



CITY OF EL MONTE

FINAL 2022-2023 ANNUAL ACTION PLAN

Community & Economic Development Department
Housing Division

11333 Valley Blvd
El Monte, CA 91731



FINAL 2022-2023 AAP

Submitted 7/11/2022 (v.1)

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The U.S. Department of Housing and Urban Development (HUD) Office of Community Planning and Development (CPD) oversees and distributes federal block grant funding to cities, counties, and states, in an effort to develop viable communities by supporting activities that provide decent housing, a suitable living environment and expanding economic opportunities for low- and moderate-income persons.

As an entitlement community, the City is eligible to receive a direct allocation of federal funding from HUD to address the City's affordable housing and community development needs. To receive these funds the City must submit a five-year planning document, called a Consolidated Plan (ConPlan) that assesses the City's community development needs, housing and economic market conditions, and available resources. It also designates general priorities for allocating CPD money geographically and amount different activities and needs. The City's current ConPlan covers the timeframe from July 1, 2020, to June 30, 2025.

The Consolidated Plan is carried out through Annual Action Plan. The Annual Action Plan serves as the City's annual application for HUD CPD funding and one-year business plan and budget. Although HUD CPD administers five block grants (e.g. Community Development Block Grant [CDBG], HOME Investment Partnerships [HOME], Emergency Solution Grant [ESG], Housing Opportunities for Persons With AIDS [HOPWA] and Housing Trust Fund [HTF]), the City receives only three of these federal funds, CDBG, HOME and ESG funds.

The following Annual Action Plan describes resources, programs, activities and actions El Monte will use in the upcoming 2022-23 program year to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized on the following page

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As an entitlement community, the City is eligible to receive a direct allocation of federal funding from HUD to address the City's affordable housing and community development needs. To receive these funds the City must submit a five-year planning document, called a Consolidated Plan (ConPlan) that assesses the City's community development needs, housing and economic market conditions, and available resources. It also designates general priorities for allocating CPD money geographically and amount different activities and needs. The City's current ConPlan covers the timeframe from July 1, 2020, to June 30, 2025.

The Consolidated Plan is carried out through Annual Action Plan. The Annual Action Plan serves as the City's annual application for HUD CPD funding and one-year business plan and budget. Although HUD CPD administers five block grants (e.g. Community Development Block Grant [CDBG], HOME Investment Partnerships [HOME], Emergency Solution Grant [ESG], Housing Opportunities for Persons With AIDS [HOPWA] and Housing Trust Fund [HTF]), the City receives only three of these federal funds, CDBG, HOME and ESG funds.

The following Annual Action Plan describes resources, programs, activities and actions El Monte will use in the upcoming 2022-23 program year to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized on the following page.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The ConPlan is divided into five major parts: 1) the general characteristics of the community and the needs and strategies to address those needs, 2) the housing needs and the current housing market, 3) the needs of the homeless, 4) the goals and prioritization of community and economic development and 5) the strategies that will be used to address non-homeless special needs populations. Based on those categories, the Needs Assessment identified several target populations:

- Extremely low- income and low- income households
- Homeless persons DRAFT 2022-2023 AAP EL MONTE 4 OMB Control No: 2506-0117 (exp. 09/30/2021)
- Seniors and frail elderly
- Youth
- Persons with disabilities

- Other special needs populations (i.e., large families, female-headed households) Several types of projects were also identified as essential to the community:
- Public Infrastructure and Capital Improvements within qualified census tracts
- Continued support of area nonprofit agencies, particularly those programs that provide social services for special needs populations (i.e., senior, low income, youth households with a cost burden)
- Programs that improve the living environment of low and moderate-income families residing in substandard housing
- Programs that expand the stock of affordable housing within the City
- Programs that promote fair housing, especially targeting extremely low and low-income households
- Services for the Homeless and Homeless Prevention

The City's priority needs objectives and outcomes are based on the availability of \$1,689,259 in CDBG; \$789,555 in HOME; and \$148,119 in ESG funding. The figures are based on 2021 HUD allocations. If any of these conditions change, projected activities and accomplishments are also subject to change.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, HUD assesses its use of its allocation of federal funds against the goals and objectives listed in its Consolidated Plan. The document that communicates the City's performance against these five year goals and objectives is called the Consolidated Annual Performance Evaluation Report (CAPER). Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In the development of the Action Plan, the City solicited released two Notice of Funds Availability (NOFA) to solicit applications from interested non-profit organizations and City Departments for housing, community, and economic development projects. The first NOFA for CDBG and ESG funding was released on January 31, 2022 in the El Monte Examiner and posted on the City website. During this DRAFT 2022-2023 AAP EL MONTE 5 OMB Control No: 2506-0117 (exp. 09/30/2021) process a technical workshop to respond to any questions was conducted via Zoom on February 14, 2022.

The due date for CDBG and ESG applications was February 24, 2022. To broaden the pool of homeless service providers, a second ESG NOFA was released on May 5, 2022 and published in the El Monte Examiner and posted on the City website. The application due date was May 26, 2022. All CDBG and ESG applications received were reviewed for threshold eligibility prior to going before the Ad Hoc Committee for funding consideration.

Ad Hoc Committee

City staff met with the Ad Hoc Committee (a governing body made up of two City Council members) to address various community development and housing needs) to evaluate the grant applications and make funding recommendations. Their funding recommendations were incorporated into the City's Draft FY 2022-2023 Annual Action Plan. This document was made available for public review and comment from March 25, 2022 to June 21, 2022. The City Council convened a public hearing on June 21, 2022 to receive public comment. No comments were received.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

In compliance with its Citizen Participation Plan and HUD regulations, the City's 2022-23 Annual Action Plan was made available for public comment from March 25, 2022, to June 21, 2022. At the conclusion of the Public Comment Period, a Public Hearing was held in the City Board Chambers on June 21, 2022, to receive any final public comments. No public comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

As required by HUD regulations, all comments received, and responses to the comments by the City and documents relevant to the process are summarized in the Annual Action Plan and included in the documents submitted to HUD.

Comments or responses relevant to the 2022-2023 Annual Action Plan will be included here after the close of the Public Comment Period. No public Comments were received.

7. Summary

Based upon the data and findings in the 2020-2025 Consolidated Plan, the City proposes the following strategic priorities to guide the use of CDBG, HOME, and ESG funds and other leveraged public and private investments during the 2022-2023 Annual Action Plan period:

Entitlement grant resources totaling about \$2,567,089 (per PY 2021-2022 allocations, to be updated when HUD releases PY 2022-2023 allocations) are expected during the next fiscal year (July 1, 2022 – June 30, 2023) through the CDBG, HOME, and ESG programs and will be used by the City to address the priority needs

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	EL MONTE	Economic Development Department/ City of El Monte	
HOME Administrator	EL MONTE	Economic Development Department/ City of El Monte	
ESG Administrator	EL MONTE	Economic Development Department/ City of El Monte	

Table 1 – Responsible Agencies

Narrative (optional)

The City of El Monte’s Community & Economic Development Department is the lead agency overseeing the develop of the Consolidated Plan. The Department is also responsible for the preparation of the Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER).

Consolidated Plan Public Contact Information

Telephone: (626) 580-0270

California Relay Service for the Hearing Impaired: 1-800-735-2922

Email: housing@elmonteca.gov

Mail: City of El Monte, City Hall West 11333 Valley Blvd. El Monte, CA 91731

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Under the Community's City Council-City Manager form of government, the City Council appoints and provides policy direction to the City Manager, who is responsible for administering the City's daily operations. As the elected legislative body of the City of El Monte, the City Council has overall responsibility for the scope, direction, and financing of City services. In setting policy, the City Council works closely with citizen advisory commissions and committees, considers staff information and recommendations and receives comments from the general public during open forums.

To prepare the consolidated plan, the City has consulted with public and private departments as well as agencies and social service and non-profit organizations to understand the community's needs and available resources. The City met with several department representatives to provide information about the ConPlan and its processes. Department staff provided input on how CDBG resources could be utilized and leveraged to provide services. The City of El Monte specifically contacted the following agencies:

- Access Transportation
- Baldwin Park Housing Authority
- Bet Tzedek Legal Services
- California Life Line
- Catholic Charities
- City of El Monte - Housing Division
- Community Presbyterian Church
- Department of Children and Family Services
- El Monte/ South El Monte Emergency Resources Association
- Foothill Family
- God Provides Ministry
- Housing Rights Center (CDBG funded)

- In Home Supportive Services
- Jeff Seymour Resource Center
- Los Angeles County Department of Public Health
- Los Angeles County Department of Public Social Services
- Neighborhood Legal Services (CDBG funded)
- Our Savior Center Food Pantry
- San Gabriel Valley Service Center
- Social Security Administration
- Transportation - Dial A Ride
- USC Family Caregiver Support Center
- Volunteers of America (CDBG funded)
- Senior Services Integrated Care Management (CDBG funded)

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The main provider of community development and economic development programs, housing projects, and financial support will be the City of El Monte. The Housing Authority of Los Angeles County administers the Section 8 Voucher program. Activities to be undertaken by the Housing Authority are identified in the Public Housing Agency (PHA) 5 Year and One-Year Action Plans. The residents are invited each year to contribute to the drafting of the Housing Authority’s Plan and Baldwin Park Housing Authority. The City works closely with the Housing Authority of Los Angeles County to qualify community residents for Section 8 Housing Choice Vouchers. The City provides information on the availability of Section 8 assistance to qualified residents. Other key health, mental health, and service agencies that the City works closely with are listed in the previous section. Each was consulted during the City’s ConPlan and Annual Action plan process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

El Monte is part of the Countywide Los Angeles Continuum of Care (LACoC), a public/non-profit partnership that helps ensure comprehensive, regional coordination of efforts and resources to reduce the number of homeless and persons at risk of homelessness throughout Los Angeles County. The Los Angeles Homeless Services Agency (LAHSA), serves as the lead agency in the Los Angeles Continuum of Care and coordinates and manages over \$300 million dollars annually in Federal, State, County and City funds for programs providing shelter, housing, and services to homeless persons in Los Angeles City and County. The programs provide service-enriched housing for the mentally ill and permanent supportive housing for individuals with HIV/AIDS.

One of the most important activities entrusted to CoC's is the biannual count of the homeless population and an annual enumeration of emergency systems, transitional housing units and beds that make up the homeless assistance systems. These counts provide an overview of the state of homelessness in a CoC and offer the information necessary to redirect services, funding and resources as necessary. The City participated in the 2022 Point-in-Time Homeless Count. The City hosted the deployment site, provided the deployment site coordinator, and recruited and trained volunteers.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City works closely with the continuum of care homeless system to create funding policies and procedures for ESG. The City El Monte is part of the countywide Los Angeles Continuum of Care (LACoC), coordinated by the LAHSA, a joint powers authority. LAHSA partners with cities to provide homeless services throughout the county. In 2018, El Monte created a "Plan to Prevent and Combat Homelessness". Goals and supporting actions of the plan include "Increase engagement activities and links to crisis response systems". The City supports the network of homeless service providers existing in and outside of the community to fund vouchers, permit transitional housing, and support agencies providing services. The City is also associated with LA County 2-1-1 phone line, which offers services and referrals to persons throughout LA.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Authority of the City of Baldwin Park
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
2	Agency/Group/Organization	BET TZEDEK LEGAL SERVICES
	Agency/Group/Organization Type	Legal Services
	What section of the Plan was addressed by Consultation?	Legal Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
3	Agency/Group/Organization	CATHOLIC CHARITIES
	Agency/Group/Organization Type	Services-Health Agency - Managing Flood Prone Areas
	What section of the Plan was addressed by Consultation?	Food Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
4	Agency/Group/Organization	City of El Monte
	Agency/Group/Organization Type	Housing Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All City Departments were consulted.
5	Agency/Group/Organization	Community Presbyterian Church 4602 N. Peck Road
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
6	Agency/Group/Organization	Los Angeles County Department of Public Health
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
7	Agency/Group/Organization	Access Transportation
	Agency/Group/Organization Type	Transportation Services

	What section of the Plan was addressed by Consultation?	Transportation Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
8	Agency/Group/Organization	Los Angeles County Department of Children and Family Services
	Agency/Group/Organization Type	Child Welfare
	What section of the Plan was addressed by Consultation?	Child Welfare
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
9	Agency/Group/Organization	El Monte South El Monte Emergency Resources Associatin
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
10	Agency/Group/Organization	Housing Rights Center
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
11	Agency/Group/Organization	God Provides Ministry
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Public Service
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
12	Agency/Group/Organization	Volunteers of America - Greater Los Angeles
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
13	Agency/Group/Organization	CHURCH OF OUR SAVIOUR CENTER
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Public Service

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
14	Agency/Group/Organization	NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY
	Agency/Group/Organization Type	Legal Serices
	What section of the Plan was addressed by Consultation?	Legal Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	LAHSA uses housing and demographic data obtained through HMIS and Homeless Counts to determine needs and to pinpoint gaps in housing and services. This in turn helps LAHSA to pool and coordinate resources with the County and cities to develop coordinated homeless access and assessment centers. Burbank participates with LAHSA in building the regional continuum of care to address the homeless and persons at-risk of homelessness.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Housing Element	City of El Monte	Based on the Regional Housing Needs Allocation (RHNA) set forth by the State of California, The Housing Element is the City's chief policy document for the development of affordable and marketrate housing. Consistent with this policy document, the City will maintain and enhance the quality of existing residential neighborhoods and, promote and encourage fair housing opportunities for all economic segments of the community, regardless of age, sex, ethnic background, physical condition, or family size.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City participates in regional planning efforts in the County of Los Angeles in the implementation of the Consolidated Plan as detailed above. The City also works with the State of California Department of Fair Employment and Housing to track reported fair housing data.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

CDBG/ESG NOFA

On January 31, 2022, the City of El Monte released the Notice of Funding Available (NOFA) requesting applications for agencies seeking funding under the CDBG program. Completed applications received by the February 14, 2022 deadline, were evaluated for eligibility.

AD HOC COMMITTEE

In 2020 City Council created the Ad Hoc Committee, made up of two representatives from City Council. This committee is tasked with evaluating grant applications based on established program priority needs, program guidelines, and available federal funding and forwards funding recommendations to City Council for consideration. These funding recommendations take the form as the City's Draft Annual Action Plan which undergoes a thirty-day public comment period and public hearing prior to City Council's consideration for approval.

HOME NOFA

The City of El Monte releases a Notice of Funding Availability (NOFA) or Request for Proposal (RFP) under the HOME Investment Partnerships Program (HOME) approximately every other year, based on the availability of HOME funds, to solicit project applications from qualified developers of affordable multi-family housing. These NOFAs and RFPs, with a description of the application process, are advertised in multiple local newspapers throughout the County. A selection committee made up of City staff and at least one third party independent economist, review the developers for capacity in completing large-scale multi-family affordable housing projects and the projects for feasibility, viability and how they will meet City goals. Projects recommended for HOME funding go before City Council for approval

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	N/A	No comments were received.	N/A	
2	Newspaper Ad	Non-targeted/broad community	N/A	No comments were received.	N/A	
3	Internet Outreach	Non-targeted/broad community	N/A	No comments were received.	N/A	https://www.ci.elmonte.ca.us/236/Housing
5	Public Hearing	Non-targeted/broad community	Members of the public were asked to provide comments on the draft AAP.	No comments were received	All comments were accepted and considered during the development of this AAP.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,689,259	455,144	100,000	2,244,403	0	Federal funding for providing affordable housing, anti-poverty programs, and infrastructure development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	789,555	397,984	0	1,187,539	0	Federal funding to create affordable housing for low-income households

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	148,119	0	252,912	401,031	0	Federal funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly rehouse homeless individuals and families, and (6) prevent families/individuals from becoming homeless.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG allocation is usually not enough to fully support the cost of any eligible public service or capital improvement activity. Like the ESG program, activities funded with CDBG funding are often awarded to subrecipient’s who are able to leverage its CDBG award through contribution from other DRAFT 2022-2023 AAP EL MONTE 23 OMB Control No: 2506-0117 (exp. 09/30/2021) federal, state, local and private sources.

HOME funds are heavily leveraged through the use of gap financing. All HOME projects require matching contributions of at least 25% for each dollar of HOME funds drawn for project costs and is considered a permanent contribution to the development of the affordable housing project. In some cases HUD has the ability to waive the match requirements based on certain measures of fiscal distress. HUD may waive 50 or 100 percent of the match obligation. The City of El Monte has received a 100% reduction from the HOME matching contribution requirement (24 CFR 92.222). Regardless of the City waiver from the HOME matching contribution requirement, the City plans to meet this requirement and has met it in previous years by specifying in every HOME NOFA that a project must be far enough along in the development process for the developer to have identified and secured its primary funding sources before HOME funds can be committed.

ESG funds must be matched 100%, on a dollar-for-dollar (i.e., 100%) basis. ESG funds received directly from HUD are leveraged through contributions from ESG subrecipients who are selected for being well established as homeless providers in their communities and show strong connections with multiple funding sources. The matching amounts are specified in each subrecipient's contract. Sources of match funds may include the value of any donated materials, the value of any lease on a building, any salaries paid to staff to carry out the program of the subrecipient, and/or the value of time and services contributed by volunteers to carry out the subrecipient's program.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

See above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide decent affordable housing	2020	2021	Affordable Housing	City Wide	Provide decent affordable housing	HOME: \$891,699	Rental units constructed: 38 Household Housing Unit
3	Support special needs programs and services	2020	2021	Public Services	City Wide	Support special needs programs and services	CDBG: \$253,388 ESG: \$389,922	Public service activities other than Low/Moderate Income Housing Benefit: 245 Persons Assisted Homeless Person Overnight Shelter: 40 Persons Assisted Homelessness Prevention: 40 Persons Assisted
4	Construct/upgrade public facilities/infrastructure	2020	2021	Non-Housing Community Development Public Improvements and Facilities	Qualified Census Tracts	Construct or upgrade public facilities and infrast	CDBG: \$1,653,153	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Program Administration	2020	2021	Program Administration	City Wide	Fair Housing	CDBG: \$337,851 HOME: \$78,955 ESG: \$11,108	Other: 4 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide decent affordable housing
	Goal Description	CDBG & HOME: The City of El Monte aims to provide decent affordable housing throughout the City, focusing on low- to moderate- income households. Projects include CHDO set-aside and LIHTC Affordable Housing Projects.
3	Goal Name	Support special needs programs and services
	Goal Description	CDBG & ESG: Support Services for special needs populations and the homeless.
4	Goal Name	Construct/upgrade public facilities/infrastructure
	Goal Description	CDBG funds will be used to improve qualified public facilities and infrastructure within the City.

5	Goal Name	Program Administration
	Goal Description	CDBG, HOME, and ESG: Provide program planning, administration, and oversight. Funds will also support staff and consultant costs.

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects will be undertaken during FY 22-23

Projects

#	Project Name
1	CDBG Administration
2	Fair Housing Program
3	Elderly Nutrition
4	Information & Assistance Program
5	Senior Lap Swim and Exercise Program
6	Co-Ed Youth Enrichment Program
7	El Monte Senior Center Kitchen Renovation Project
8	Clora Place Reconstruction Project
9	Schmidt Road Street Improvement Project
10	Pioneer Park Improvement Project
11	HOME Administration
12	CHDO Affordable Housing Project - TBD
13	LINC Affordable Housing Development
14	El Monte FY 2022-23 ESG Program
15	PY 2022-23 Uncommitted funds

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Provide decent affordable housing Fair Housing
	Funding	:
	Description	CDBG funds will be used to provide for the management and oversight of the City's CDBG program.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	11133 Valley Blvd., El Monte, CA 91731
	Planned Activities	Program Administration
2	Project Name	Fair Housing Program
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Fair Housing
	Funding	CDBG: \$30,000
	Description	The Housing Rights Center will provide a comprehensive fair housing program throughout the City. Services will include tenant-landlord counseling services, discrimination complaint investigation, enforcement and legal services, education and outreach services and property management seminars.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	100 people
	Location Description	Housing Rights Center - 3255 Wilshire Blvd., Suite 1150, Los Angeles, CA 90010

	Planned Activities	Fair housing and tenant-landlord counseling services.
3	Project Name	Elderly Nutrition
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$74,079
	Description	The Elderly Nutrition Program will serve hot, nutritious meals to seniors (ages 62+) and their spouses in a congregate setting that allows the older adults an opportunity to socialize with others.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	60 people
	Location Description	Jack Crippen Senior Center - 3120 Tyelr Avenue, El Monte, CA 91731
	Planned Activities	Senior congregate meals.
4	Project Name	Information & Assistance Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$61,000
	Description	The purpose of the Integrated Care Management program is to provide case management services to senior citizens and persons with special needs who require assistance to maintain independence and age at home safely and with dignity. Special focus is given to enroll the frail elderly and severely disabled that have little to no support system. The program will provide a high level of involvement in the lives of the frail, homebound and elderly clients. The proposed program provides quality supportive services so that elderly and persons with special needs live as independently as possible. With CDBG funding the city looks to modify the existing program by combining integrated care management with information and referral. The purpose of the Information and Referral program is to empower clients to resolve short term problems or benefit issues.

