/her specific craft or trade. You may check whether an Apprentice is registered at the [Division of Apprenticeship Standards Website](https://www.dir.ca.gov/DAS/appcertpw/AppCertSearch.asp) (<https://www.dir.ca.gov/DAS/appcertpw/AppCertSearch.asp>)

**Determination:** 2025-1

**Issue Date:** 02-22-2025

**Expire Date:** 06-30-2025 \*\*

**Craft/Classification:** Painter

**Indentured/Other:** IMP LOS ORA SBR SDI RIV

**Shift:** 1

**Counties:** Imperial, Los Angeles, Orange, Riverside, San Bernardino, San Diego

Period	Duration Months	OJT Hours	Basic Hourly Rate	Health & Welfare	Pension	Vacation/Holiday	Training	Other	Total Hourly Rate
1	6	900	\$19.900	\$7.250	\$1.510	\$1.190	\$0.750	\$1.010	\$31.610
2	6	900	\$20.720	\$7.550	\$1.560	\$1.230	\$0.750	\$1.010	\$32.820
3	6	900	\$21.700	\$8.470	\$2.170	\$1.470	\$0.750	\$1.010	\$35.570
4	6	900	\$23.510	\$9.200	\$2.910	\$1.550	\$0.750	\$1.010	\$38.930
5	6	900	\$25.330	\$9.200	\$3.090	\$2.190	\$0.750	\$1.010	\$41.570
6	6	900	\$27.150	\$9.200	\$3.940	\$2.270	\$0.750	\$1.010	\$44.320
7	6	900	\$29.000	\$9.200	\$4.550	\$2.380	\$0.990	\$1.010	\$47.130
8	6	900	\$30.810	\$9.200	\$4.680	\$2.460	\$1.700	\$1.010	\$49.860

## FOOTNOTE(S)

Rates apply to Los Angeles County outside of the Antelope Valley

Basic Hourly Rate -- includes amount withheld for working dues.

Other --includes LMCC Fund contribution.

### \*\*JOURNEYMAN PREDETERMINED INCREASES:

Effective 7/1/2025: an increase of \$3.00 to be allocated as follows: \$2.80 to the Basic Hourly Rate and \$0.20 to Other.

Effective 7/1/2026: an increase of \$3.00 to be allocated as follows: \$2.25 to the Basic Hourly Rate, \$0.25 to Pension and \$0.50 to Vacation.

Effective 7/1/2027: an increase of \$3.00 to be allocated as follows: \$0.25 to Health and Welfare and \$2.75 to wages and/or fringes.

There may be corresponding predetermined increase(s) to the apprentices associated with this journeyman craft/classification. Please e-mail a request to [statistics@dir.ca.gov](mailto:statistics@dir.ca.gov) or send to the following address:

Department of Industrial Relations

**Determination:** 2025-1**Issue Date:** 02-22-2025**Expire Date:** 06-30-2025 \*\***Craft/Classification:** Painter**Indentured/Other:** IMP LOS ORA SBR SDI RIV**Shift:** 2**Counties:** Imperial, Los Angeles, Orange, Riverside,  
San Bernardino, San Diego

Period	Duration Months	OJT Hours	Basic Hourly Rate	Health & Welfare	Pension	Vacation/Holiday	Training	Other	Total Hourly Rate
1	6	900	\$22.390	\$7.250	\$1.510	\$1.190	\$ .750	\$1.010	\$34.100
2	6	900	\$23.310	\$7.550	\$1.560	\$1.230	\$ .750	\$1.010	\$35.410
3	6	900	\$24.410	\$8.470	\$2.170	\$1.470	\$ .750	\$1.010	\$38.280
4	6	900	\$26.450	\$9.200	\$2.910	\$1.550	\$ .750	\$1.010	\$41.870
5	6	900	\$28.500	\$9.200	\$3.090	\$2.190	\$ .750	\$1.010	\$44.740
6	6	900	\$30.540	\$9.200	\$3.940	\$2.270	\$ .750	\$1.010	\$47.710
7	6	900	\$32.630	\$9.200	\$4.550	\$2.380	\$ .990	\$1.010	\$50.760
8	6	900	\$34.660	\$9.200	\$4.680	\$2.460	\$1.700	\$1.010	\$53.710

**FOOTNOTE(S)**

Rates apply to Los Angeles County outside of the Antelope Valley

Basic Hourly Rate -- includes amount withheld for working dues.

Other --includes LMCC Fund contribution.

**\*\*JOURNEYMAN PREDETERMINED INCREASES:**

Effective 7/1/2025: an increase of \$3.35 to be allocated as follows: \$3.15 to the Basic Hourly Rate and \$0.20 to Other.

Effective 7/1/2026: an increase of \$3.00 to be allocated as follows: \$2.25 to the Basic Hourly Rate, \$0.25 to Pension and \$0.50 to Vacation.

Effective 7/1/2027: an increase of \$3.00 to be allocated as follows: \$0.25 to Health and Welfare and \$2.75 to wages and/or fringes.

