



2023 ANNUAL MOBILEHOME PARK REGISTRATION STATEMENT

In accordance with El Monte Municipal Code Section (EMMC) 8.70.160, all mobilehome parks in the City are required to complete an annual Mobilehome Park Registration Statement. The Mobilehome Park Registration Statement form for calendar year 2023 is enclosed.

The data generated from the registration statements will enable the City to monitor rental trends in El Monte's mobilehome parks and better equip the City to tackle the unique issues associated with the preservation of the City's mobilehome park housing.

Submission Instructions & Deadline

The deadline to submit the 2023 Mobilehome Park Registration Statement is Thursday, March 30, 2023.

1. To submit by mail, please use the following address:

City of El Monte Housing Division – 2023 Annual MPRS
City of El Monte City Hall West
11333 Valley Blvd.,
El Monte, CA 91731

2. To submit by email, direct the email to Selina Sandoval at SSandoval@elmonteca.gov with the subject line:

"2023 Mobilehome Registration Statement for [insert name of your park]"

Fields in the registration form that are not applicable to your particular mobilehome park need not be completed. For example, if all of the spaces in your mobilehome park are rented under agreements of 12 months or less, then it would not be necessary to complete the page on the form concerning long-term (more than 12 months) leases.

If you have any questions about the registration form or desire assistance in completing the form, you may contact Selina Sandoval, Administrative Specialist, at (626) 258-8659, or SSandoval@elmonteca.gov.

2023 ANNUAL MOBILEHOME (MH) PARK REGISTRATION

Required pursuant to EMCC 8.70.160

City of El Monte 2023 Annual Mobilehome Park Registration

Required pursuant to EMCC 8.70.160

1. NAME OF PARK			
2. ADDRESS	El Monte, CA		
	STREET ADDRESS		ZIP CODE
MOBILEHOME PARK OWNERSHIP & MANAGEMENT			
3. PARK OWNER			
4. PURCHASE DATE			
	MONTH/YEAR		
5. ONSITE MANAGER (if applicable)			
Address	El Monte, CA		
	STREET ADDRESS		ZIP CODE
Phone	Email		
6. PARK OWNER'S REPRESENTATIVE			
Address	El Monte, CA		
	STREET ADDRESS		ZIP CODE
Phone	Email		
7. CONTACT PERSON FOR RESIDENTS			
8. SEND CITY CORRESPONDENCE TO			
INFORMATION ABOUT THE MOBILEHOME PARK			
9. PARK TYPE	<input type="checkbox"/>	ALL AGES PARK	<input type="checkbox"/> SENIOR PARK
10. TOTAL SPACES VACANT + OCCUPIED			
No vehicle in space			
Vehicle in space			
	Occupied		Vacant
<i>Singlewide MH</i>			
<i>Doublewide MH</i>			
<i>Triplewide MH</i>			
<i>RV</i>			
11. PARK FACILITIES			
	LAUNDRY ROOM		
	CLUBHOUSE		
	SWIMMING POOL		
	OTHER		

City of El Monte 2023 Annual Mobilehome Park Registration

Required pursuant to EMCC 8.70.160

COSTS OF UTILITY SERVICES					
<i>Check applicable boxes</i>					
	Utilities are ...			If utilities are passed on, is the charge fixed or does it vary? Enter the approximate monthly value in the correct column.	
	directly billed to tenant	included in base rent	paid by park owner and passed on	FIXED AMOUNT	VARIED AMOUNT
Electricity					
Gas					
Water					
Sewer					
Trash collection					
Cable TV					
Other					

In the past three years, have there been any changes in how you've paid your utility costs?

If yes, explain.

City of El Monte 2023 Annual Mobilehome Park Registration

Required pursuant to EMCC 8.70.160

CURRENT INFORMATION ON INDIVIDUAL PARK SPACES

#	VEHICLE IN SPACE						YEAR MOVED IN	OWNER OF MH		MONTHLY RENT (\$)		AGREEMENT TERMS		
	NONE	VACANT MH	SINGLE WIDE	DOUBLE WIDE	TRIPLE WIDE	RV		TENANT	PARK OWNER	July 1, 2015	Current	Mo-to-mo	1+ yrs	Other

City of El Monte 2023 Annual Mobilehome Park Registration

Required pursuant to EMCC 8.70.160

LONG TERM LEASES – IF APPLICABLE

#	BEGINNING DATE	EXPIRATION DATE	INITIAL RENT	CURRENT RENT	Describe rent adjustment provisions.

City of El Monte 2023 Annual Mobilehome Park Registration

Required pursuant to EMCC 8.70.160

MOBILEHOMES IN PARK ACQUIRED/SOLD BY PARK OWNER – IF APPLICABLE											
#	DATE ACQUIRED BY PARK OWNER (Mo/Yr)	PURCHASE PRICE (\$)	ACQUIRED THROUGH		MH SIZE (L X W)	YEAR MFG'D	SALE PUBLICLY RECORDED?	DATE SOLD BY PARK OWNER (Mo/Yr)	SALE PRICE (\$)	CASH SALE ?	ORIGINAL AMOUNT MORTGAGE PROVIDED BY PARK OWNER
			LIEN	ABANDONMENT							