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	135 people
	Location Description	Mountain View Park - 12127 Elliott Ave., El Monte, CA 91731
	Planned Activities	The proposed program provides quality supportive services so that elderly and persons with special needs live as independently as possible. With CDBG funding the city looks to modify the existing program by combining integrated care management with information and referral.
5	Project Name	Senior Lap Swim and Exercise Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$36,000
	Description	The Senior Lap Swim an Exercise Program will provide low impact physical activity to senior citizens that resided with the targeted areas of the City.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	30 people
	Location Description	El Monte Aquatics Center - 11001 Mildred St., El Monte, CA 91731
	Planned Activities	Swim and exercise program targeted to senior citizens.
6	Project Name	Co-Ed Youth Enrichment Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$82,309

	Description	This program promotes health and wellness and provides a safe place for children to play and learn in a recreational setting to eligible low-income households.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	120 people
	Location Description	Gibson Mariposa Park – 4140 Gibson Road, El Monte, CA Lambert Park – 11431 McGirk Avenue, El Monte, CA Mountain View Park – 12127 Elliott Avenue, El Monte, CA Zamora Park – 3820 Penn Mar Avenue, El Monte CA
	Planned Activities	Recreational activities (e.g. flag football, basketball, soccer and cheerleading) to school-aged children.
7	Project Name	El Monte Senior Center Kitchen Renovation Project
	Target Area	City Wide
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrast
	Funding	CDBG: \$717,060
	Description	CDBG funds will be used to renovate the Jack Crippen Senior Center kitchen to an industrial kitchen to include appliances, non-porous cabinetry, countertops, exhaust systems, non-slip flooring, and nutrition room cabinetry to non-porous cabinetry to comply with all food safety regulations, standards and codes set by the Los Angeles County Health Department.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1,000 people
	Location Description	Jack Crippen Senior Center - 3120 Tyler Avenue, El Monte, CA 91731
	Planned Activities	Kitchen renovations to the El Monte "Jack Crippen" Senior Center.

8	Project Name	Clora Place Reconstruction Project
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrast
	Funding	CDBG: \$200,000
	Description	The primary purpose of this program is to create a continuous walkway that allows access to other transportation means by enhancing sidewalks and crosswalks for persons with disabilities and who reside in low- to moderate-income areas along Clora Place.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	5,000 people
	Location Description	Eligible low- and moderate-income areas along Clora Place, El Monte, CA
	Planned Activities	Street and sidewalk improvements in low- to moderate- income residential neighborhoods.
9	Project Name	Schmidt Road Street Improvement Project
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrast
	Funding	CDBG: \$471,500
	Description	To increase the safety and accessibility of Schmidt Road, located in a primarily residential, low-income area, CDBG funds will be used to make street and sidewalk improvements and reconstructing ADA compliant ramps. Construction is estimated to begin January 2023 and be completed by March 2023.
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	1000 people
	Location Description	Schmidt Road from cul-de-sac west of Tyler Avenue to Mountain View Road, El Monte
	Planned Activities	Street and sidewalk improvements along Schmidt Road from the cul-de-sac west of Tyler Avenue to Mountain View Road in El Monte.
10	Project Name	Pioneer Park Improvement Project
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrast
	Funding	CDBG: \$264,593
	Description	CDBG funds will be used to make necessary improvements, including ADA improvements to Pioneer park to improve the accessibility and function of the park.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1000
	Location Description	Pioneer Park - 3535 Santa Anita Ave, El Monte, CA 91731
Planned Activities	Park improvements	
11	Project Name	HOME Administration
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Maintain and promote neighborhood preservation
	Funding	HOME: \$78,955
	Description	Planning and administration for the 2023 HOME Program.

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	El Monte City Hall - 11333 Valley Blvd., El Monte, CA 91731
	Planned Activities	Planning and administration
12	Project Name	CHDO Affordable Housing Project - TBD
	Target Area	City Wide
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$191,699
	Description	HOME Funds will be used to support a non-profit Community Housing Development Organization (CHDO) who will use these funds to develop affordable housing for low and moderate income households. Project specifics to be determined.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	TBD
	Planned Activities	Affordable housing development by a non-profit CHDO
13	Project Name	LINC Affordable Housing Development
	Target Area	City Wide
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$700,000

	Description	LINC Housing, a non profit developer of affordable and supportive housing, will use HOME funds to develop a new 39-unit affordable housing development (38 housing units / 1 management unit) consisting of one four-story building over one level of a at grade parking garage.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	38 housing units
	Location Description	11730 Ramona Blvd., El Monte, CA 91731
	Planned Activities	Affordable rental housing development for income-eligible households
14	Project Name	El Monte FY 2022-23 ESG Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	ESG: \$148,119
	Description	2022 ESG entitlement funds will be used to improve the number and quality of emergency shelters for homeless individuals and families; help operate these shelters; provide essential services to shelter residents; rapidly re-house homeless individuals and families; and prevent families and individuals from becoming homeless. The activities will be administered by a variety of homeless service providers including City of El Monte, Family Unity Center, Rio Hondo Community College District, Volunteers of America, Union Station Homeless Services, and Volunteers of America of Los Angeles El Monte Access Center.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	80 people

	Location Description	<p>City of El Monte City Hall - 11333 Valley Blvd., El Monte, CA 91731</p> <p>Family Unity Center - 790 W Chestnut Ave, Monrovia, CA 91016</p> <p>Rio Hondo Community College District - 3600 Workman Mill Rd, Whittier, CA 90601</p> <p>Union Station Homeless Services - 825 E Orange Grove Blvd, Pasadena, CA 91104</p> <p>Volunteers of America of Los Angeles El Monte Access Center - 4501 Santa Anita Ave, El Monte, CA 91731</p>
	Planned Activities	Administration, Homeless Prevention, Rapid Re-Housing, Street Outreach, Essential Services, and Homeless Management Information System (HMIS) data entry.
15	Project Name	PY 2022-23 Uncommitted funds
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Construct or upgrade public facilities and infrast
	Funding	CDBG: \$100,000
	Description	Uncommitted funds are funds that are not allocated to a specific eligible activities at this time.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of El Monte City Hall - 11333 Valley Blvd, El Monte, CA 91731
Planned Activities	Uncommitted funds.	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Place-based strategies address the physical, social, structural, and economic conditions of a community that affect the well-being of the children, families and individuals who live there. Place-based strategies include any effort to enhance the livability and quality of life in a given community.

Assistance will be primarily directed to low- and moderate-income persons or households, however all public facility improvement and neighborhood preservation project funds will be directed at the CDBG low-and-moderate-income areas are shown in Appendix A. The CDBG low- and moderate-income areas are comprised of low- and moderate-income Census Tract/Block Groups located within El Monte City limits. Residents of the CDBG low- and moderate-income areas have median incomes at or below 80 percent of the median household income of \$94,600. Therefore, priority is being established within the Consolidated Plan efforts for allocation priorities in this area.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	70
Qualified Census Tracts	0

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

For the 2022-2023 program year, the City will invest \$1,906,541 of CDBG funds that will benefit low- and moderate-income people throughout the City and \$264,593 of CDBG funds (inclusive of prior years unspent funds) that will benefit the Historic Downtown area.

Discussion

Based on the Strategic Plan, the City is allocating 70 percent of its non-administrative CDBG funds for DRAFT 2022-2023 AAP EL MONTE 38 OMB Control No: 2506-0117 (exp. 09/30/2021) program year 2022-2023 to projects and activities that benefit low-and-moderate income people.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City's FY 2020/21 – 2024-25 Consolidated Plan has identified the provision of decent affordable housing and the maintenance and promotion of neighborhood preservation a high priority for the City. In FY 2022-23 the City intends to fund the Linc Housing Affordable Housing Project. Located at 11730 Ramona Boulevard, this project will use HOME funds to develop a new 39-units (up to 11 HOME units) affordable housing, Development will consist of one four-story building over one level of an at grade parking garage.

The City will continue to implement its FY 2021-22 Residential Rehabilitation Program. The purpose of the Program is to promote the rehabilitation and/or preservation of the housing stock in the City of El Monte, which is occupied by low-or moderate-income persons. The City will continue to implement its Residential Rehabilitation Program that was funded with federal dollars from previous years (e.g., FY 2021-22 CDBG and HOME). Funding may be used to correct code or insipient code violations, improve the safety and security of occupants, make the housing unit more accessible to persons with disabilities, make the housing unit more energy efficient, and/or construct additional bedrooms or bathrooms to address overcrowded conditions within the housing unit.

Financial assistance will be provide in two forms, a grant for smaller rehabilitation projects that will not have a project budget of no more than \$25,000 and a 30- year low interest (3%) deferred payment loan. at minimum amounts of \$15,000 or up to a maximum loan amount of \$80,000.

Finally, the City plans to use the CHDO Set-Aside Affordable Housing Program and/or the Acquisition/Rehabilitation/New Construction Program. No site(s) have been identified at this time.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	83
Special-Needs	0
Total	83

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	38
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	38

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

See above narrative.

AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing within the City. As such, the various sections in this Annual Action Plan are not applicable within the City.

Actions planned during the next year to address the needs to public housing

Not applicable within the City.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable within the City.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable within the City.

Discussion

None

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homelessness is a critical issue for all jurisdictions throughout the San Gabriel Valley and the Los Angeles Metropolitan region. Every community has a homeless population and providing adequate housing and services is a significant challenge. The individuals who are homeless are typically affected by a complex set of unmet social, economic, and housing needs. These needs may include affordable housing, stable employment, treatment of medical conditions, childcare assistance, credit history, adequate rental assistance, and treatment of substance abuse and/or mental illness.

In March 2017, Los Angeles County voters approved Measure H, a one-quarter percent special transactions and use tax on the gross receipts of any retailer from the sale of all personal property in the incorporated and unincorporated territory of the County. Proceeds from the tax, an estimated \$355 million over the next 10 years, will fund variety of strategies to combat homelessness in the County, including funding mental health, substance abuse treatment, health care, education, job training, rental and housing subsidies, case management and services, emergency and affordable housing, transportation, outreach, prevention, and supportive services for homeless children, families, foster youth, veterans, battered women, seniors, disabled individuals, and other homeless adults, consistent with the strategies developed through the Homeless Initiative adopted by the Board, and as otherwise directed by the Board to address the causes and effects of homelessness. In an effort by the Homeless Initiative to combat and prevent homelessness, the Los Angeles County Board of Supervisors allocated funding for a City Planning Grant opportunity to support the development of city specific homeless plans.

The intention of the development of a homeless plan was to help cities identify and gain a better understanding of the needs related to homelessness within their boundaries. In October 2017, the City of El Monte received a conditional award of \$70,000 and on June 5th, 2018, the El Monte City Council adopted the El Monte Plan to Prevent and Combat Homelessness. The El Monte Plan to Prevent and Combat Homelessness was developed in a concerted effort with input from residents, businesses, service providers, elected officials, City staff, and LeSar Development Consultants. The Plan will serve as a reference for the City's future endeavors in the homeless crisis facing our City. The City of El Monte is also coordinating with the San Gabriel Valley Council of Governments to ensure regional alignment and a shared responsibility across jurisdictions on the issue of homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness

including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In FY 2022/23, ESG funds will be used to deliver comprehensive homeless services program to 80 individuals/families. Outreach case managers go out in vans and on foot to places where homeless individuals are known to gather, including “hot spots” and encampments. VOALA’s Outreach Case Managers will engage homeless individuals, conduct assessments (using the VISPDAT), provide case management services, and will connect individuals to housing and supportive services to the extent to which clients are willing to engage.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to the Plan to Prevent and Combat Homelessness, the LAHSA Homeless Count reported a decrease in homelessness in El Monte, from 517 people in the year 2018 to 428 people in 2019. The homeless count for 2020 reported an increase of 1 to 429 people. Of El Monte’s estimated 429 homeless people, 94.2 percent are unsheltered, with only 5.8 percent in shelters. More than half (53 percent) of the City’s unsheltered are living on the street and 18 percent living in makeshift shelters. The Census definition includes people staying in shelters and hotels/motels that were used as shelter. The remaining 29 percent were housed in either an emergency shelter or transitional housing.

To address the emergency shelter and transitional housing needs of homeless persons in FY 2022/23, the City was awarded \$17,713,213 from the State’s Project Homekey Round 1 and leveraged \$5.67 million in ESG -CV funding to purchase and rehabilitate two motels that will serve the City’s homeless population. When complete, project will create 133 beds (93 rooms at the M Motel and 40 rooms at the Budget Inn) of housing for homeless persons. provided by Union Station Homeless Services.

Also in FY 2022-23, the City will collaborate with Family Unity Center, Rio Hondo College District, Union Station Homeless Services and Volunteers of America of Los Angeles (VOALA) to implement an ESGfunded multifaceted street outreach, homeless prevention, and rapid-re-housing program with a goal to assist 80 persons/households. Note: the City also supports 376 beds/units for homeless persons including a 250-bed emergency shelter, 42 transitional housing units, 6 rapid re-housing units, 44 permanent supportive housing (The El Monte Veterans Village), and 34 units of permanent supportive housing (Community Housing Options and Independent Supportive Sites).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In November 2020, the City of El Monte was awarded \$17,713,213 from the State's Project Homekey Round 1 and leveraged \$5.67 million in ESG -CV funding to purchase and rehabilitate two motels that will serve the City's homeless population. When complete, project will create 133 beds (93 rooms at the M Motel and 40 rooms at the Budget Inn) of housing for homeless persons. The M Motel will operate as temporary housing for homeless families over the course of five years, and then transition to permanent supportive housing in year six. The Budget Inn will operate as an emergency shelter prioritizing transitional aged youth. Wrap around support services such as physical/mental health and addiction support, and job training will be provided by Union Station Homeless Services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In addition to using ESG funding to support VOALA's street outreach, homeless prevention, and rapid rehousing services, the City will support the CDBG-funded Fair Housing Program with the Housing Rights Center to provide a wide range of fair housing services to ensure equal housing opportunities for its residents.

Homeless individuals or families and those at-risk of homelessness have the opportunity to get connected to supportive services, treatments, public resources, and support groups through the Economic Development Department Housing Division, the El Monte Police Department, the Parks, Recreation, and Community Services Department, and faith-based community partners such as Our Savior Center, Catholic Charities, Valley Community Church, and Cavalry which provide a variety of services including emergency food and shelter, as well as health clinics. Lastly, the Los Angeles County Board of Supervisors directed County Departments, the Los Angeles Homeless Services Authority, the Community Development Commission, Regional Planning, and Military and Veterans Affairs to discuss coordination of the discharge practices among County departments and enhancement of

serviceintegration for the benefit of at-risk and homeless persons.

Through their efforts, this working group facilitated the development and implementation of discharge plans throughout the Los Angeles Continuum of Care (LA CoC). The City of El Monte will continue to support LA CoC policies which ensure that persons discharged from publicly funded institutions or systems of care are not discharged into homelessness

Discussion

Refer to the narrative above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

El Monte has a strong history of supporting affordable housing. The City has a number of policies intended to provide additional flexibility in housing site planning and has promoted more intense development where appropriate. The City's Housing Sites Inventory Program helps ensure that the City continuously monitors available sites in the area that may be appropriate for residential uses. A density floor is another tool that has been used to promote the maximum use of residential land. The density floor establishes a minimum density requirement within a given residential land-use designation. The availability of developable acreage in upper density ranges allows for the development of certain types of housing.

The City will also continue to consider alternate forms of residential development, including various types of small-lot, single-family subdivisions; mobile home parks that allow owner-occupied spaces; senior citizen multifamily housing developments offering various degrees of care and assistance; mixed-use residential, office and commercial developments; and planned unit developments. Additionally, to encourage developers to pursue projects providing low-and moderate-income housing, California has provided regulations to govern the approval process, permitting greater density for affordable housing projects that include additional incentives to the developer.

The City will utilize this Density Bonus Ordinance to encourage developers interested in additional density or incentives to develop a portion of their market rate project as affordable to low-and moderate-income households to meet the state housing requirements.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To address the decline in sources of housing funds, the City will continue to advocate for and pursue federal, state, local and private funding sources for affordable housing. Additionally, as part of the City's Housing Element update, the City must assess and to the extent feasible, mitigate, its governmental constraints to housing for lower and moderate-income households and persons with disabilities. The Housing Element addresses the City's provisions for affordable housing, emergency shelters, transitional housing, and supportive housing. The following objectives in the City's 2014-2021 Housing Element Implementation Plan specifically address the variety of regulatory and financial tools used by the City to

remove barriers and facilitate the provision of affordable housing:

- Continue to approve conditional use permits, zone changes, general plan amendments, variances, and density bonuses as appropriate while balancing the goal of preserving established residential neighborhoods.
- Offer financial assistance, when funding sources are available, to make feasible the construction of affordable housing projects that address the City's community development and housing goals.
- Seek opportunities to leverage housing resources with those of for-profit groups, developers, and non-profit groups in the community; work with developers to submit grant applications for infill projects for the El Monte Gateway and other projects along the corridors.
- Work with developers to explore grant opportunities for infill projects for the El Monte Gateway and other projects along the corridors.
- Inform and encourage developers to utilize the density bonus program by promoting the program on the City's website and at City Hall, and by offering technical assistance at City Hall.
- Continue to allow mixed/multi use housing by right along designated corridors and in the El Monte Gateway Specific Plan subject to conformance review with related development standards; retain the CUP requirement for multiple-family projects elsewhere in the City.
- Continue to monitor permit processing times and investigate ways to streamline the process. Prioritize the review of projects that include affordable housing units.
- Continue to implement the residential home loan program for single-family residences citywide and lead-based paint hazards inspections as part of the rehabilitation loan program.
- Support non-profit funding applications and conduct hearings, to assist developers in obtaining funds for preservation.
- Continue to offer specific regulatory incentives throughout the planning period; apply for funding to encourage development of units specifically for persons with developmental disabilities, when funding is available.
- Continue to monitor the inventory of sites appropriate to accommodate emergency shelters, SROs, and transitional and supportive housing and work with the appropriate organizations to ensure the needs of homeless and extremely low-income residents are met.
- Encourage the development of second units to provide lower income households an affordable housing opportunity within single-family neighborhoods. Encourage the development of housing for

large households through a variety of activities such as outreach to housing developers, providing technical assistance, providing expedited processing, fee reductions, and waiving specific development standards.

Discussion:

Refer to narratives above.

AP-85 Other Actions – 91.220(k)

Introduction:

In the implementation of the 2022-2023 Annual Action Plan, the City will invest CDBG, HOME and ESG resources to address obstacles to meeting underserved needs, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The City of El Monte has identified long-range strategies, activities, and funding sources to implement the goals in the areas of housing and community development services for the benefit of the residents. The City will:

- continue to seek other resources and funding sources to address the biggest obstacle to meeting the community's underserved needs, which is the lack of funding and/or inadequate funding.
- look for innovative and creative ways to make its delivery systems more comprehensive and will continue existing partnerships with both for-profit and not-for-profit organizations.
- use HOME and CDBG funds to concentrate on both affordable rental housing, homebuyer, and homeowner rehabilitation programs.
- address certain housing needs with federal funds (such as availability, condition, and fair housing practices) to prevent homelessness.
- Use federal funds to improve public infrastructure and facilities and provide public services as a way to address the City's community development needs
- Collaborate with surrounding jurisdictions on a regional approach to meeting the underserved needs

Actions planned to foster and maintain affordable housing

The City's Consolidated Plan has identified the provision of decent affordable housing and the maintenance and promotion of neighborhood preservation during the 2020/21 – 2024/25 timeframe. In PY 2022/23, the City has proposed to fund various housing activities to maintain affordable housing. Approximately \$700,000 in HOME funds will be committed to the LINC Affordable Housing Project to develop 38 affordable housing units to formerly homeless individuals. In addition, the City will continue to administer its residential rehabilitation program that consist of a rehabilitation loan program for larger single-family rehabilitation projects, a minor home repair grant program for singlefamily homes requiring less work, and a multi-family rental rehabilitation program. A total of 33 households are expected to be served by this program Lastly, \$191,699 will be set aside for activities to be carried out

by an eligible CHDO. While no sites have been selected for development at this point, the City has been in discussions with local developers to conceptualize affordable housing ideas.