There may be corresponding predetermined increase(s) to the apprentices associated with this journeyman craft/classification. Please e-mail a request to [statistics@dir.ca.gov](mailto:statistics@dir.ca.gov) or send to the following address:

Department of Industrial Relations

Office of the Director-Research Unit

P.O. Box 420603

**Determination:** 2025-1**Issue Date:** 02-22-2025**Expire Date:** 06-30-2025 \*\***Craft/Classification:** Painter**Indentured/Other:** INY KER MON**Shift:** 1**Counties:** Inyo, Kern, Los Angeles (Antelope Valley Area), Mono

Period	Duration Months	OJT Hours	Basic Hourly Rate	Health & Welfare	Pension	Vacation/Holiday	Training	Other	Total Hourly Rate
1	6	900	\$19.980	\$7.250	\$1.680	\$1.230	\$ .750	\$1.010	\$31.900
2	6	900	\$20.660	\$7.550	\$1.740	\$1.270	\$ .750	\$1.010	\$32.980
3	6	900	\$21.360	\$8.470	\$2.000	\$1.510	\$ .750	\$1.010	\$35.100
4	6	900	\$22.830	\$9.200	\$2.460	\$1.590	\$ .750	\$1.010	\$37.840
5	6	900	\$24.320	\$9.200	\$2.580	\$2.200	\$ .750	\$1.010	\$40.060
6	6	900	\$25.740	\$9.200	\$3.240	\$2.280	\$ .750	\$1.010	\$42.220
7	6	900	\$27.230	\$9.200	\$3.910	\$2.360	\$ .750	\$1.010	\$44.460
8	6	900	\$28.690	\$9.200	\$4.590	\$2.440	\$ .750	\$1.010	\$46.680

**FOOTNOTE(S)**

Rates apply only to work performed in Antelope Valley, which is Highway 5, south on U.S. 5 to highway N2; east on Highway N2 to Palmdale Blvd to Highway 14; south to Highway 18; east to Highway 395.

Basic Hourly Rate -- includes amount withheld for working dues.

Other --includes LMCC Fund contribution.

**\*\*JOURNEYMAN PREDETERMINED INCREASES:**

Effective 7/1/2025: an increase of \$3.00 to be allocated as follows: \$2.80 to the Basic Hourly Rate and \$0.20 to Other.

Effective 7/1/2026: an increase of \$3.00 to be allocated as follows: \$2.25 to the Basic Hourly Rate, \$0.25 to Pension and \$0.50 to Vacation.

Effective 7/1/2027: an increase of \$3.00 to be allocated as follows: \$0.25 to Health and Welfare and \$2.75 to wages and/or fringes.

There may be corresponding predetermined increase(s) to the apprentices associated with this journeyman craft/classification. Please e-mail a request to [statistics@dir.ca.gov](mailto:statistics@dir.ca.gov) or send to the following address:

Department of Industrial Relations

Office of the Director-Research Unit

P.O. Box 420603

San Francisco, CA 94142-0603

**Determination:** 2025-1

**Issue Date:** 02-22-2025

**Expire Date:** 06-30-2025 \*\*

**Craft/Classification:** Painter

**Indentured/Other:** INY KER MON

**Shift:** 2

**Counties:** Inyo, Kern, Los Angeles (Antelope Valley Area), Mono

Period	Duration Months	OJT Hours	Basic Hourly Rate	Health & Welfare	Pension	Vacation/Holiday	Training	Other	Total Hourly Rate
1	6	900	\$22.480	\$7.250	\$1.680	\$1.230	\$.750	\$1.010	\$34.400
2	6	900	\$23.240	\$7.550	\$1.740	\$1.270	\$.750	\$1.010	\$35.560
3	6	900	\$24.030	\$8.470	\$2.000	\$1.510	\$.750	\$1.010	\$37.770
4	6	900	\$25.680	\$9.200	\$2.460	\$1.590	\$.750	\$1.010	\$40.690
5	6	900	\$27.360	\$9.200	\$2.580	\$2.200	\$.750	\$1.010	\$43.100
6	6	900	\$28.960	\$9.200	\$3.240	\$2.280	\$.750	\$1.010	\$45.440
7	6	900	\$30.630	\$9.200	\$3.910	\$2.360	\$.750	\$1.010	\$47.860
8	6	900	\$32.280	\$9.200	\$4.590	\$2.440	\$.750	\$1.010	\$50.270

## FOOTNOTE(S)

Rates apply only to work performed in Antelope Valley, which is Highway 5, south on U.S. 5 to highway N2; east on Highway N2 to Palmdale Blvd to Highway 14; south to Highway 18; east to Highway 395.

Basic Hourly Rate -- includes amount withheld for working dues.

Other --includes LMCC Fund contribution.

**\*\*JOURNEYMAN PREDETERMINED INCREASES:**

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Effective 7/1/2027: an increase of \$3.00 to be allocated as follows: \$0.25 to Health and Welfare and \$2.75 to wages and/or fringes.

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P.O. Box 420603

San Francisco, CA 94142-0603