Actions planned to reduce lead-based paint hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of El Monte Residential and Multi-family Residential Rehabilitation Program will conduct lead-based paint testing and risk assessments for each property assisted that was built prior to January 1, 1978 and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35 and Community Development Act, which helps foster local economic development and individual self-sufficiency. This set of regulations require that to the greatest extent feasible, the City will provide job training, employment, and contracting opportunities for low or very low-income residents in connection with housing and public construction project.

Actions planned to reduce the number of poverty-level families

El Monte's anti-poverty strategy is closely aligned with the goals and objectives of the overall affordable housing plan. These goals include: reducing poverty, creating new and affordable housing, developing and promoting services for at-risk populations, expanding job training, and providing public and social services. Based on the Consolidated Plan's Needs Assessment and available resources for program year 2022/23, the City will allocate available resources (CDBG, HOME, and ESG) to support public service programs for the benefit of low-to moderate-income residents. The City will also expand and create new partnerships with service providers and community-based organizations to provide community enrichment programming, affordable housing, case management services, and the development of life skills and self-sufficiency. These actions will be achieved by:

- Creating new affordable housing by leveraging limited funding resources with private, federal, and state governmental subsidies and grants.
- Allocating a maximum of 15 percent of CDBG entitlement funds for public services to lower income households.
- Supporting homeless outreach via the City's contract with Family Unity Center, Rio Hondo College District, Union Station Homeless Services and Volunteers of America of Los Angeles (VOALA).

The City will also continue partnering with organizations to provide a continuum of services addressing the full range of needs of low-and moderate-income families. All communities share a goal to eradicate poverty. The City recognizes that a goal to reduce poverty will contribute to the economic wellbeing of

individuals and families. The families whose income increases above the poverty level will be able to live independent of public and private assistance. The City will fully comply with Section 3 of the Housing

Actions planned to develop institutional structure

As the recipient of CDBG and HOME funds, the City has delegated the Economic Development Department -Housing Division as the lead department responsible for the overall administration of HUD grants. In that regard, the Division will prepare the Consolidated Plan and Analysis of Impediments to Fair Housing Choice every five years, draft the Annual Action Plan and CAPER, as well as all other reports required by federal rules and regulations.

The City will work with non-profit agencies, for-profit developers, advocacy groups, clubs, and organizations, neighborhood leadership groups, City departments and with the private sector to implement the City's five-year strategy to address the priority needs outlined in the Consolidated Plan for Fiscal Years 2020/2021 –2024/2025. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low- to moderate-residents will be vital in overcoming gaps in service delivery. The City will also utilize public notices, Community Workshops and Meetings (as appropriate), the City's website, and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

Actions planned to enhance coordination between public and private housing and social service agencies

The City's Economic Development Department maintains primary management and coordination of the various organizations involved in these processes. The staff within the Department works closely with other City departments and the community to develop programs and activities that improve low-and moderate-income neighborhoods throughout El Monte. The administration of program activities includes housing, public facility and infrastructure improvements; public and social service activities, and economic development activities. The City collaborates with public agencies, for-profit agencies, and non-profit organizations in order to provide the aforementioned programming and services.

Discussion:

None

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	455,133
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	455,133

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

The City does not use HOME funds in any other manner than those described in Section 92.205. The City will occasionally submit waiver requests to HUD in accordance with the applicable regulations to adjust the maximum purchase price single family residences and condominiums.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City's homebuyer assistance is a subsidy (\$1,000 minimum) that makes the home affordable to an income-eligible homebuyer. City homebuyer assistance is provided as a deferred payment loan with 0% interest. The City's interest is secured with a mortgage and a note.

The City will recapture the portion of the HOME program investment unforgiven by the elapsed affordability prior or recapture the maximum net proceeds from sale of property (whether recapture is affected through foreclosure or no foreclosure action) Net proceeds recovered will be used to: 1) Reimburse the Home program (approved activity) for the outstanding balance of the HOME funds not repaid or forgiven during the applicable affordability period at the time of recapture; 2) Reimburse the HOME program (administration) for "holding costs" or other costs associated with the recapture action (legal fees, insurance, taxes realtor fees, appraisal costs, etc.). If net proceeds recaptured are less than the outstanding balance of HOME funds invested in the property (for all approved activities and holding costs incurred), the loss will be absorbed by the HOME program and all HOME program requirements would be considered to have been satisfied If net proceeds recaptured are greater than the outstanding balance of HOME funds invested in the property (for all approved activities and holding costs incurred), the balance of net proceeds would be distributed to the homeowner (or his/her estate). If the recapture of proceeds is effectuated through a completed foreclosure action, and the property is legally owned by the City the balance of the net proceeds recaptured will inure the City. Recaptured funds must be used to carry out HOME eligible activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME Program stipulates an affordability period on projects assisted with HOME funds to ensure the HOME investments yield affordable housing over the long term. Section 215 of the National Affordable Housing Act outlines the term "affordable housing". The City meets the Section

215 requirements as:

- HOME assisted units are available for households at 80% of area median income (AMI) or below
- Initial purchase price of unit does not exceed HUD Homeownership Values (95% of the median purchase prices for the area). The City will occasionally submit waiver requests to HUD in accordance with the applicable regulations to adjust the maximum purchase price single family residences and condominiums.
- The units serve as the owner's principal residence.
- All newly constructed housing must meet energy efficiency standards
- Recapture provisions allow the City to provide assistance as a deferred loan secured by mortgage and note at 0% interest.

The loan becomes due and payable when the unit becomes vacant, is sold, transferred, or any legal or equitable interest in the subject property is assigned except where prohibited by law. Upon the deaths of the loan recipients, it is the responsibility of the estate or heirs to repay the loan when the estate is settled.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The City has adopted the Los Angeles Homeless Services Authority's (LAHSA's) Written Standards for providing ESG Assistance. Please see Appendix C for details.

2. If the Continuum of Care has established centralized or coordinated assessment system that

meets HUD requirements, describe that centralized or coordinated assessment system.

The City of El Monte is an active participant of the Los Angeles Continuum of Care (LACoC). The LACoC Homeless Management Information System (HMIS) has designed a system that would not only satisfy the HUD mandate, but would also provide the Los Angeles Continuum with a means to measure the effectiveness of programs serving homeless people. The system allows participating agencies to collect and input standardized client-level and demographic data into the system. Services and target achievements are entered to capture client-level activities depending on the agency, program, or program type. The data is compiled into reports that allow us to understand the demographic, geographic, or cultural scope of homelessness and the needs.

Subrecipients receiving El Monte Emergency Solutions Grant (ESG) funds are required to utilize LACoC's HMIS system to track their clientele and report its accomplishments to the City. This requirement is incorporated into the ESG agreement with the subrecipient.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Please see attached policies and procedures.

For FY 2022-23, the City released two Request for Proposals (February and May 2022) to solicit applications from experienced homeless service providers who can provide street outreach, emergency shelter, homeless prevention and/or rapid re-housing programs to homeless and persons at risk of homelessness. Four organizations were recommended ESG funding. They include:

- Foothill Unity Center – Street Outreach, Rapid Re-Housing, and Prevention Program (\$116,031)
- Rio Hondo College District – Rio Hondo Emergency Housing Program (\$25,000)
- Union Station Homeless Services – Housing and Homeless Services Program (\$188,891)
- Volunteers of America – Street Outreach and Rapid Re-Housing Program (\$60,000)

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

As an active member of the LACoC, the City of El Monte consults with LAHSA to ensure the City

short- and long-term homeless service plans are consistent with the LACoC Ten Year Plan for Ending Homelessness. Additionally, the City requires that its ESG subrecipients meet the homeless participation requirements in 24 CFR 576.405(a) by providing evidence that a homeless or formerly homeless individual is a member of its Board of Directors or are consulted in the development of programs services. Please see Appendix C for additional details.

5. Describe performance standards for evaluating ESG.

As an active member of the LACoC, the City of El Monte consults with LAHSA to ensure the City short- and long-term homeless service plans are consistent with the LACoC Ten Year Plan for Ending Homelessness. Additionally, the City complies with LAHSA's Emergency Solutions Grant Program Written Standards dated September 21, 2015. (Appendix C). The City also utilizes the checklists provided in Chapter 28 of the HUD Monitoring Handbook to evaluate its ESG program.

None.

Attachments

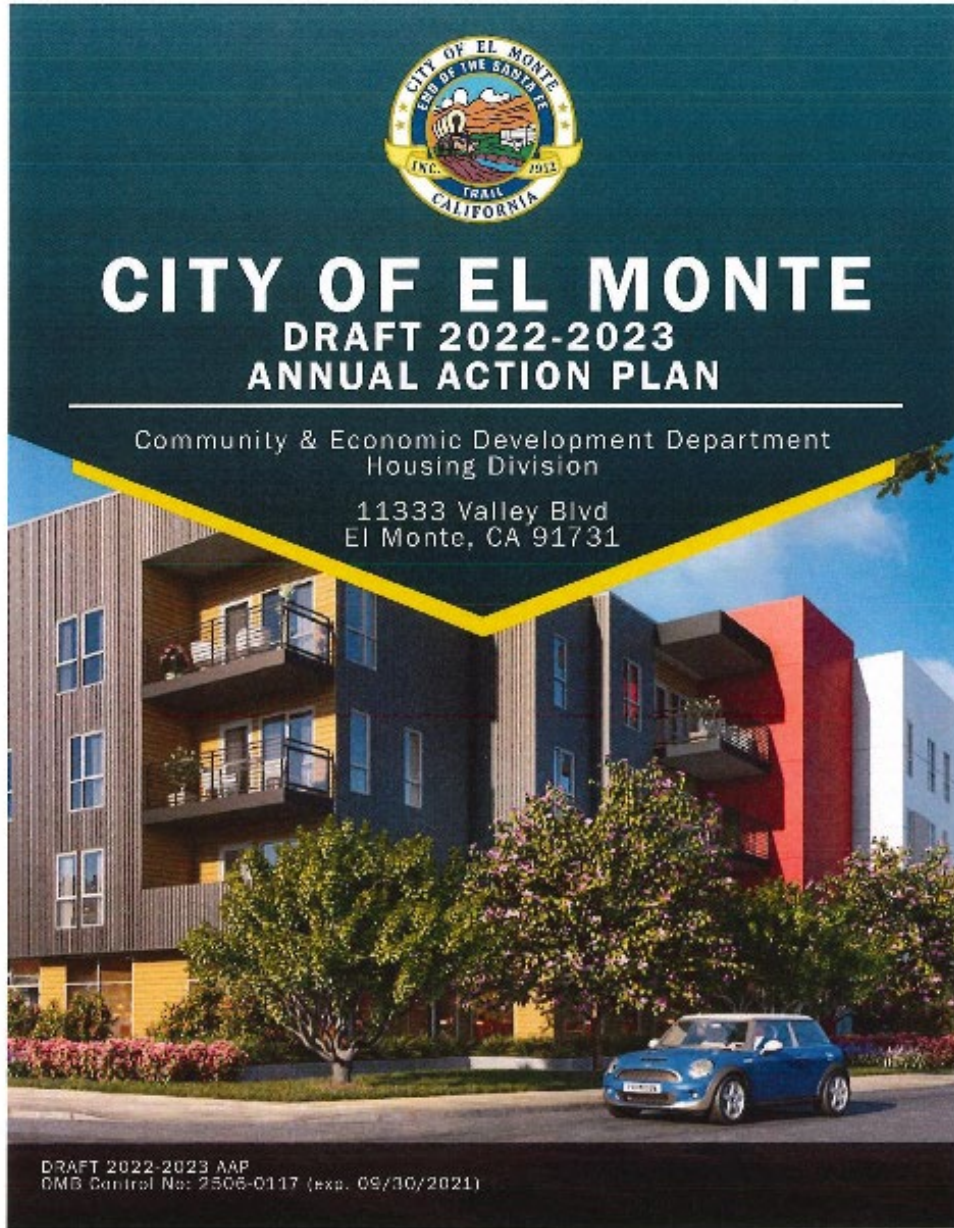
Citizen Participation Comments

City of El Monte City Council Meeting dated June 21, 2022

- I. **Agenda Item # 13.3 - A PUBLIC HEARING TO CONSIDER AND ADOPT A RESOLUTION APPROVING THE FISCAL YEAR (FY) 2022-2023 ANNUAL ACTION PLAN AND SUBSTANTIAL AMENDMENT #10 TO THE FISCAL YEAR 2019-2020 ANNUAL ACTION PLAN IN ACCORDANCE WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) REGULATIONS**

- No public comments were received

Grantee Unique Appendices



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CITY OF EL MONTE
Draft Fiscal Year 2022-2023
ANNUAL ACTION PLAN

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The U.S. Department of Housing and Urban Development (HUD) Office of Community Planning and Development (CPD) oversees and distributes federal block grant funding to cities, counties, and states, in an effort to develop viable communities by supporting activities that provide decent housing, a suitable living environment and expanding economic opportunities for low- and moderate-income persons.

As an entitlement community, the City is eligible to receive a direct allocation of federal funding from HUD to address the City's affordable housing and community development needs. To receive these funds the City must submit a five-year planning document, called a Consolidated Plan (ConPlan) that assesses the City's community development needs, housing and economic market conditions, and available resources. It also designates general priorities for allocating CPD money geographically and amount different activities and needs. The City's current ConPlan covers the timeframe from July 1, 2020, to June 30, 2025.

The Consolidated Plan is carried out through Annual Action Plan. The Annual Action Plan serves as the City's annual application for HUD CPD funding and one-year business plan and budget. Although HUD CPD administers five block grants (e.g., Community Development Block Grant [CDBG], HOME Investment Partnerships [HOME], Emergency Solution Grant [ESG], Housing Opportunities for Persons with AIDS [HOPWA] and Housing Trust Fund [HTF]), the City receives only three of these federal funds, CDBG, HOME and ESG funds.

The following Annual Action Plan describes resources, programs, activities and actions El Monte will use in the upcoming 2022-23 program year to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized on the following page

The U.S. Department of Housing and Urban Development (HUD) Office of Community Planning and Development (CPD) oversees and distributes federal block grant funding to cities, counties, and states, in an effort to develop viable communities by supporting activities that provide decent housing, a suitable living environment and expanding economic opportunities for low- and moderate-income persons.

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The following Annual Action Plan describes resources, programs, activities and actions El Monte will use in the upcoming 2022-23 program year to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized on the following page.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The ConPlan is divided into five major parts: 1) the general characteristics of the community and the needs and strategies to address those needs, 2) the housing needs and the current housing market, 3) the needs of the homeless, 4) the goals and prioritization of community and economic development and 5) the strategies that will be used to address non-homeless special needs populations. Based on those categories, the Needs Assessment identified several target populations:

- Extremely low-income and low-income households
- Homeless persons DRAFT 2022-2023 AAP EL MONTE 4 OMB Control No: 2506-0117 (exp. 09/30/2021)
- Seniors and frail elderly
- Youth
- Persons with disabilities

- Other special needs populations (i.e., large families, female-headed households) Several types of projects were also identified as essential to the community:
- Public Infrastructure and Capital Improvements within qualified census tracts
- Continued support of area nonprofit agencies, particularly those programs that provide social services for special needs populations (i.e., senior, low income, youth households with a cost burden)
- Programs that improve the living environment of low and moderate-income families residing in substandard housing
- Programs that expand the stock of affordable housing within the City
- Programs that promote fair housing, especially targeting extremely low and low-income households
- Services for the Homeless and Homeless Prevention

The City's priority needs objectives and outcomes are based on the availability of \$1,689,259 in CDBG; \$789,555 in HOME; and \$148,119 in ESG funding. The figures are based on 2021 HUD allocations. If any of these conditions change, projected activities and accomplishments are also subject to change.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, HUD assesses its use of its allocation of federal funds against the goals and objectives listed in its Consolidated Plan. The document that communicates the City's performance against these five-year goals and objectives is called the Consolidated Annual Performance Evaluation Report (CAPER). Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In the development of the Action Plan, the City solicited released two Notice of Funds Availability (NOFA) to solicit applications from interested non-profit organizations and City Departments for housing, community, and economic development projects. The first NOFA for CDBG and ESG funding was released on January 31, 2022, in the El Monte Examiner and posted on the City website. During this DRAFT 2022-2023 AAP EL MONTE 5 OMB Control No: 2506-0117 (exp. 09/30/2021) process a technical workshop to respond to any questions was conducted via Zoom on February 14, 2022.

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The due date for CDBG and ESG applications was February 24, 2022. To broaden the pool of homeless service providers, a second ESG NOFA was released on May 5, 2022, and published in the El Monte Examiner and posted on the City's website. The application due date was May 26, 2022. All CDBG and ESG applications received were reviewed for threshold eligibility prior to going before the Ad Hoc Committee for funding consideration.

Ad Hoc Committee

City staff met with the Ad Hoc Committee (a governing body made up of two City Council members) to address various community development and housing needs) to evaluate the grant applications and make funding recommendations. Their funding recommendations were incorporated into the City's Draft FY 2022-2023 Annual Action Plan. This document was made available for public review and comment from March 25, 2022 to June 21, 2022. The City Council convened a public hearing on June 21, 2022, to receive public comment. No comments were received.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

In compliance with its Citizen Participation Plan and HUD regulations, the City's 2022-23 Annual Action Plan was made available for public comment from March 25, 2022, to June 21, 2022. At the conclusion of the Public Comment Period, a Public Hearing was held in the City Board Chambers on June 21, 2022, to receive any final public comments. No public comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

As required by HUD regulations, all comments received, and responses to the comments by the City and documents relevant to the process are summarized in the Annual Action Plan and included in the documents submitted to HUD.

Comments or responses relevant to the 2022-2023 Annual Action Plan will be included here after the close of the Public Comment Period. No public Comments were received.

7. Summary

Based upon the data and findings in the 2020-2025 Consolidated Plan, the City proposes the following strategic priorities to guide the use of CDBG, HOME, and ESG funds and other leveraged public and private investments during the 2022-2023 Annual Action Plan period:

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Entitlement grant resources totaling about \$2,567,089 (per PY 2021-2022 allocations, to be updated when HUD releases PY 2022-2023 allocations) are expected during the next fiscal year (July 1, 2022 – June 30, 2023) through the CDBG, HOME, and ESG programs and will be used by the City to address the priority needs

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	EL MONTE	Economic Development Department/ City of El Monte
HOME Administrator	EL MONTE	Economic Development Department/ City of El Monte
ESG Administrator	EL MONTE	Economic Development Department/ City of El Monte

Table 1 – Responsible Agencies

Narrative (optional)

The City of El Monte's Community & Economic Development Department is the lead agency overseeing the develop of the Consolidated Plan. The Department is also responsible for the preparation of the Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER).

Consolidated Plan Public Contact Information

Telephone: (626) 580-0270

California Relay Service for the Hearing Impaired: 1-800-735-2922

Email: housing@elmonteca.gov

Mail: City of El Monte, City Hall West 11333 Valley Blvd. El Monte, CA 91734

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Under the Community's City Council-City Manager form of government, the City Council appoints and provides policy direction to the City Manager, who is responsible for administering the City's daily operations. As the elected legislative body of the City of El Monte, the City Council has overall responsibility for the scope, direction, and financing of City services. In setting policy, the City Council works closely with citizen advisory commissions and committees, considers staff information and recommendations and receives comments from the general public during open forums.

To prepare the consolidated plan, the City has consulted with public and private departments as well as agencies and social service and non-profit organizations to understand the community's needs and available resources. The City met with several department representatives to provide information about the ConPlan and its processes. Department staff provided input on how CDBG resources could be utilized and leveraged to provide services. The City of El Monte specifically contacted the following agencies:

- Access Transportation
- Baldwin Park Housing Authority
- Bet Tzedek Legal Services
- California Lifeline
- Catholic Charities
- City of El Monte - Housing Division
- Community Presbyterian Church
- Department of Children and Family Services
- El Monte/ South El Monte Emergency Resources Association
- Foothill Family
- God Provides Ministry
- Housing Rights Center (CDBG funded)

- In Home Supportive Services
- Jeff Seymour Resource Center
- Los Angeles County Department of Public Health
- Los Angeles County Department of Public Social Services
- Neighborhood Legal Services (CDBG funded)
- Our Savior Center Food Pantry
- San Gabriel Valley Service Center
- Social Security Administration
- Transportation - Dial A Ride
- USC Family Caregiver Support Center
- Volunteers of America (CDBG funded)
- Senior Services Integrated Care Management (CDBG funded)

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The main provider of community development and economic development programs, housing projects, and financial support will be the City of El Monte. The Housing Authority of Los Angeles County administers the Section 8 Voucher program. Activities to be undertaken by the Housing Authority are identified in the Public Housing Agency (PHA) 5 Year and One-Year Action Plans. The residents are invited each year to contribute to the drafting of the Housing Authority's Plan and Baldwin Park Housing Authority. The City works closely with the Housing Authority of Los Angeles County to qualify community residents for Section 8 Housing Choice Vouchers. The City provides information on the availability of Section 8 assistance to qualified residents. Other key health, mental health, and service agencies that the City works closely with are listed in the previous section. Each was consulted during the City's ConPlan and Annual Action plan process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

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El Monte is part of the Countywide Los Angeles Continuum of Care (LACoC), a public/non-profit partnership that helps ensure comprehensive, regional coordination of efforts and resources to reduce the number of homeless and persons at risk of homelessness throughout Los Angeles County. The Los Angeles Homeless Services Agency (LAHSA) serves as the lead agency in the Los Angeles Continuum of Care and coordinates and manages over \$300 million dollars annually in Federal, State, County and City funds for programs providing shelter, housing, and services to homeless persons in Los Angeles City and County. The programs provide service-enriched housing for the mentally ill and permanent supportive housing for individuals with HIV/AIDS.

One of the most important activities entrusted to CoC's is the biannual count of the homeless population and an annual enumeration of emergency systems, transitional housing units and beds that make up the homeless assistance systems. These counts provide an overview of the state of homelessness in a CoC and offer the information necessary to redirect services, funding and resources as necessary. The City participated in the 2022 Point-in-Time Homeless Count. The City hosted the deployment site, provided the deployment site coordinator, and recruited and trained volunteers.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City works closely with the continuum of care homeless system to create funding policies and procedures for ESG. The City El Monte is part of the countywide Los Angeles Continuum of Care (LACoC), coordinated by the LAHSA, a joint powers authority. LAHSA partners with cities to provide homeless services throughout the county. In 2018, El Monte created a "Plan to Prevent and Combat Homelessness". Goals and supporting actions of the plan include "Increase engagement activities and links to crisis response systems". The City supports the network of homeless service providers existing in and outside of the community to fund vouchers, permit transitional housing, and support agencies providing services. The City is also associated with LA County 2-1-1 phone line, which offers services and referrals to persons throughout LA.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	<p>Agency/Group/Organization</p> <p>Housing Authority of the City of Baldwin Park</p>
	<p>Agency/Group/Organization Type</p> <p>PHA</p>
	<p>What section of the Plan was addressed by Consultation?</p> <p>Housing Need Assessment Public Housing Needs</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>The organization was invited to the consultations. No comments were submitted.</p>
2	<p>Agency/Group/Organization</p> <p>BET TZEDEK LEGAL SERVICES</p>
	<p>Agency/Group/Organization Type</p> <p>Legal Services</p>
	<p>What section of the Plan was addressed by Consultation?</p> <p>Legal Services</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>The organizations was invited to the consultations. No comments were submitted.</p>
3	<p>Agency/Group/Organization</p> <p>CATHOLIC CHARITIES</p>
	<p>Agency/Group/Organization Type</p> <p>Services-Health Agency - Managing Flood Prone Areas</p>
	<p>What section of the Plan was addressed by Consultation?</p> <p>Food Services</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>The organization was invited to the consultations. No comments were submitted.</p>
4	<p>Agency/Group/Organization</p> <p>City of El Monte</p>
	<p>Agency/Group/Organization Type</p> <p>Housing Other government - Local</p>

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All City Departments were consulted.
5	Agency/Group/Organization	Community Presbyterian Church 4602 N. Peck Road
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
6	Agency/Group/Organization	Los Angeles County Department of Public Health
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
7	Agency/Group/Organization	Access Transportation
	Agency/Group/Organization Type	Transportation Services

	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Transportation Services The organization was invited to the consultations. No comments were submitted.
8	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Los Angeles County Department of Children and Family Services Child Welfare Child Welfare The organization was invited to the consultations. No comments were submitted.
9	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	El Monte South El Monte Emergency Resources Association Services-homeless Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth The organization was invited to the consultations. No comments were submitted.
10	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation?	Housing Rights Center Service-Fair Housing Fair Housing Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
11	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation?	Gnd Provides Ministry Services-Health Public Service
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
12	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation?	Volunteers of America - Greater Los Angeles Services-homeless Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
13	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation?	CHURCH OF OUR SAVIOUR CENTER Services-Health Public Service

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.
14	Agency/Group/Organization	NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY
	Agency/Group/Organization Type	Legal Services
	What section of the Plan was addressed by Consultation?	Legal Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	LAHSA uses housing and demographic data obtained through HMIS and Homeless Counts to determine needs and to pinpoint gaps in housing and services. This in turn helps LAHSA to pool and coordinate resources with the County and cities to develop coordinated homeless access and assessment centers. Burbank participates with LAHSA in building the regional continuum of care to address the homeless and persons at-risk of homelessness.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Housing Element	City of El Monte	Based on the Regional Housing Needs Allocation (RHNA) set forth by the State of California, The Housing Element is the City's chief policy document for the development of affordable and market rate housing. Consistent with this policy document, the City will maintain and enhance the quality of existing residential neighborhoods and promote and encourage fair housing opportunities for all economic segments of the community, regardless of age, sex, ethnic background, physical condition, or family size.

Table 3 – Other local / regional / Federal planning efforts

Narrative (optional)

The City participates in regional planning efforts in the County of Los Angeles in the implementation of the Consolidated Plan as detailed above. The City also works with the State of California Department of Fair Employment and Housing to track reported fair housing data.

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AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal setting**

COBG/ESG NOFA

On January 31, 2022, the City of El Monte released the Notice of Funding Available (NOFA) requesting applications for agencies seeking funding under the COBG program. Completed applications received by the February 14, 2022 deadline, were evaluated for eligibility.

AD HOC COMMITTEE

In 2020 City Council created the Ad Hoc Committee, made up of two representatives from City Council. This committee is tasked with evaluating grant applications based on established program priority needs, program guidelines, and available federal funding, and forwards funding recommendations to City Council for consideration. These funding recommendations take the form as the City's Draft Annual Action Plan which undergoes a thirty-day public comment period and public hearing prior to City Council's consideration for approval.

HOME NOFA

The City of El Monte releases a Notice of Funding Availability (NOFA) or Request for Proposal (RFP) under the HOME Investment Partnerships Program (HOME) approximately every other year, based on the availability of HOME funds, to solicit project applications from qualified developers of affordable multi-family housing. These NOFAs and RFPs, with a description of the application process, are advertised in multiple local newspapers throughout the County. A selection committee made up of City staff and at least one third party independent economist, review the developers for capacity in completing large-scale multi-family affordable housing projects and the projects for feasibility, viability and how they will meet City goals. Projects recommended for HOME funding go before City Council for approval.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	N/A	No comments were received.	N/A	
2	Newspaper Ad	Non-targeted/broad community	N/A	No comments were received.	N/A	
3	Internet Outreach	Non-targeted/broad community	N/A	No comments were received.	N/A	https://www.ci.elmonte.ca.us/236/Housing
5	Public Hearing	Non-targeted/broad community	Members of the public were asked to provide comments on the draft AAP.	No comments were received.	All comments were accepted and considered during the development of this AAP.	

Table 4 - Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2) Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public federal	Acquisition Admin and planning Economic Development Housing Public Improvements Public Services	1,689,259	455,144	100,000	2,244,403	Federal funding for providing affordable housing, anti-poverty programs, and infrastructure development.
						0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	789,555	397,984	0	1,187,539	Federal funding to create affordable housing for low-income households

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
ESG	public - federal	Conversion and rehab for transitional housing; Financial Assistance; Overnight shelter; Rapid re-housing (rental assistance); Rental Assistance Services; Transitional housing	148,119	0	252,812	401,031	Federal funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents; (5) rapidly re-house homeless individuals and families; and (6) prevent families/individuals from becoming homeless.
						0	

Table 5 - Expected Resources - Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG allocation is usually not enough to fully support the cost of any eligible public service or capital improvement activity. Like the ESG program, activities funded with CDBG funding are often awarded to subrecipient's who are able to leverage its CDBG award through contribution from other DRAFT 2022-2023 AAP EL MONTL 23 OMB Control No: 2506-0117 (exp. 09/30/2021); federal, state, local and private sources.

HOMIE funds are heavily leveraged through the use of gap financing. All HOMIE projects require matching contributions of at least 25% for each dollar of HOMIE funds drawn for project costs and is considered a permanent contribution to the development of the affordable housing project. In some cases, HUD has the ability to waive the match requirements based on certain measures of fiscal distress. HUD may waive 50 or 100 percent of the match obligation. The City of El Monte has received a 100% reduction from the HOMIE matching contribution requirement (24 CFR 92.222). Regardless of the City waiver from the HOMIE matching contribution requirement, the City plans to meet this requirement and has met it in previous years by specifying in every HOMIE NOFA that a project must be far enough along in the development process for the developer to have identified and secured its primary funding sources before HOMIE funds can be committed.

ESG funds must be matched 100%, on a dollar-for-dollar (i.e., 100%) basis. ESG funds received directly from HUD are leveraged through contributions from ESG subrecipients who are selected for being well established as homeless providers in their communities and show strong connections with multiple funding sources. The matching amounts are specified in each subrecipient's contract. Sources of match funds may include the value of any donated materials, the value of any lease on a building, any salaries paid to staff to carry out the program of the subrecipient, and/or the value of time and services contributed by volunteers to carry out the subrecipient's program.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

See above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide decent affordable housing	2020	2021	Affordable Housing	City Wide	Provide decent affordable housing	HOME: \$89,599	Rental units constructed: 38 Household Housing Unit
3	Support special needs programs and services	2020	2021	Public Services	City Wide	Support special needs programs and services	CDBG: \$253,388 ESG: \$389,922	Public service activities other than Low/Moderate Income Housing Benefit: 245 Persons Assisted Homeless Person Overnight Shelter: 40 Persons Assisted Homelessness Prevention: 40 Persons Assisted
4	Construct/upgrade public facilities/infrastructure	2020	2021	Non-Housing Community Development Public Improvements and Facilities	Qualified Census Tracts	Construct or upgrade public facilities and infrastructure	CDBG: \$1,653,153	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8000 Persons Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Program Administration	2020	2021	Program Administration	City Wide	Fair Housing	CDBG: \$337,851 HOME: \$78,955 ESG: \$11,108	Other: 4 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide decent affordable housing
	Goal Description	CDBG & HOME: The City of LI Monte aims to provide decent affordable housing throughout the City, focusing on low- to moderate- income households. Projects include CHDG set-aside and LI-TC Affordable Housing Projects.
3	Goal Name	Support special needs programs and services
	Goal Description	CDBG & ESG: Support Services for special needs populations and the homeless.
4	Goal Name	Construct/upgrade public facilities/infrastructure
	Goal Description	CDBG funds will be used to improve qualified public facilities and infrastructure within the City.

5	Goal Name	Program Administration
	Goal Description	CIDRG, HOME, and ESG: Provide program planning, administration, and oversight. Funds will also support staff and consultant costs.

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Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects will be undertaken during FY 22-23

Projects

#	Project Name
1	CDBG Administration
2	Fair Housing Program
3	Elderly Nutrition
4	Information & Assistance Program
5	Senior Lap Swim and Exercise Program
6	Co-Ed Youth Enrichment Program
7	El Monte Senior Center Kitchen Renovation Project
8	Clara Place Reconstruction Project
9	Schmidt Road Street Improvement Project
10	Pioneer Park Improvement Project
11	HOME Administration
12	CHDO Affordable Housing Project - TBD
13	LINC Affordable Housing Development
14	El Monte FY 2022-23 ESG Program
15	PY 2022-23 Uncommitted funds

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

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1	Project Name	CDBG Administration
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Provide decent affordable housing Fair Housing
	Funding	:
	Description	CDBG funds will be used to provide for the management and oversight of the City's CDBG program.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	11133 Valley Blvd., El Monte, CA 91731
	Planned Activities	Program Administration
2	Project Name	Fair Housing Program
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Fair Housing
	Funding	CDBG: \$30,000
	Description	The Housing Rights Center will provide a comprehensive fair housing program throughout the City. Services will include tenant-landlord counseling services, discrimination complaint investigation, enforcement and legal services, education and outreach services and property management seminars.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	100 people
	Location Description	Housing Rights Center - 3255 Wilshire Blvd., Suite 1150, Los Angeles, CA 90010

	Planned Activities	Fair housing and tenant-landlord counseling services.
3	Project Name	Elderly Nutrition
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: 574,079
	Description	The Elderly Nutrition Program will serve hot, nutritious meals to seniors (ages 62+) and their spouses in a congregate setting that allows the older adults an opportunity to socialize with others.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	60 people
	Location Description	Jack Crippen Senior Center - 3120 Tyler Avenue, El Monte, CA 91731
	Planned Activities	Senior congregate meals.
4	Project Name	Information & Assistance Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$61,000
	Description	The purpose of the Integrated Care Management program is to provide case management services to senior citizens and persons with special needs who require assistance to maintain independence and age at home safely and with dignity. Special focus is given to enroll the frail elderly and severely disabled that have little to no support system. The program will provide a high level of involvement in the lives of the frail, homebound and elderly clients. The proposed program provides quality supportive services so that elderly and persons with special needs live as independently as possible. With CDBG funding the city looks to modify the existing program by combining integrated care management with information and referral. The purpose of the Information and Referral program is to empower clients to resolve short term problems or benefit issues.

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	135 people
	Location Description	Mountain View Park - 12127 Elliott Ave., El Monte, CA 91731
	Planned Activities	The proposed program provides quality supportive services so that elderly and persons with special needs live as independently as possible. With CDBG funding the city looks to modify the existing program by combining integrated care management with information and referral.
5	Project Name	Senior Lap Swim and Exercise Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$36,000
	Description	The Senior Lap Swim an Exercise Program will provide low impact physical activity to senior citizens that resided with the targeted areas of the City.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	30 people
	Location Description	El Monte Aquatics Center - 13001 Mildred St., El Monte, CA 91731
	Planned Activities	Swim and exercise program targeted to senior citizens.
6	Project Name	Co-Ed Youth Enrichment Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$82,309

Description	This program promotes health and wellness and provides a safe place for children to play and learn in a recreational setting to eligible low-income households.
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	120 people
Location Description	Gibson Mariposa Park – 4140 Gibson Road, El Monte, CA Lambert Park – 11431 Mc Girk Avenue, El Monte, CA Mountain View Park – 12127 Elliott Avenue, El Monte, CA Zamora Park – 3820 Penn Mar Avenue, El Monte CA
Planned Activities	Recreational activities (e.g., flag football, basketball, soccer and cheerleading) to school-aged children.
7	
Project Name	El Monte Senior Center Kitchen Renovation Project
Target Area	City Wide
Goals Supported	Construct/upgrade public facilities/infrastructure
Needs Addressed	Construct or upgrade public facilities and infrastructure
Funding	CDBG: \$717,060
Description	CDBG funds will be used to renovate the Jack Crippen Senior Center kitchen to an industrial kitchen to include appliances, non-porous cabinetry, countertops, exhaust systems, non-slip flooring, and nutrition room cabinetry to non-porous cabinetry to comply with all food safety regulations, standards and codes set by the Los Angeles County Health Department.
Target Date	6/30/2023
Estimate the number and type of families that will benefit from the proposed activities	1,000 people
Location Description	Jack Crippen Senior Center - 3120 Tyler Avenue, El Monte, CA 91731
Planned Activities	Kitchen renovations to the El Monte "Jack Crippen" Senior Center.

8	Project Name	Clara Place Reconstruction Project
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrastructure
	Funding	CDBG: \$200,000
	Description	The primary purpose of this program is to create a continuous walkway that allows access to other transportation means by enhancing sidewalks and crosswalks for persons with disabilities and who reside in low- to moderate-income areas along Clara Place.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	5,000 people
	Location Description	Eligible low- and moderate-income areas along Clara Place, El Monte, CA
	Planned Activities	Street and sidewalk improvements in low- to moderate- income residential neighborhoods.
9	Project Name	Schmidt Road Street Improvement Project
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrastructure
	Funding	CDBG: \$471,500
	Description	To increase the safety and accessibility of Schmidt Road, located in a primarily residential, low income area, CDBG funds will be used to make street and sidewalk improvements and reconstructing ADA compliant ramps. Construction is estimated to begin January 2023 and be completed by March 2023.
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	1000 people
	Location Description	Schmidt Road from cul-de-sac west of Tyler Avenue to Mountain View Road, El Monte
	Planned Activities	Street and sidewalk improvements along Schmidt Road from the cul-de-sac west of Tyler Avenue to Mountain View Road in El Monte.
10	Project Name	Pioneer Park Improvement Project
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrastructure
	Funding	CDBG: \$264,593
	Description	CDBG funds will be used to make necessary improvements, including ADA improvements to Pioneer Park to improve the accessibility and function of the park.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1000
	Location Description	Pioneer Park - 3535 Santa Anita Ave, El Monte, CA 91731
	Planned Activities	Park improvements
11	Project Name	HDMF Administration
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Maintain and promote neighborhood preservation
	Funding	HOME: \$78,955
	Description	Planning and administration for the 2023 HOME Program.

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	El Monte City Hall - 11333 Valley Blvd., El Monte, CA 91731
	Planned Activities	Planning and administration
12	Project Name	CHDO Affordable Housing Project - TBD
	Target Area	City Wide
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$191,699
	Description	HOME Funds will be used to support a non-profit Community Housing Development Organization (CHDO) who will use these funds to develop affordable housing for low- and moderate-income households. Project specifics to be determined.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	TBD
	Planned Activities	Affordable housing development by a non-profit CHDO
13	Project Name	LINC Affordable Housing Development
	Target Area	City Wide
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$700,000

	Description	LINC Housing, a nonprofit developer of affordable and supportive housing, will use HOME funds to develop a new 39-unit affordable housing development (38 housing units / 1 management unit) consisting of one four-story building over one level of a at grade parking garage.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	38 housing units
	Location Description	11730 Ramona Blvd., El Monte, CA 91731
	Planned Activities	Affordable rental housing development for income-eligible households
14	Project Name	El Monte FY 2022-23 ESG Program
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	ESG: \$148,119
	Description	2022 ESG entitlement funds will be used to improve the number and quality of emergency shelters for homeless individuals and families; help operate these shelters; provide essential services to shelter residents; rapidly re-house homeless individuals and families; and prevent families and individuals from becoming homeless. The activities will be administered by a variety of homeless service providers including City of El Monte, Family Unity Center, Rio Hondo Community College District, Volunteers of America, Union Station Homeless Services, and Volunteers of America of Los Angeles El Monte Access Center.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	80 people

	Location Description	City of El Monte City Hall - 11333 Valley Blvd., El Monte, CA 91731 Family Unity Center - 790 W Chestnut Ave, Monrovia, CA 91016 Rio Honda Community College District - 3600 Workman Mill Rd, Whittier, CA 90601 Union Station Homeless Services - 825 E Orange Grove Blvd, Pasadena, CA 91104 Volunteers of America of Los Angeles El Monte Access Center - 4501 Santa Anita Ave, El Monte, CA 91731
	Planned Activities	Administration, Homeless Prevention, Rapid Re-Housing, Street Outreach, Essential Services, and Homeless Management Information System (HMIS) data entry.
15	Project Name	PY 2022-23 Uncommitted funds
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Construct or upgrade public facilities and infrastructure
	Funding	CDBG: \$100,000
	Description	Uncommitted funds are funds that are not allocated to a specific eligible activity at this time.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of El Monte City Hall - 11333 Valley Blvd, El Monte, CA 91731
	Planned Activities	Uncommitted funds.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Place-based strategies address the physical, social, structural, and economic conditions of a community that affect the well-being of the children, families and individuals who live there. Place-based strategies include any effort to enhance the livability and quality of life in a given community.

Assistance will be primarily directed to low- and moderate-income persons or households, however all public facility improvement and neighborhood preservation project funds will be directed at the CDBG low-and-moderate-income areas are shown in Appendix A. The CDBG low- and moderate-income areas are comprised of low- and moderate-income Census Tract/Block Groups located within El Monte City limits. Residents of the CDBG low- and moderate-income areas have median incomes at or below 80 percent of the median household income of \$94,600. Therefore, priority is being established within the Consolidated Plan efforts for allocation priorities in this area.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	70
Qualified Census Tracts	0

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

For the 2022-2023 program year, the City will invest \$1,906,541 of CDBG funds that will benefit low- and moderate income people throughout the City and \$264,593 of CDBG funds (inclusive of prior years' unspent funds) that will benefit the Historic Downtown area.

Discussion

Based on the Strategic Plan, the City is allocating 70 percent of its non-administrative CDBG funds for DRAFT 2022-2023 AAP EL MONTE 38 OMB Control No: 2506-0117 (exp. 09/30/2021) program year 2022-2023 to projects and activities that benefit low-and-moderate income people.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City's FY 2020/21 – 2024-25 Consolidated Plan has identified the provision of decent affordable housing and the maintenance and promotion of neighborhood preservation a high priority for the City. In FY 2022-23 the City intends to fund the Linc Housing Affordable Housing Project. Located at 11730 Ramona Boulevard, this project will use HOME funds to develop a new 39-units (up to 11 HOME units) affordable housing. Development will consist of one four-story building over one level of an at grade parking garage.

The City will continue to implement its FY 2021-22 Residential Rehabilitation Program. The purpose of the Program is to promote the rehabilitation and/or preservation of the housing stock in the City of El Monte, which is occupied by low- or moderate-income persons. The City will continue to implement its Residential Rehabilitation Program that was funded with federal dollars from previous years (e.g., FY 2021-22 CDBG and HOME). Funding may be used to correct code or insipient code violations, improve the safety and security of occupants, make the housing unit more accessible to persons with disabilities, make the housing unit more energy efficient, and/or construct additional bedrooms or bathrooms to address overcrowded conditions within the housing unit.

Financial assistance will be provided in two forms, a grant for smaller rehabilitation projects that will not have a project budget of no more than \$25,000 and a 30-year low interest (3%) deferred payment loan, at minimum amounts of \$15,000 or up to a maximum loan amount of \$80,000.

Finally, the City plans to use the CHDO Set-Aside Affordable Housing Program and/or the Acquisition/Rehabilitation/New Construction Program. No site(s) have been identified at this time.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	83
Special-Needs	0
Total	83

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	38
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	38

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

See above narrative.

AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing within the City. As such, the various sections in this Annual Action Plan are not applicable within the City.

Actions planned during the next year to address the needs to public housing

Not applicable within the City.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable within the City.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable within the City.

Discussion

None

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homelessness is a critical issue for all jurisdictions throughout the San Gabriel Valley and the Los Angeles Metropolitan region. Every community has a homeless population and providing adequate housing and services is a significant challenge. The individuals who are homeless are typically affected by a complex set of unmet social, economic, and housing needs. These needs may include affordable housing, stable employment, treatment of medical conditions, childcare assistance, credit history, adequate rental assistance, and treatment of substance abuse and/or mental illness.

In March 2017, Los Angeles County voters approved Measure H, a one-quarter percent special transactions and use tax on the gross receipts of any retailer from the sale of all personal property in the incorporated and unincorporated territory of the County. Proceeds from the tax, an estimated \$355 million over the next 10 years, will fund variety of strategies to combat homelessness in the County, including funding mental health, substance abuse treatment, health care, education, job training, rental and housing subsidies, case management and services, emergency and affordable housing, transportation, outreach, prevention, and supportive services for homeless children, families, foster youth, veterans, battered women, seniors, disabled individuals, and other homeless adults, consistent with the strategies developed through the Homeless Initiative adopted by the Board, and as otherwise directed by the Board to address the causes and effects of homelessness. In an effort by the Homeless Initiative to combat and prevent homelessness, the Los Angeles County Board of Supervisors allocated funding for a City Planning Grant opportunity to support the development of city specific homeless plans.

The intention of the development of a homeless plan was to help cities identify and gain a better understanding of the needs related to homelessness within their boundaries. In October 2017, the City of El Monte received a conditional award of \$70,000 and on June 5th, 2018, the El Monte City Council adopted the El Monte Plan to Prevent and Combat Homelessness. The El Monte Plan to Prevent and Combat Homelessness was developed in a concerted effort with input from residents, businesses, service providers, elected officials, City staff, and LeSar Development Consultants. The Plan will serve as a reference for the City's future endeavors in the homeless crisis facing our City. The City of El Monte is also coordinating with the San Gabriel Valley Council of Governments to ensure regional alignment and a shared responsibility across jurisdictions on the issue of homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness

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including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In FY 2022/23, ESG funds will be used to deliver comprehensive homeless services program to 80 individuals/families. Outreach case managers go out in vans and on foot to places where homeless individuals are known to gather, including "hot spots" and encampments. VOALA's Outreach Case Managers will engage homeless individuals, conduct assessments (using the VISPDAT), provide case management services, and will connect individuals to housing and supportive services to the extent to which clients are willing to engage.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to the Plan to Prevent and Combat Homelessness, the LAHSA Homeless Count reported a decrease in homelessness in El Monte, from 517 people in the year 2018 to 428 people in 2019. The homeless count for 2020 reported an increase of 1 to 429 people. Of El Monte's estimated 429 homeless people, 94.2 percent are unsheltered, with only 5.8 percent in shelters. More than half (53 percent) of the City's unsheltered are living on the street and 18 percent living in makeshift shelters. The Census definition includes people staying in shelters and hotels/motels that were used as shelter. The remaining 29 percent were housed in either an emergency shelter or transitional housing.

To address the emergency shelter and transitional housing needs of homeless persons in FY 2022/23, the City was awarded \$17,713,213 from the State's Project Homekey Round 1 and leveraged \$5.67 million in ESG -CV funding to purchase and rehabilitate two motels that will serve the City's homeless population. When complete, project will create 133 beds (93 rooms at the M Motel and 40 rooms at the Budget Inn) of housing for homeless persons, provided by Union Station Homeless Services.

Also in FY 2022-23, the City will collaborate with Family Unity Center, Rio Hondo College District, Union Station Homeless Services and Volunteers of America of Los Angeles (VOALA) to implement an ESG-funded multifaceted street outreach, homeless prevention, and rapid-re-housing program with a goal to assist 80 persons/households. Note: the City also supports 376 beds/units for homeless persons including a 250 bed emergency shelter, 42 transitional housing units, 6 rapid re-housing units, 44 permanent supportive housing (The El Monte Veterans Village), and 34 units of permanent supportive housing (Community Housing Options and Independent Supportive Sites).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

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permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In November 2020, the City of El Monte was awarded \$17,713,213 from the State's Project Homekey Round 1 and leveraged \$5.67 million in ESG -CV funding to purchase and rehabilitate two motels that will serve the City's homeless population. When complete, project will create 133 beds (93 rooms at the M Motel and 40 rooms at the Budget Inn) of housing for homeless persons. The M Motel will operate as temporary housing for homeless families over the course of five years, and then transition to permanent supportive housing in year six. The Budget Inn will operate as an emergency shelter prioritizing transitional aged youth. Wrap around support services such as physical/mental health and addiction support, and job training will be provided by Union Station Homeless Services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In addition to using ESG funding to support VOALA's street outreach, homeless prevention, and rapid rehousing services, the City will support the CDBG-funded Fair Housing Program with the Housing Rights Center to provide a wide range of fair housing services to ensure equal housing opportunities for its residents.

Homeless individuals or families and those at-risk of homelessness have the opportunity to get connected to supportive services, treatments, public resources, and support groups through the Economic Development Department Housing Division, the El Monte Police Department, the Parks, Recreation, and Community Services Department, and faith-based community partners such as Our Savior Center, Catholic Charities, Valley Community Church, and Cavalry which provide a variety of services including emergency food and shelter, as well as health clinics. Lastly, the Los Angeles County Board of Supervisors directed County Departments, the Los Angeles Homeless Services Authority, the Community Development Commission, Regional Planning, and Military and Veterans Affairs to discuss coordination of the discharge practices among County departments and enhancement of service

integration for the benefit of at-risk and homeless persons.

Through their efforts, this working group facilitated the development and implementation of discharge plans throughout the Los Angeles Continuum of Care (LA CoC). The City of El Monte will continue to support LA CoC policies which ensure that persons discharged from publicly funded institutions or systems of care are not discharged into homelessness

Discussion

Refer to the narrative above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

El Monte has a strong history of supporting affordable housing. The City has a number of policies intended to provide additional flexibility in housing site planning and has promoted more intense development where appropriate. The City's Housing Sites Inventory Program helps ensure that the City continuously monitors available sites in the area that may be appropriate for residential uses. A density floor is another tool that has been used to promote the maximum use of residential land. The density floor establishes a minimum density requirement within a given residential land-use designation. The availability of developable acreage in upper density ranges allows for the development of certain types of housing.

The City will also continue to consider alternate forms of residential development, including various types of small-lot, single-family subdivisions; mobile home parks that allow owner-occupied spaces; senior citizen multifamily housing developments offering various degrees of care and assistance; mixed use residential, office and commercial developments; and planned unit developments. Additionally, to encourage developers to pursue projects providing low-and moderate-income housing, California has provided regulations to govern the approval process, permitting greater density for affordable housing projects that include additional incentives to the developer.

The City will utilize this Density Bonus Ordinance to encourage developers interested in additional density or incentives to develop a portion of their market rate project as affordable to low-and moderate-income households to meet the state housing requirements.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To address the decline in sources of housing funds, the City will continue to advocate for and pursue federal, state, local and private funding sources for affordable housing. Additionally, as part of the City's Housing Element update, the City must assess and to the extent feasible, mitigate, its governmental constraints to housing for lower and moderate-income households and persons with disabilities. The Housing Element addresses the City's provisions for affordable housing, emergency shelters, transitional housing, and supportive housing. The following objectives in the City's 2014-2021 Housing Element Implementation Plan specifically address the variety of regulatory and financial tools used by the City to

remove barriers and facilitate the provision of affordable housing:

- Continue to approve conditional use permits, zone changes, general plan amendments, variances, and density bonuses as appropriate while balancing the goal of preserving established residential neighborhoods.
- Offer financial assistance, when funding sources are available, to make feasible the construction of affordable housing projects that address the City's community development and housing goals.
- Seek opportunities to leverage housing resources with those of for-profit groups, developers, and non-profit groups in the community; work with developers to submit grant applications for infill projects for the El Monte Gateway and other projects along the corridors.
- Work with developers to explore grant opportunities for infill projects for the El Monte Gateway and other projects along the corridors.
- Inform and encourage developers to utilize the density bonus program by promoting the program on the City's website and at City Hall, and by offering technical assistance at City Hall.
- Continue to allow mixed/multi use housing by right along designated corridors and in the El Monte Gateway Specific Plan subject to conformance review with related development standards; retain the CUP requirement for multiple-family projects elsewhere in the City.
- Continue to monitor permit processing times and investigate ways to streamline the process. Prioritize the review of projects that include affordable housing units.
- Continue to implement the residential home loan program for single-family residences citywide and lead-based paint hazards inspections as part of the rehabilitation loan program.
- Support non-profit funding applications and conduct hearings, to assist developers in obtaining funds for preservation.
- Continue to offer specific regulatory incentives throughout the planning period; apply for funding to encourage development of units specifically for persons with developmental disabilities, when funding is available.
- Continue to monitor the inventory of sites appropriate to accommodate emergency shelters, SROs, and transitional and supportive housing and work with the appropriate organizations to ensure the needs of homeless and extremely low-income residents are met.
- Encourage the development of second units to provide lower income households an affordable housing opportunity within single-family neighborhoods. Encourage the development of housing for

large households through a variety of activities such as outreach to housing developers, providing technical assistance, providing expedited processing, fee reductions, and waiving specific development standards.

Discussion:

Refer to narratives above.

AP-85 Other Actions – 91.220(k)

Introduction:

In the implementation of the 2022-2023 Annual Action Plan, the City will invest CDBG, HOME and ESG resources to address obstacles to meeting underserved needs, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The City of El Monte has identified long range strategies, activities, and funding sources to implement the goals in the areas of housing and community development services for the benefit of the residents. The City will:

- continue to seek other resources and funding sources to address the biggest obstacle to meeting the community's underserved needs, which is the lack of funding and/or inadequate funding.
- look for innovative and creative ways to make its delivery systems more comprehensive and will continue existing partnerships with both for-profit and not-for-profit organizations.
- use HOME and CDBG funds to concentrate on both affordable rental housing, homebuyer, and homeowner rehabilitation programs.
- address certain housing needs with federal funds (such as availability, condition, and fair housing practices) to prevent homelessness.
- Use federal funds to improve public infrastructure and facilities and provide public services as a way to address the City's community development needs
- Collaborate with surrounding jurisdictions on a regional approach to meeting the underserved needs

Actions planned to foster and maintain affordable housing

The City's Consolidated Plan has identified the provision of decent affordable housing and the maintenance and promotion of neighborhood preservation during the 2020/21 – 2024/25 timeframe. In PY 2022/23, the City has proposed to fund various housing activities to maintain affordable housing. Approximately \$700,000 in HOME funds will be committed to the LINC Affordable Housing Project to develop 38 affordable housing units to formerly homeless individuals. In addition, the City will continue to administer its residential rehabilitation program that consist of a rehabilitation loan program for larger single-family rehabilitation projects, a minor home repair grant program for single family homes requiring less work, and a multi-family rental rehabilitation program. A total of 33 households are expected to be served by this program. Lastly, \$191,699 will be set aside for activities to be carried out

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2022

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by an eligible CHDO. While no sites have been selected for development at this point, the City has been in discussions with local developers to conceptualize affordable housing ideas.

Actions planned to reduce lead-based paint hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of El Monte Residential and Multi-family Residential Rehabilitation Program will conduct lead-based paint testing and risk assessments for each property assisted that was built prior to January 1, 1978 and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35 and Community Development Act, which helps foster local economic development and individual self-sufficiency. This set of regulations require that to the greatest extent feasible, the City will provide job training, employment, and contracting opportunities for low or very low-income residents in connection with housing and public construction project.

Actions planned to reduce the number of poverty-level families

El Monte's anti-poverty strategy is closely aligned with the goals and objectives of the overall affordable housing plan. These goals include reducing poverty, creating new and affordable housing, developing and promoting services for at-risk populations, expanding job training, and providing public and social services. Based on the Consolidated Plan's Needs Assessment and available resources for program year 2022/23, the City will allocate available resources (CDBG, HOME, and ESG) to support public service programs for the benefit of low-to moderate-income residents. The City will also expand and create new partnerships with service providers and community-based organizations to provide community enrichment programming, affordable housing, case management services, and the development of life skills and self-sufficiency. These actions will be achieved by:

- Creating new affordable housing by leveraging limited funding resources with private, federal, and state governmental subsidies and grants.
- Allocating a maximum of 15 percent of CDBG entitlement funds for public services to lower income households.
- Supporting homeless outreach via the City's contract with Family Unity Center, Rio Hondo College District, Union Station Homeless Services and Volunteers of America of Los Angeles (VOALA).

The City will also continue partnering with organizations to provide a continuum of services addressing the full range of needs of low-and moderate income families. All communities share a goal to eradicate poverty. The City recognizes that a goal to reduce poverty will contribute to the economic wellbeing of

individuals and families. The families whose income increases above the poverty level will be able to live independent of public and private assistance. The City will fully comply with Section 3 of the Housing

Actions planned to develop institutional structure

As the recipient of CDBG and HOME funds, the City has delegated the Economic Development Department -Housing Division as the lead department responsible for the overall administration of HUD grants. In that regard, the Division will prepare the Consolidated Plan and Analysis of Impediments to Fair Housing Choice every five years, draft the Annual Action Plan and CAPER, as well as all other reports required by federal rules and regulations.

The City will work with non-profit agencies, for-profit developers, advocacy groups, clubs, and organizations, neighborhood leadership groups, City departments and with the private sector to implement the City's five-year strategy to address the priority needs outlined in the Consolidated Plan for Fiscal Years 2020/2021 –2024/2025. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low- to moderate residents will be vital in overcoming gaps in service delivery. The City will also utilize public notices, Community Workshops and Meetings (as appropriate), the City's website, and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

Actions planned to enhance coordination between public and private housing and social service agencies

The City's Economic Development Department maintains primary management and coordination of the various organizations involved in these processes. The staff within the Department works closely with other City departments and the community to develop programs and activities that improve low-and moderate-income neighborhoods throughout El Monte. The administration of program activities includes housing, public facility and infrastructure improvements, public and social service activities, and economic development activities. The City collaborates with public agencies, for-profit agencies, and non-profit organizations in order to provide the aforementioned programming and services.

Discussion:

None

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	455,133
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float funded activities	0
Total Program Income:	455,133

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

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as follows:

The City does not use HOME funds in any other manner than those described in Section 92.205. The City will occasionally submit waiver requests to HUD in accordance with the applicable regulations to adjust the maximum purchase price single family residences and condominiums.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City's homebuyer assistance is a subsidy (\$1,000 minimum) that makes the home affordable to an income-eligible homebuyer. City homebuyer assistance is provided as a deferred payment loan with 0% interest. The City's interest is secured with a mortgage and a note.

The City will recapture the portion of the HOME program investment unforgiven by the elapsed affordability prior or recapture the maximum net proceeds from sale of property (whether recapture is affected through foreclosure or no foreclosure action) Net proceeds recovered will be used to: 1) Reimburse the Home program (approved activity) for the outstanding balance of the HOME funds not repaid or forgiven during the applicable affordability period at the time of recapture; 2) Reimburse the HOME program (administration) for "holding costs" or other costs associated with the recapture action (legal fees, insurance, taxes realtor fees, appraisal costs, etc.). If net proceeds recaptured are less than the outstanding balance of HOME funds invested in the property (for all approved activities and holding costs incurred), the loss will be absorbed by the HOME program and all HOME program requirements would be considered to have been satisfied. If net proceeds recaptured are greater than the outstanding balance of HOME funds invested in the property (for all approved activities and holding costs incurred), the balance of net proceeds would be distributed to the homeowner (or his/her estate). If the recapture of proceeds is effectuated through a completed foreclosure action, and the property is legally owned by the City the balance of the net proceeds recaptured will inure the City. Recaptured funds must be used to carry out HOME eligible activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME Program stipulates an affordability period on projects assisted with HOME funds to ensure the HOME investments yield affordable housing over the long term. Section 215 of the National Affordable Housing Act outlines the term "affordable housing". The City meets the Section

215 requirements as:

- HOME assisted units are available for households at 80% of area median income (AMI) or below
- Initial purchase price of unit does not exceed HUD Homeownership Values (95% of the median purchase prices for the area). The City will occasionally submit waiver requests to HUD in accordance with the applicable regulations to adjust the maximum purchase price single family residences and condominiums.
- The units serve as the owner's principal residence.
- All newly constructed housing must meet energy efficiency standards
- Recapture provisions allow the City to provide assistance as a deferred loan secured by mortgage and note at 0% interest.

The loan becomes due and payable when the unit becomes vacant, is sold, transferred, or any legal or equitable interest in the subject property is assigned except where prohibited by law. Upon the deaths of the loan recipients, it's the responsibility of the estate or heirs to repay the loan when the estate is settled.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City has adopted the Los Angeles Homeless Services Authority's (LAHSA's) Written Standards for providing ESG Assistance. Please see Appendix C for details.

2. If the Continuum of Care has established centralized or coordinated assessment system that

meets HUD requirements, describe that centralized or coordinated assessment system.

The City of El Monte is an active participant of the Los Angeles Continuum of Care (LACoC). The LACoC Homeless Management Information System (HMIS) has designed a system that would not only satisfy the HUD mandate but would also provide the Los Angeles Continuum with a means to measure the effectiveness of programs serving homeless people. The system allows participating agencies to collect and input standardized client-level and demographic data into the system. Services and target achievements are entered to capture client-level activities depending on the agency, program, or program type. The data is compiled into reports that allow us to understand the demographic, geographic, or cultural scope of homelessness and the needs.

Subrecipients receiving El Monte Emergency Solutions Grant (ESG) funds are required to utilize LACoC's HMIS system to track their clientele and report its accomplishments to the City. This requirement is incorporated into the ESG agreement with the subrecipient.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Please see attached policies and procedures.

For FY 2022-23, the City released two Request for Proposals (February and May 2022) to solicit applications from experienced homeless service providers who can provide street outreach, emergency shelter, homeless prevention and/or rapid re-housing programs to homeless and persons at risk of homelessness. Four organizations were recommended ESG funding. They include:

- Foothill Unity Center – Street Outreach, Rapid Re-Housing, and Prevention Program (\$116,031)
- Rio Hondo College District – Rio Hondo Emergency Housing Program (\$25,000)
- Union Station Homeless Services – Housing and Homeless Services Program (\$188,891)
- Volunteers of America – Street Outreach and Rapid Re-Housing Program (\$60,000)

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

As an active member of the LACoC, the City of El Monte consults with LAHSA to ensure the City

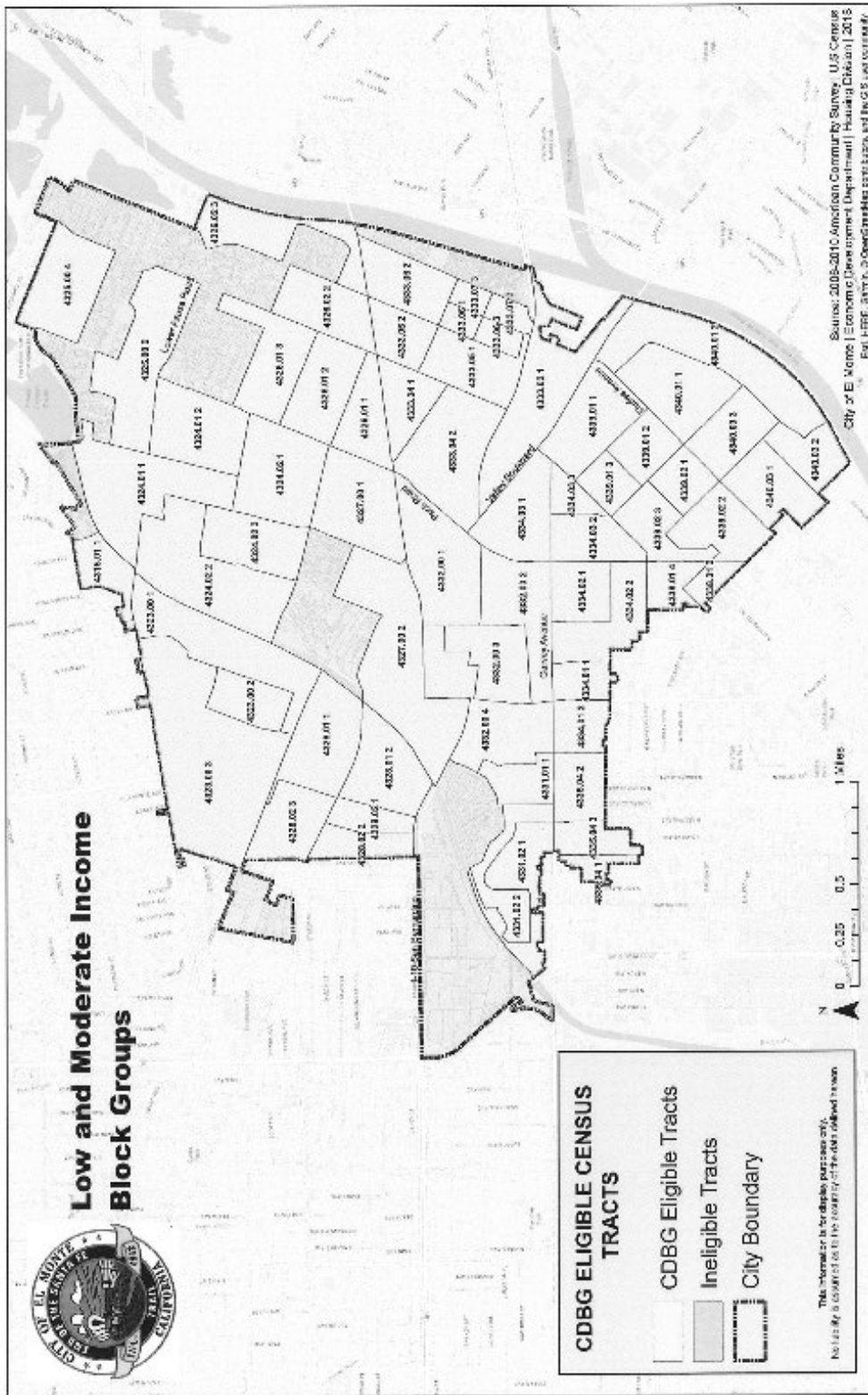
short- and long-term homeless service plans are consistent with the LACoC Ten Year Plan for Ending Homelessness. Additionally, the City requires that its ESG subrecipients meet the homeless participation requirements in 24 CFR 576.405(a) by providing evidence that a homeless or formerly homeless individual is a member of its Board of Directors or are consulted in the development of programs services. Please see Appendix C for additional details.

5. Describe performance standards for evaluating ESG.

As an active member of the LACoC, the City of El Monte consults with LAHSA to ensure the City short- and long-term homeless service plans are consistent with the LACoC Ten Year Plan for Ending Homelessness. Additionally, the City complies with LAHSA's Emergency Solutions Grant Program Written Standards dated September 21, 2015. (Appendix C). The City also utilizes the checklists provided in Chapter 28 of the HUD Monitoring Handbook to evaluate its ESG program.

None.

APPENDIX A



APPENDIX B

El Monte Examiner

125 E. Chestnut Ave
Monrovia, CA 91016
(626) 301-1010

PROOF OF PUBLICATION

(2015.5 C.C.P.)

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State of California)
County of LOS ANGELES)

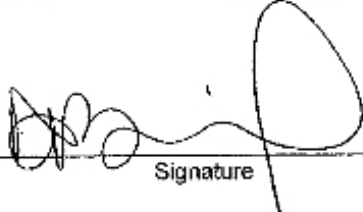
I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am a principal clerk of the printer of the **El Monte Examiner**, a newspaper published in the English language for the city of El MONTE, county of LOS ANGELES, and adjudged as a newspaper of general circulation by the Superior Court of the County of LOS ANGELES, State of California on the date of February 14, 2012. Case Number KSD15672; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

January 31, 2022

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Monrovia, California,

This 31st Day of January, 2022

X 
Signature

(This space is for the County Clerk's Filing Stamp only)

Proof of Publication of

PUBLIC NOTICE
CITY OF EL MONTE
Notice of Funding Available
CDBG/REG Request for Proposals
TO ALL INTERESTED PARTIES
NOTICE IS HEREBY GIVEN that the City of El Monte (City) is seeking applications for its Program Year (PY) 2022-2024 Community Development Block Grant (CDBG) and American Rescue Act (ARA) programs. The City's clients are direct recipients of federal funding provided by the U.S. Department of Housing and Urban Development (HUD) and uses these funds to provide decent housing, affordable housing, and other economic development, and job training and mobility income persons.
The City is seeking applications for CDBG and ARA funding from applicants (City and non-profit/individual) who are capable of providing eligible public services and/or capital investments activities that will address the City's needs of its community and achieve the goals and objectives listed in the City's PY 2022-2024 Capital Budget Plan and City Plan as found at <http://www.elmontecity.org/development/PlansandReports>.
For the 2022-2024 and 2021-2022, HUD has allocated for the City a total of \$1,000,000 in CDBG funds and \$1,000,000 in ARA funds to support CDBG eligible activities and \$1,000,000 in ARA funds to support ARA eligible activities. Eligible activities for CDBG funds meet one of the following national objectives: 1) affordable housing and low-income moderate-income persons; 2) emergency blight and health/safety and other needs; 3) disaster preparedness and recovery.
HOW TO APPLY
Applications will be received in Monrovia, January 13, 2022. All applications must be submitted through the City's online application management system at <http://elmontecity.org/development/PlansandReports>.
The deadline for submitting applications is Thursday, February 3, 2022 by 5:00 PM.
A. Which includes assistance in providing information for which funding will be used in the application process and effectively assist in the application process and writing.
B. Which are CDBG funds in 2021-2022 and 2022-2024.
C. Which are ARA funds in 2021-2022 and 2022-2024.
D. Which are ARA funds in 2021-2022 and 2022-2024.
Once the City is notified by the 2022 Grants Application Process, the City will provide technical assistance with respect to the 2022-2024 application process.
This is the intent of the City's comply with the American Rescue Act (ARA) and HUD's 2021-2022 and 2022-2024 funding. Please contact below for more information: <http://www.elmontecity.org/development/PlansandReports>.

El Monte Examiner

125 E. Chestnut Ave
Monrovia, CA 91016
(626) 301-1010

PROOF OF PUBLICATION

(2015.5 C.C.P.)
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State of California)
County of LOS ANGELES)

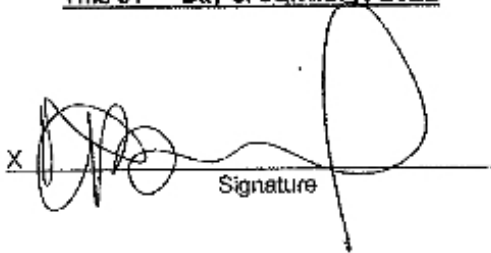
I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am a principal clerk of the printer of the **El Monte Examiner**, a newspaper published in the English language for the city of EL MONTE, county of LOS ANGELES, and adjudged as a newspaper of general circulation by the Superior Court of the County of LOS ANGELES, State of California on the date of February 14, 2012. Case Number KS015872; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

January 31, 2022

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Monrovia, California,

This 31st Day of January, 2022

X 
Signature

(This space is for the County Clerk's Filing Stamp only)

Proof of Publication of

PUBLIC NOTICE
CITY OF EL MONTE
Notice of Funding Availability
CDBG/ESG Request for Proposals

TO ALL INTERESTED PARTIES

NOTICE IS HEREBY GIVEN that the City of El Monte (the City) is seeking applications for the Program Year (PY) 2020-2022 Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) programs. The City of El Monte has received a grant of federal funding provided by the U.S. Department of Housing and Urban Development (HUD) and used these funds to provide certain housing, job training, and economic development and income support for low- and moderate-income persons.

The City is seeking applications for CDBG and ESG funding from individuals, firms, and other persons who are capable of providing public, state, and/or local government services that align with the City's needs, the needs of its community, and address the goals and objectives listed in the City's PY 2020-2022 Consolidated Plan and City priorities found at <http://www.ci.elmonte.ca.us/2377/Plans-and-Reports>.

For the 2020-2022 program year, it is anticipated that the City will receive approximately \$1.7 million of CDBG funds and program income to support CDBG eligible activities and \$1.4 million of ESG to support ESG eligible activities. Eligible activities for CDBG must meet one of the following national objectives: (1) Emergency shelter and transitional housing services; (2) emergency rental assistance; or (3) meet an urgent need for housing services and other supportive services.

HOW TO APPLY

Applications will be released on Monday, January 31, 2022. All applications must be submitted through the Government and Public Information Request (GPIR) system at www.ci.elmonte.ca.us/gpir (626) 301-1010.

The deadline for submitting applications is Thursday, February 24, 2022 at 10:00 a.m. (PST).

A virtual technical assistance workshop will be held for each funding activity to explain the application process and answer any questions. To get the following dates and times:

- For CDBG: 4:00 p.m. to 5:00 p.m. on 1/31/2022 (Public Safety and Community Development)
- For ESG: 1:00 p.m. to 3:00 p.m. on 2/1/2022 (Economic Development)

Once you have registered on the program application, preferences for the technical assistance workshop(s) will be sent to you via email.

If the applicant is unable to comply with the Americans with Disabilities Act (ADA), should have a disability or needs contact Selma Rodriguez, Accessibility Specialist, at (626) 301-2010, or via email at srodre@ci.elmonte.ca.us.

CDO Contact: Felicia Hernandez at (824) 958-3100, contact Diane
 Baker, Housing Manager
 Phone: (824) 958-3100
 Email: dcb@ciudadelmonte.gov

AVISO PUBLICO
CIUDAD DE EL MONTE
 Avenida Disponibilidad de Fondos
 CDO/FEGC
 Español de Propuestas

TODOS LOS INTERESADOS

POR LA PRESENTE SE NOTIFICA que la Ciudad de El Monte de
 aquí en adelante ha estado solicitando para sus programas de sub-
 versión en el área de Desarrollo Económico (CDO) y Servicios
 Comunitarios (CDO) de la Ciudad de El Monte (CDE) para el periodo
 2022-2023. La Ciudad de El Monte es un receptor de fondos
 federales para el desarrollo por el Departamento de Vivienda
 y Desarrollo Urbano de las Naciones Unidas (HUD) y otros socios
 amigos para proporcionar viviendas de precios asequibles y otros
 servicios de apoyo a las familias y comunidades. El presente
 aviso tiene por objeto informar a los interesados de la oportunidad
 de participar en el programa de sub-versión de fondos de la Ciudad de El Monte.

El desarrollo de los fondos de la Ciudad de El Monte se realiza a
 través de un proceso de selección y se invita a los interesados a
 participar en el proceso de selección. Los interesados deben
 estar registrados en el sistema de sub-versión de fondos de la Ciudad de El Monte.

Notificar las necesidades de la comunidad y alcanzar los objetivos
 objetivos de la Ciudad de El Monte. Por 2022-2023 de la
 CDO y los programas de la Ciudad de El Monte se encuentran en
 el siguiente enlace: www.ciudadelmonte.gov

Para el año programado 2022-2023 se anticipa que la Ciudad de El Monte
 recibirá aproximadamente \$1.7 millones de fondos CDO y se invita
 a los interesados a participar en el proceso de selección de fondos CDO y
 servicios comunitarios (CDO) para el periodo 2022-2023. Los
 interesados deben estar registrados en el sistema de sub-versión de
 fondos de la Ciudad de El Monte. Los interesados deben estar
 registrados en el sistema de sub-versión de fondos de la Ciudad de El Monte.
 Los interesados deben estar registrados en el sistema de sub-versión de
 fondos de la Ciudad de El Monte. Los interesados deben estar registrados
 en el sistema de sub-versión de fondos de la Ciudad de El Monte.

COMUNICACIONES
 Las solicitudes de participación deben ser recibidas antes del 31 de octubre de 2022. Todas
 las solicitudes deben enviarse a través del sistema de selección de
 fondos de la Ciudad de El Monte en el siguiente enlace: www.ciudadelmonte.gov
 o por correo electrónico a dcb@ciudadelmonte.gov

La fecha límite para presentar solicitudes es la mañana del viernes
 10 de octubre de 2022 a las 10:00 AM.

Se realizará un taller virtual de asistencia técnica a través de
 Zoom para cada una de las sub-divisiones para explicar el
 proceso de selección y responder cualquier pregunta para los inter-
 esados y áreas.

Teléfono: (824) 958-3100, (824) 958-3100, Servicio al Cliente
 Programa de Mejoramiento de la Ciudad
 Teléfono: (824) 958-3100, (824) 958-3100, Servicio al Cliente
 de Ejecuciones de Emergencia

Una vez que se haya registrado en la aplicación de la Ciudad de El Monte, se
 le enviarán las direcciones para el taller de asistencia técnica por correo electrónico.

La información de la Ciudad de El Monte se encuentra en el sitio web de la Ciudad de El Monte
 en el siguiente enlace: www.ciudadelmonte.gov o por correo electrónico a dcb@ciudadelmonte.gov

Oficina de la Ciudad: Para obtener más información y completar
 el proceso de selección, comuníquese con Diane Cobb, Gerente de Vivienda
 de la Ciudad.

Teléfono: (824) 958-3100
 Correo electrónico: dcb@ciudadelmonte.gov

Fecha de publicación: 24 de agosto de 2022
 Publicado: agosto 31, 2022

El Examinador de El Monte

EL MONTE EXAMINER

BLACON MEDIA INC. LEGAL QUOTES
626-301-1010

**PUBLIC NOTICE
CITY OF EL MONTE**

Notice of Funding Availability
CDBG/ESG Request for Proposals

TO ALL INTERESTED PARTIES:

NOTICE IS HEREBY GIVEN that the City of El Monte (the "City") is seeking applications for the Program Year (PY) 2022-2023 Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) programs. The City of El Monte is a direct recipient of federal funding provided by the U.S. Department of Housing and Urban Development (HUD) and uses these funds to provide decent housing, public living environments, and expanded economic opportunities, primarily for low- and moderate-income persons.

The City is seeking applications for CDBG and ESG funding from applicants (City and non-profit agencies) who are capable of providing the public services under such improvement activities that will help the City meet the needs of the community and achieve the goals and objectives listed in the City's FY 2022-2024 Consolidated Plan and City Goals/Strategies at <https://www.ci.elmonte.ca.us/2277/Plans-and-Reports>.

For the 2022-2023 program year, it is anticipated that the City will receive approximately \$1.7 million of CDBG funds and program income to support CDBG-eligible activities and \$140,000 of ESG to support ESG-eligible activities. Eligible activities for CDBG must meet one of the following primary objectives: 1) address basic needs of low- and moderate-income persons; 2) eliminate slums and blight; or 3) meet an urgent need. All proposed projects are encouraged to apply.

HOW TO APPLY

Applications will be released on Monday, January 31, 2022. All applications must be submitted through the ZorroGrants online application management system at <https://www.zorrogrants.com/rfp.asp?zoneid=723&fundid=381>.

The deadline for submitting applications is Thursday, February 24, 2022 by 09:00 a.m. PST.

A virtual business assistance workshop is ZorroGrants for each funding source to explain the application process and answer any questions in reference to the following dates and times:

- Workshop #1 CDBG: 8:00 a.m. to 11:00 a.m. (Public Services & Capital Improvement Division)
- Workshop #2 ESG: 1:00 p.m. to 3:00 p.m. (Emergency Solutions Grant)

Once you have registered on the ZorroGrants application, invitations for the technical assistance workshop will be sent to you via email.

It is the intent of the City to comply with the Americans with Disabilities Act (ADA). Should need accommodations, please contact Sabrina Bandowal, Administrative Specialist, at (951) 598-0376 or via email at sbandowal@elmontecap.gov.

City Contact: For more information and to RSVP, contact Diane Cobb, Funding Manager
Phone: (951) 221-0221
Email: dcoob@elmontecap.gov

**AVISO PÚBLICO
CIUDAD DE EL MONTE**

Aviso de Disponibilidad de Fondos
CDBG/ESG
Solicitud de Propuestas

A TODOS LOS INTERESADOS

POR LA PRESENTE SE NOTIFICA que la Ciudad de El Monte de la "Ciudad") está buscando solicitudes para sus programas de Subvención de Desarrollo Comunitario (CDBG) y el Programa de Soluciones de Emergencia (ESG) del Año del Programa (PY) 2022-2023. La Ciudad de El Monte es un receptor directo de fondos federales proporcionados por el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) y utiliza estos fondos para proporcionar viviendas decentes, entornos de vida saludables y oportunidades económicas ampliadas, principalmente para personas de ingresos bajos y moderados.

La Ciudad está buscando solicitudes de financiamiento CDBG y ESG de solicitantes (de la Ciudad y agencias sin fines de lucro) que sean capaces de proporcionar servicios públicos dignos y/o actividades de mejora de capital que ayudarán a la Ciudad a alcanzar sus metas de desarrollo y bienestar. Los solicitantes y proveedores de servicios deben cumplir con los requisitos de elegibilidad de la Ciudad y estar inscritos en el Plan Consolidado FY 2022-2024 de la Ciudad y sus estrategias de desarrollo urbano en <https://www.ci.elmonte.ca.us/2277/Plans-and-Reports>.

Para el año programático 2022-2023, se anticipa que la Ciudad recibirá aproximadamente \$1.7 millones de fondos CDBG e ingresos del programa y podrá apoyar las actividades elegibles para CDBG y \$140,000 de ESG para apoyar las actividades elegibles para ESG. Las actividades elegibles para CDBG deben cumplir con una de las siguientes objetivos primarios: 1) abordar las necesidades básicas de las personas de ingresos bajos y moderados; 2) eliminar las viviendas insalubres y deterioradas; o 3) satisfacer una necesidad urgente. Se anima a todos los interesados a presentarse a las sesiones.

CÓMO APLICAR

Las solicitudes se publicarán el lunes 31 de enero de 2022. Todas las solicitudes deben enviarse a ZorroGrants en el sistema de gestión de solicitudes en línea <https://www.zorrogrants.com/rfp.asp?zoneid=723&fundid=381>.

La fecha límite para presentar solicitudes es el jueves 24 de febrero de 2022 a las 09:00 p.m.

Se establecerá un taller virtual de asistencia técnica a través de ZorroGrants para cada fuente de financiamiento para explicar el proceso de solicitud y responder a cualquier pregunta sobre los fondos y fondos.

- Taller #1 CDBG: 8:00 a.m. a 11:00 a.m. (Servicio Público y Programa de Mejoramiento de Capital)
- Taller #2 ESG: 1:00 p.m. a 3:00 p.m. (Subvención de Soluciones de Emergencia)

Una vez que se haya registrado en la aplicación ZorroGrants, se le enviarán invitaciones para asistir a los talleres de asistencia técnica por correo electrónico.

Es la intención de la Ciudad cumplir con la Ley de Estadounidenses con Discapacidades (ADA). Si necesita ayuda, por favor contáctese con Sabrina Bandowal, Especialista Administrativa, al (951) 598-0376 o por correo electrónico sbandowal@elmontecap.gov.

Contacto de la ciudad: Para obtener más información y confirmar su asistencia, comuníquese con Diane Cobb, Gerente de Fondos.

Teléfono: (951) 221-0221
Correo electrónico: dcoob@elmontecap.gov

Fecha de publicación: 24 de enero de 2022
Publicación: enero 31, 2022

El Examinador de El Monte

EL MONTE EXAMINER

Lines: 278
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Total Cost= \$139.00



**PUBLIC NOTICE
CITY OF EL MONTE**

Notice of Funding Availability
CDBG/ESG Request for Proposals

TO ALL INTERESTED PARTIES:

NOTICE IS HEREBY GIVEN that the City of El Monte (the "City") is seeking applications for its **Program Year (PY) 2022-2023 Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) programs**. The City of El Monte is a direct recipient of federal funding provided by the U.S. Department of Housing and Urban Development (HUD) and uses these funds to provide decent housing, suitable living environments, and expanded economic opportunities, principally for low- and moderate-income persons.

The City is seeking applications for CDBG and ESG funding from applicants (City and non-profit agencies) who are capable of providing eligible public service and/or capital improvement activities that will help the City meet the needs of its community and achieve the goals and objectives listed in the City's PY 2020-2024 Consolidated Plan and City priorities found at <https://www.ci.el-monte.ca.us/237/Plans-and-Reports>.

For the 2022-2023 program year, it is anticipated that the City will receive approximately \$1.7 million of CDBG funds and program income to support CDBG-eligible activities and \$149,000 of ESG to support ESG-eligible activities. Eligible activities for CDBG must meet one of the following national objectives: 1) principally benefit low- and/or moderate-income persons; 2) eliminate slums and blight; or 3) meet an urgent need. All interested parties are encouraged to apply.

HOW TO APPLY

Applications will be released on Monday, January 31, 2022. All applications must be submitted through the ZoomGrants online application management system at: <https://www.zoomgrants.com/gprop.asp?donorid=2258&limited=3911>.

The deadline for submitting applications is **Thursday, February 24, 2022 by or before 5:00 p.m.**

A virtual technical assistance workshop via ZoomGrants for each funding source to explain the application process and answer any questions is set for the following dates and times:

- Workshop #1 CDBG: 9:00 a.m. to 11:00 a.m. (Public Service & Capital Improvement Projects)
- Workshop #2 ESG: 1:00 p.m. to 3:00 p.m. (Emergency Solutions Grant)

Once you have registered on the ZoomGrants application, credentials for the technical assistance workshop(s) will be sent to you via email.

It is the intent of the City to comply with the Americans with Disabilities Act (ADA). Should need assistance, please contact Selina Sandoval, Administrative Specialist, at (626) 580-2070 or via email at ssandoval@elmonteca.gov.

City Contact: For more information and to RSVP, contact Diane Cotto, Housing Manager

Phone: (626) 258-8831

Email: dcotto@elmonteca.gov

Published: January 31, 2022

The El Monte Examiner



AVISO PÚBLICO CIUDAD DE EL MONTE

Aviso de Disponibilidad de Fondos
CDBG/ESG Solicitud de Propuestas

A TODOS LOS INTERESADOS:

POR LA PRESENTE SE NOTIFICA que la Ciudad de El Monte (la "Ciudad") está buscando solicitudes para sus programas de Subvención en Bloque de Desarrollo Comunitario (CDBG) y Subvención de Soluciones de Emergencia (ESG) del Año del Programa (PY) 2022-2023. La Ciudad de El Monte es un receptor directo de fondos federales proporcionados por el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) y utiliza estos fondos para proporcionar viviendas decentes, entornos de vida adecuados y oportunidades económicas ampliadas, principalmente para personas de ingresos bajos y moderados.

La Ciudad está buscando solicitudes de financiamiento CDBG y ESG de solicitantes (de la Ciudad y agencias sin fines de lucro) que sean capaces de proporcionar servicios públicos elegibles y/o actividades de mejora de capital que ayudarán a la Ciudad a satisfacer las necesidades de su comunidad y alcanzar las metas y objetivos enumerados en el Plan Consolidado PY 2020-2024 de la Ciudad y las prioridades de la Ciudad que se encuentran en: <https://www.ci.el-monte.ca.us/237/Plans-and-Reports>.

Para el año programático 2022-2023, se anticipa que la Ciudad recibirá aproximadamente \$1.7 millones de fondos CDBG e ingresos del programa y para apoyar las actividades elegibles para CDBG y \$ 149,000 de ESG para apoyar las actividades elegibles para ESG. Las actividades elegibles para CDBG deben cumplir con uno de los siguientes objetivos nacionales: 1) beneficiar principalmente a las personas de ingresos bajos y/o moderados; 2) eliminar los barrios marginales y antiestéticos; o 3) satisfacer una necesidad urgente. Se anima a todos los que se interesan a presentar su solicitud.

CÓMO APLICAR

Las solicitudes se publicarán el lunes 31 de enero de 2022. Todas las solicitudes deben enviarse a través del sistema de gestión de solicitudes en línea zoomGrants en: <https://www.zoomgrants.com/gprop.asp?donorid=2258&limited=3911>.

La fecha límite para presentar solicitudes es el **jueves 24 de febrero de 2022 antes de las 5:00 p.m.**

Se establece un taller virtual de asistencia técnica a través de ZoomGrants para cada fuente de financiamiento para explicar el proceso de solicitud y responder cualquier pregunta para las fechas y horas:

- Taller #1 CDBG: 9:00 a.m. a 11:00 a.m. (Servicio Público y Proyectos de Mejoramiento de Capital)
- Taller #2 ESG: 1:00 p.m. a 3:00 p.m. (Subvención de Soluciones de Emergencia)

Una vez que se haya registrado en la aplicación ZoomGrants, se le enviarán las credenciales para el taller(es) de asistencia técnica por correo electrónico.

Es la intención de la Ciudad cumplir con la Ley de Estadounidenses con Discapacidades (ADA). Si necesita ayuda, por favor póngase en contacto con Selina Sandoval, Especialista Administrativa, al (626) 580-2070 o por correo electrónico a: ssandoval@elmonteca.gov.

Contacto de la ciudad: Para obtener más información y confirmar su asistencia, comuníquese con Diane Cotto, Gerente de Vivienda.

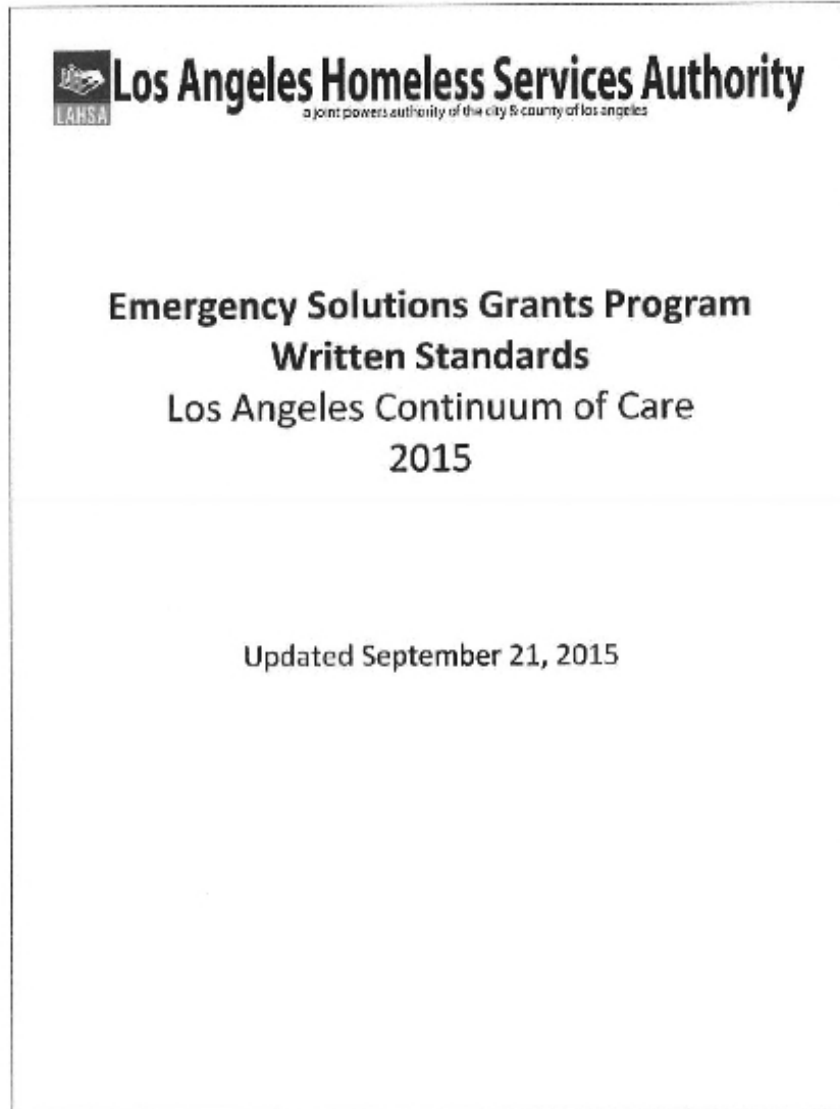
Teléfono: (626) 258-8831
Correo electrónico: dcotto@elmonteca.gov

Fecha de notificación: 24 de enero de 2022
Publicado: enero 31, 2022

El Examinador de El Monte

APPENDIX C

Grantee Unique Appendices



Annual Action Plan
2021

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OMB Control No: 2506-0117 (exp. 09/30/2021)

Annual Action Plan
2022

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OMB Control No: 2506-0117 (exp. 09/30/2021)



Emergency Solutions Grants (ESG) Program
Written Standards
 Los Angeles Continuum of Care

I. Introduction

In accordance with 24 CFR 91.220(i)(4)(ii) and 567.400(e)(1), the Los Angeles Continuum of Care (Los Angeles CoC) has developed the following written standards for the provision of services with, and prioritization of Emergency Solutions Grant (ESG) funding.

The Los Angeles CoC is awarded ESG funds annually from the Department of Housing and Urban Development as part of the Annual Action Plan Process. These funds, provided to several cities within the Los Angeles CoC, including the Cities of Compton, El Monte, Pomona, South Gate, Los Angeles, and the County of Los Angeles, which are distributed as part of a competitive Request for Proposals (RFP) process, are designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons quickly regain stability in permanent housing. The ESG interim rule allows ESG funds to be used for five program components including: street outreach, emergency shelter, homelessness prevention, rapid rehousing assistance, and HMIS.

The ESG Program Written Standards serves as a guide to units of local government and private non-profit organizations interested in participating in the Los Angeles CoC ESG Program. These Written Standards describe the ESG program; the requirements of recipients and subrecipients to manage programs using these funds; and outline the Los Angeles CoC's policies and procedures for administering the program.

These Standards were created in coordination with the Cities of Compton, El Monte, Pomona, South Gate and Los Angeles, and the County of Los Angeles, the Los Angeles CoC Coordinating Council, and Los Angeles CoC which includes housing and service providers and cities within the CoC geographic area. They are in accordance with the interim rule for the ESG Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

The Standards serve as the guiding principles for funding programs and the operations and process for carrying out each program component for the Los Angeles CoC. It is expected that the Standards will adjust as Los Angeles CoC acquires more knowledge and collects and analyzes data from services provided with the ESG program.

II. Purpose

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, including major revisions to the Emergency Shelter Grants program, now the Emergency Solutions Grants (ESG) program. The HEARTH Act incorporated many of the lessons learned from the Implementation of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) into the new ESG program, including placing a stronger emphasis on homelessness prevention and rapid re-housing assistance.

While still an eligible cost-type under these funds, the new ESG places less of an emphasis on providing shelter operating costs or essential shelter services to subrecipients. In line with HUD's national policy as outlined in Opening Doors: Federal Strategic Plan to Prevent and End Homelessness, federal programs aimed at ending homelessness have shifted away from providing shelter support and are now geared towards providing stable, permanent housing opportunities for the homeless and at-risk of homelessness.



Emergency Solutions Grants (ESG) Program
Written Standards
 Los Angeles Continuum of Care

The new ESG Program is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The new ESG program allows each city administering these funds and the County of Los Angeles to set priorities based on the individualized needs of the community. These Standards serve to outline the specific guidelines and priorities that will be used by the Los Angeles CoC in awarding and administering ESG funding.

III. Definitions

1. The definition for each of the homeless categories listed below are defined in Attachment A of these Standards.
 - a. Category 1 – Utterly Homeless
 - b. Category 2 – Imminent Risk of Homelessness
 - c. Category 3 – Homeless Under Other Federal Statutes
 - d. Category 4 – Fleeing/Attempting to Flee Domestic Violence
2. **Chronically Homeless:** A person who is “chronically homeless” is an unaccompanied, homeless individual with a disabling condition, who has either been continuously homeless for a year or more; OR has had at least four (4) episodes of homelessness in the past three (3) years.
In order to be considered chronically homeless, a person must have been sleeping in a place not meant for human habitation (e.g., living on the streets) and/or in an emergency homeless shelter.
 A disabling condition is defined as:
 - Diagnosable substance use disorder,
 - Serious mental illness,
 - Developmental disability,
 - Chronic physical illness,
 - Or disability including the co-occurrence of two or more of these conditions.
 A disabling condition limits an individual’s ability to work or perform one or more activities of daily living.
3. **Consolidated plan** means a plan prepared in accordance with 24 CFR part 91. An *approved consolidated plan* means a consolidated plan that has been approved by HUD in accordance with 24 CFR part 91.
4. **Continuum of Care** means the group composed of representatives of relevant organizations, which generally includes nonprofit homeless providers; victim service providers; faith based organizations; governments; businesses; advocates; public housing agencies; school districts; social service providers; mental health agencies; hospitals; universities; affordable housing developers; law enforcement; organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons that are organized to plan for and provide, as necessary, a system of outreach, engagement, and assessment; emergency shelter; rapid re-housing; transitional housing; permanent housing; and prevention strategies to address the various needs of homeless persons and persons at risk of homelessness for a specific geographic area.
5. **Coordinated Entry System (CES):** The Coordinated Entry System (CES) brings together existing programs into a no-wrong-door system, connecting homeless adults to the best resources for them. This system



Emergency Solutions Grants (ESG) Program
Written Standards
 Los Angeles Continuum of Care

was developed to coordinate providers efforts, create a real-time list of individuals experiencing homelessness in communities, and a means to quickly and efficiently match people to available housing resources and services that best fit their needs.

6. **Crisis Housing:** emergency shelter in the coordinated homeless system.
7. **Day Shelter:** a shelter whose primary purpose is to provide temporary shelter for the homeless in general or specific subpopulations of the homeless. The day shelter does not require occupants to sign leases or occupancy agreements. The day shelter meets the emergency shelter definition and may be funded as an emergency shelter under ESG. Also, the primary purpose must be evident in the shelter's features; at a minimum, homeless people must be able to stay in the facility for as many hours as it is open.
8. **Emergency Shelter:** The term *Emergency Shelter* was revised by 24 CFR Part 575.2 to mean "any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements. Any project funded as an emergency shelter under a Fiscal Year 2010 Emergency Solutions grant may continue to be funded under ESG. This definition excludes transitional housing. However, projects that were funded as an emergency shelter (shelter operations) under the FY 2010 Emergency Shelter Grants program may continue to be funded under the emergency shelter component under the Emergency Solutions Grants program, regardless of whether the project meets the revised definition. The LA CoC has adopted the term short-term crisis housing to refer to Emergency Shelter.
9. **The definition of a family:**
 - a. Households consisting of one or more minor children (17 or under) in the legal custody of one or two adults who are living together and working cooperatively to care for the children. This includes 2-parent and 1-parent families, including those with same sex partners, families with intergenerational or extended family members, unmarried couples with children, families that contain adults who are not the biological parents of the children, and other family configurations.
 - b. Households currently without minor children, in which the mother is in her last trimester of pregnancy, or mothers who have been medically diagnosed as having a "high risk" pregnancy.
10. **Homeless Management Information System (HMIS)** means the information system designated by the Continuum of Care to comply with the HUD's data collection, management, and reporting standards and used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at-risk of homelessness.
11. **Metropolitan city** means a city that was classified as a metropolitan city under 42 U.S.C. 5302(a) for the fiscal year immediately preceding the fiscal year for which ESG funds are made available. This term includes the District of Columbia.
12. **Permanent Housing:** The term "permanent housing" means community-based housing without a designated length of stay, and includes both permanent supportive housing and permanent housing without supportive services.
13. **Private nonprofit organization** means a private nonprofit organization that is a secular or religious organization described in section 501(c) of the Internal Revenue Code of 1986 and which is exempt from taxation under subtitle A of the Code, has an accounting system, and a voluntary board, and practices



Emergency Solutions Grants (ESG) Program
Written Standards
Los Angeles Continuum of Care

nondiscrimination in the provision of assistance. A private nonprofit organization does not include a governmental organization, such as a public housing agency or housing finance agency.

14. **Program income** shall have the meaning provided in 24 CFR 85.25. Program income includes any amount of a security or utility deposit returned to the recipient or subrecipient.
15. **Program participant** means an individual or family who is assisted under ESG program.
16. **Program year** means the consolidated program year established by the recipient under 24 CFR part 91.
17. **Recipient** means any State, territory, metropolitan city, or urban county, or in the case of reallocation, any unit of general purpose local government that is approved by HUD to assume financial responsibility and enters into a grant agreement with HUD to administer assistance under this part.
18. **State** means each of the several States and the Commonwealth of Puerto Rico.
19. **Subrecipient** means a unit of general purpose local government or private nonprofit organization to which a recipient makes available ESG funds.
20. **Supportive Services:** The term "supportive services" means services that address the special needs of people served by a project, including:
 - a. the establishment and operation of a child care services program for families experiencing homelessness;
 - b. the provision of employment assistance, including job training;
 - c. the provision of outpatient health services;
 - d. the provision of food assistance and nutritional counseling;
 - e. the provision of case management services;
 - f. the provision of assistance in obtaining permanent housing, including housing search;
 - g. the provision of outreach services;
 - h. the provision of life skills training;
 - i. the provision of mental health services, trauma counseling, and victim services;
 - j. the provision of benefits assistance in obtaining other Federal, State, and local assistance available for residents of supportive housing (including mental health benefits, employment counseling, and medical assistance, but not including major medical equipment);
 - k. the provision of legal services for purposes including requesting reconsiderations and appeals of veterans and public benefit claim denials and resolving outstanding warrants that interfere with an individual's ability to obtain and retain housing;
 - l. the provision of— (i) transportation services that facilitate an individual's ability to obtain and maintain employment; and (ii) health care; and
 - m. Other supportive services necessary to obtain and maintain housing.
21. **Territory** means each of the following: the Virgin Islands, Guam, American Samoa, and the Northern Mariana Islands.



Emergency Solutions Grants (ESG) Program
Written Standards
 Los Angeles Continuum of Care

- 22. **Transitional Housing:** The term 'transitional housing' means housing the purpose of which is to facilitate the movement of individuals and families experiencing homelessness to permanent housing within 24 months or a longer period approved by HUD.
- 23. **Unit of general purpose local government** means any city, county, town, township, parish, village, or other general purpose political subdivision of a State.
- 24. **Urban county** means a county that was classified as an urban county under 42 U.S.C. 5302(a) for the fiscal year immediately preceding the fiscal year for which ESG funds are made available.
- 25. **Victim service provider** means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

IV. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG

- 1. Per 24 CFR 576.401: ESG subrecipients must conduct an initial evaluation to determine each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. With the participant's voluntary participation in the assessment process, participants are assessed using the LA CoC assessment tool, (unless otherwise exempt from HMIS, such as survivors of domestic violence providers in order to protect victim safety.)¹ The participant reviews and signs the CES consent form which is kept on record with the SPA of origin.
- 2. All ESG subrecipients will follow federal documentation guidelines to establish the participant's status as homeless or at-risk of homelessness and their income eligibility. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under §576.400(i).
 - a. Programs funded through the LA CoC must participate in the coordinated assessment and access system as required by the HUD HEARTH Act. Re-evaluation of program participants may be conducted more frequently than required by 24 CFR 576.401 and may be incorporated into the case management process.
 - b. Case management must occur not less than monthly for homeless prevention and rapid re-housing participants – see 24 CFR 576.401(e)(i).
 - c. ESG subrecipients must re-evaluate program participant's eligibility and the types and amounts of assistance the participant needs:
 - i. Not less than once every 3 months for participants who are receiving homelessness prevention assistance, and rapid re-housing assistance.
 - d. Regardless of which timeframe is used, re-evaluations, must at minimum, establish that:
 - i. The program participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance.
 - ii. At 12 months, participants must be at 30% or below to continue receiving assistance.

¹ Please note: HUD re-opened the comment period on the ESG regulations and this section will be revised if and when appropriate.



Emergency Solutions Grants (ESG) Program
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 Los Angeles Continuum of Care

- iii. When determining the annual income of an individual or family, the recipient or subrecipient must use the standard for calculating annual income under 24 CFR 5.609.
- iv. When the program participant's income or other circumstances change, such as change in household composition, that affects the program participant's need for assistance under ESG, the subrecipient must then re-evaluate the program participant's eligibility and the amount and types of assistance the program participant needs.
- e. Subrecipients must assist each program participant, as needed, to obtain appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, monitoring and evaluation, and other services essential for achieving independent living; housing stability and case management; and other Federal, State, local, or private assistance available to assist the program participant in obtaining housing stability includes, but is not limited to:
 - i. HUD Housing Choice Voucher
 - ii. HUD - Veterans Affairs Supportive Housing (VASH) Voucher
 - iii. Emergency Food and Shelter Program
 - iv. Medicaid
 - v. Supplemental Nutrition Assistance Program (SNAP)
 - vi. Women, Infants and Children (WIC)
 - vii. Federal-State Unemployment Insurance Program
 - viii. Social Security Disability Insurance (SSDI)
 - ix. Supplemental Security Income (SSI)
 - x. California Work Opportunity and Responsibility to Kids (CalWORKs)
 - xi. General Assistance Program (GA)
 - xii. LA County First 5
 - xiii. Other mainstream resources such as housing, health, social services, employment, education services and youth programs that an individual or family may be eligible to receive

V. Standards for targeting and providing essential services related to Street Outreach

1. ESG funding may be used to cover the costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health care facility. For the purposes of this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under paragraph (1) (i) of the "homeless" definition under 24 CFR Part 576.2. As outlined in 24 CFR Part 576.101, essential services consist of:
 - a. Engagement;
 - b. Case management;
 - c. Emergency health services – only when other appropriate health services are inaccessible or unavailable within the area;
 - d. Emergency mental health services – only when other appropriate mental health services are inaccessible or unavailable within the area;
 - e. Transportation; and
 - f. Services for special populations.



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ESG subrecipients must determine an individual or family's vulnerability and willingness or ability to access emergency shelter, housing, or an appropriate health facility, prior to providing essential services under this component to ensure that ESG funding is used to assist those with the greatest need for street outreach assistance.

2. Per 24 CFR 576.401, below is the housing stability Case Management requirement.
 - 1) When providing rapid re-housing assistance to a program participant, the recipient or subrecipient must:
 - i. Require the program participant to meet with a case manager not less than once per month to assist the program participant in securing long-term housing stability; and
 - ii. Develop a plan to assist the program participant in retaining permanent housing after the ESG assistance ends, taking into account all relevant considerations (i.g., program participant's current or expected income and expenses; other public or private assistance for which the program participant may be eligible and is likely to receive; and the relative affordability of available housing in the area.)
 - 2) The recipient or subrecipient is exempt from the requirement(s) under paragraph (c)(1)(i) of this section if the Violence Against Woman Act of 1994 or the Family Violence Prevention and Services Act prohibits the recipient or subrecipient from making its shelter or housing conditional on the participant's acceptance of services.

VI. Standards for admission, diversion, referral, and discharge by emergency shelters

1. Shelter stays should be avoided if at all possible. If deemed necessary, however, they should be limited to the shortest time necessary to help participants regain permanent housing. ESG subrecipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG-funded housing interventions, such as rapid re-housing or homelessness prevention assistance, or referred for other mainstream resources.
2. ESG subrecipients must determine that individuals and families meet one or more of HUD's Criteria for Defining Homelessness and assess the individual's or family's vulnerability to ensure that only those individuals or families that have the greatest need for emergency shelter assistance receive ESG-funded assistance.
3. ESG subrecipients must also reassess emergency shelter participants on an ongoing basis, to determine the earliest possible time that a participant can be discharged to permanent housing. All persons discharged from emergency shelters will have their exit status entered into HMIS and will be provided discharge paperwork as applicable or upon request.
4. Safety and Shelter Needs of Special Populations
 - a. ESG funding may be used to provide services for homeless youth, survivors of domestic violence, sexual battery or stalking, and/or services for people living with HIV/AIDS, as long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.
 - b. Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG subrecipients must develop and implement written policies and procedures to ensure the safety of program participants through the following actions:



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- i. All grantees and sub-grantees will take appropriate measures to provide for participant confidentiality. Grantees and sub-grantees will develop and implement procedures to guarantee the confidentiality of records concerning program participants. All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and receives ESG assistance will be kept secure and confidential.
- ii. The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and
- iii. The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the subrecipient and consistent with State and local laws regarding privacy and obligations of confidentiality.

VII. Standards for assessing, prioritizing, and reassessing individuals' and families' and youth needs for essential services related to emergency shelter

- 1. The LA CoC assessment tool is used to assess, prioritize, and reassess participants through the Coordinated Entry System (CES) for individuals, the Homeless Family Solutions System (HFSS) for families and the Youth Coordinated Entry System (YCES) (unless otherwise exempt from HMIS, such as survivors of domestic violence providers in order to protect victim safety) All ESG subrecipients will use the coordinated assessment systems (CES, HFSS, YCES) to help determine and prioritize the participant need for emergency shelter or other ESG-funded housing interventions and assistance.
- 2. ESG funding may be used to provide essential services to individuals and families who are housed in an emergency shelter. Essential services can include case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special needs population.
- 3. Shelters that serve families must serve all eligible families and may not refuse services based on the age of children or the size of the family.
- 4. Participants will meet with case managers throughout their participation in the program, and have regular progress evaluations. The service provider will re-assess participants.
- 5. Participants should have the opportunity to provide feedback and assessment about programs and services.

VIII. Standards for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers



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In order to ensure effective coordination among agencies that assist homeless people and prevent homelessness, collaboration is necessary among housing and service providers within the LA CoC, local homeless coalitions for each SPA, LA City and County staff, and the Coordinating Council.

Subrecipients of ESG funding should actively engage in the LA Continuum of Care by attending and participating in the LA CoC Quarterly Community Meetings, Coordinating Council Meetings, and local Homeless Coalition Meetings.

IX. Standards for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance

1. A key component to the successful implementation of a coordinated assessment system within the LA CoC is the CES and HPS's screening and assessment processes. Screening and assessment thoroughly explores a family's or individual's situation and pinpoints their unique housing and service needs. Based upon the assessment, families and individuals should be referred to and provided with the services and housing intervention most appropriate to their situations and needs.
2. ESG-funded service providers are responsible for ensuring that the needs of all participants are assessed utilizing the LA CoC coordinated assessment protocols described under numbers 3 and 4 below. Each assessment must include a determination of eligibility for all potential sources of financial assistance to ensure that limited ESG prevention or rapid re-housing resources available are prioritized for homeless individuals and families who are most in need of this assistance.
3. The LA CoC assessment tools aid the matching of individuals and families with the most appropriate assistance.
4. Under homelessness prevention, ESG assistance is available to individuals and families whose income is below 50% of Area Median Income (AMI) who are imminently at risk of becoming homeless. ESG funds can be used to prevent an individual or family from becoming homeless and to assist them in regaining stability in current housing or other stable housing.⁵ Rapid re-housing funds can be used to assist individuals and families who are literally homeless progress toward permanent housing and achieve housing stability.
 - a. Rapid Re-Housing individuals or families will be re-certified annually for program eligibility.

X. Standards for determining the share of rent and utility costs that program participants must pay while receiving homelessness prevention or rapid re-housing assistance

1. Rapid re-housing programs should institute tapering or "stepped-down" rental assistance structures so participants being served will be prepared to assume full responsibility of the monthly contracted rent, monthly utility costs, and other essential household costs at the end of the rental assistance period.
2. Eligible homeless participants may receive rental assistance for up to six months without an extension. Rental subsidies up to 100% of the contracted rent amount may be provided in months 1-3. Rental subsidies provided in months 4-6 should not exceed 75% of the contracted rent. This maximum subsidy level is designed to allow rapid re-housing service providers flexibility in setting rental assistance subsidies based on progressive engagement strategies.



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3. ESG rental assistance may be provided in conjunction with rental assistance available from other funding sources by being issued prior to or just following another rapid re-housing subsidy. ESG assistance should be coordinated with the other subsidy by being issued at the same assistance level or by beginning a step-down approach in conjunction with the other subsidy.
4. The need for ongoing assistance must be assessed every 90 days for program participants receiving homelessness prevention and rapid re-housing assistance.

XI. Standards for determining how long a particular program participant will receive rental assistance and whether and how the amount of that assistance will be adjusted over time

1. Standards for determining the share of rent and utilities costs that each rapid rehousing program participant must pay will be based on the following:
 - a. Participants receiving rental assistance are expected to contribute a portion of their income toward the unit's rent. Rental subsidies up to 100% of the contracted rent amount may be provided in months 1-3. Rental subsidies provided in months 4-6 should not exceed 75% of the contracted rent.
 - b. There must be a formal signed rental or lease agreement between the property owner/manager and the tenant.
 - c. No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period.
 - d. Rental assistance may not be provided to a participant who is currently receiving replacement housing payments under the Uniform Relocation Assistance Act.
2. Per 24 CFR 976.106 (e), ESG subrecipients may make rental assistance payments only to an owner with whom the subrecipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give the subrecipient a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.
3. Extensions for assistance may be issued when extenuating circumstances arise that require additional assistance. Service providers should consider extensions on a case-by-case basis for extensions of rental assistance in three-month increments up to an additional 18 months for a maximum subsidy period of 24 months. Requests for extensions must include a clear plan to ensure that participants remain stably housed after the rental assistance period ends.

XII. Standards for determining the type, amount, and duration of housing stabilization and relocation services to provide a program participant.

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, subrecipients may use ESG funding to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:
 - a. Rental application fees
 - b. Security deposits
 - c. Last month's rent



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- d. Utility deposits
 - e. Utility payments
 - f. Moving costs, and
 - g. Some limited services costs
2. Consistent with 24 CFR 576.105 (c), ESG subrecipients determine the type, maximum amount and duration of housing stabilization and relocation services for individuals and families who are in need of homelessness prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.
 3. Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA) during the period of time covered by the URA payments.
 4. ESG funded agencies providing prevention or rapid rehousing assistance must develop a plan to assist the program participant in retaining permanent housing after the ESG assistance ends, taking into account all relevant considerations, such as the program participant's current or expected income and expenses; other public or private assistance for which the program participant will be eligible and likely to receive; and the relative affordability of available housing in the area.

XIII. Standards for Habitability and Rent Reasonableness

1. ESG subrecipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:
 - a. Lead-Based Paint Requirements. The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under the ESG program and all housing occupied by program participants. All ESG subrecipients are required to conduct a Lead-Based Paint Inspection on all units receiving assistance under the rapid re-housing and homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
 - b. Structure and Materials. There should be a Certificate of Occupancy and the shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
 - c. Access. The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
 - d. Space and Security. Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
 - e. Interior Air Quality. Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.
 - f. Water Supply. The shelter's water supply should be free of contamination.
 - g. Sanitary Facilities. Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
 - h. Thermal Environment. The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.



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- i. Lighting and Electricity. The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
 - j. Food Preparation. Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
 - k. Sanitary Conditions. The shelter should be maintained in a sanitary condition.
 - l. Fire Safety-Sleeping Areas. There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
 - m. Fire Safety-Common Areas. All public areas of the shelter must have at least one working smoke detector.
2. Rental assistance cannot be provided for a unit unless the unit meets the minimum habitability standards found at 24 CFR 576.403(c).
 3. Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the current Fair Market Rent limit as established annually by HUD.
 4. The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.

XIV. Compliance with the American with Disabilities Act (ADA)

All shelters shall be in compliance with the Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. §12101 et seq., its implementing regulations at 24 C.F.R. Part 8, and the Americans with Disabilities Act Amendments Act of 2008 (ADAAA) Pub. L. 110-325 and all subsequent amendments. Shelters shall provide reasonable accommodations to allow qualified individuals with disabilities to have access to and fully participate in its programs, services and activities in accordance with the provisions of the ADA, the ADAAA, the Rehab Act, the UFAS and the FHA and all subsequent amendments. This includes accommodations for disabled clients with mental impairments or those accompanied by designated service animals. Contractor will not discriminate against persons with disabilities or against persons due to their relationship to or association with a person with a disability, the Uniform Federal Accessibility Standards (UFAS), 24 C.F.R. Part 40; §504 of the Rehabilitation Act of 1973 (Rehab. Act), as amended, 29 U.S.C. 794 and implementing regulations at 28 C.F.R. Parts 8 and 9; and the Fair Housing Act (FHA), 42 U.S.C. §3601 et seq., its implementing regulations at 24 C.F.R. Parts 100, 103, and 104.

XV. Standards for Termination of Participant Services under ESG programs

1. All subrecipients of ESG funding must exercise judgment and examine all extenuating circumstances in determining when violations of a program participant warrant termination so that a program participant's assistance is terminated only in the most severe cases. The subrecipient's termination policy and procedures must include the following:
 - i. A written notice to the program participant containing a clear statement of the reasons for termination.



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- ii. The review of the decision must give the program participant the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision.
 - iii. Prompt written notice of the final decision to the program participant.
2. Termination of a program participant does not bar the subrecipient from providing further assistance at a later date to the same individual or family previously terminated from the program

XVI. Standards for Grievances under ESG programs

- 1. All subrecipients of ESG funding shall maintain a written set of policies and procedures for the resolution of all grievances (made by participants against subrecipient or their staff or by subrecipient staff against the subrecipient). Those policies and procedures shall be freely available to all program participants and subrecipient's staff.
- 2. Copies of the grievance policies shall be clearly marked and made available to the program participants during intake. A summary of the program grievance resolution policies and procedures shall be prominently displayed in common areas in the program locations.
- 3. Recipients shall identify an individual to whom all grievances arising between program participants and provider staff and/or grievances regarding operations of the program shall be referred for resolution. This individual shall be clearly identified to management, staff, and program participants.
- 4. Grievance resolution policies and procedures shall include, but are not limited to the following:
 - i. The name and title of the staff person responsible for grievance resolution and how he/she can be contacted.
 - ii. A procedure for hearing all grievances within 72 hours of a complaint being filed, including the gathering of facts, testimony from other participants and staff and issuing a decision about the resolution of the grievance.
 - iii. A confidential area where grievances may be heard.
 - iv. A centralized and coherent system of documenting grievances. The documentation shall contain a description of the grievance and the resolution or disposition of said grievance. Said documentation shall be retained in a central dispute or grievance file as well as the program participant's file.
 - v. A procedure for the participant to use to appeal to the local funding source if dissatisfied with the (grievance) determination made by the service provider.

XVII. Standards for Homeless Management Information System (HMIS) Participation

1. Unless otherwise exempt for reasons of participant safety and confidentiality, Contractor shall participate in the Los Angeles Continuum of Care Homeless Management Information System (LA CoC HMIS) and shall also comply with all the HMIS requirements as required of the Contractor under the terms of this Agreement.



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a. If the program is exempt from participation in the LA CoC HMIS, Contractor shall use an equivalent system to record, track and maintain all required data under the U.S. Department of Housing and Urban Development (HUD) Universal Data Standards including, but not limited to: demographic information, dates of participation in the program, benefits and services provided, outcomes achieved and placement destinations upon exit from the program. Contractor shall report all required participant data to LAHSA in the manner prescribed for manual reporting by the due dates contained in this agreement.

2. Providers must ensure the completion of an assessment using the LA CoC adopted assessment tool for all program participants who either request case management services or are identified by an alert in the LA CoC HMIS system as a high priority for assessment. Assessments may be completed by case management or other trained staff, or by Coordinated Entry System (CES) staff, or partner agencies responsible for CES operations in the region where the program is located. Assessments must be scheduled and completed as soon as possible for all participants who meet the criteria above and who have stayed for at least five (5) consecutive nights in the shelter. All completed assessments must be entered into HMIS, with appropriate HMIS consent, within 3 days and all participants with a score of 3 or 4 must be referred and connected to the regional CES lead agency.

3. Training Responsibilities: All staff using HMIS are required to complete basic HMIS training(s). Those running and maintaining reports must also complete other HMIS data quality training. Dates and times are available on the LAHSA training website (<http://training.lahsa.org>).

4. Reporting and Data Quality Requirements: Contractors will make Data Quality an integral part of the Program's intake reporting policies and procedures. Therefore, Contractors shall perform the following daily, weekly, and quarterly data input and reporting responsibilities.

- a. Daily:
 - i. Client data entered into HMIS;
 - ii. Occupancy Reports (OR) must be conducted;
- b. Weekly:
Contractors are expected to run at least one Data Integrity Report (DIR), taught in HMIS-200, to identify and correct errors in input and reporting.
- c. Quarterly/Annual:
Contractors are required to submit a quarterly and annual progress report designated by LAHSA for analysis.
- d. Progress Notes: Case managers must routinely document the content and outcome of case management meetings with Participants and document their progress in achieving the desired housing outcomes and include this documentation in the clients' files not less than once per month. HMIS is the tool to be used for this process.

APPENDIX D



CITY OF EL MONTE
COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF JUNE 21, 2022

June 15, 2022

The Honorable Mayor and City Council
City of El Monte
11333 Valley Boulevard
El Monte, CA 91731

Dear Mayor and City Council:

A PUBLIC HEARING TO CONSIDER AND ADOPT A RESOLUTION APPROVING THE FISCAL YEAR (FY) 2022-2023 ANNUAL ACTION PLAN AND SUBSTANTIAL AMENDMENT #10 TO THE FISCAL YEAR 2019-2020 ANNUAL ACTION PLAN IN ACCORDANCE WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) REGULATIONS

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Open the public hearing;
2. Receive presentation from staff;
3. Pose questions to staff;
4. Allow members of the public to offer comment;
5. Pose follow-up questions;
6. Close the public hearing;
7. Adopt a Resolution (Attachment 1) approving the FY 2022-2023 HUD Annual Action Plan;
8. Authorize Substantial Amendment #10 to the FY 2019-2020 Annual Action Plan that reallocates \$157,273 in FY 2019-2020 CDBG-CV funds from the Emergency Housing Program to the Business Grant Program;
9. Authorize the City Manager, or her designee, to make all conforming modifications and edits and to execute all implementing documents required by HUD; and
10. Direct staff to submit the FY 2022-2023 Annual Action Plan to HUD.

BACKGROUND

The City of El Monte ("City"), as an entitlement city, receives Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Program funds on an annual basis from the U.S. Department of

13.3

rights assistance; and assist in providing for the homelessness prevention, rapid re-housing, and street outreach programs for at-risk residents within the City. Below is the spending plan summary, outlining and detailing the various activities and funding levels. This data is also included in the Draft FY 2022-2023 Annual Action Plan, under Section AP-35, entitled Projects (Attachment 2).

Summary of FY 2022-2023 Spending Plan

Fund	Agency	Program	Amount
CDBG (223)	El Monte Housing Division	Administration	\$307,851
CDBG (220)	Housing Rights Center	Administration – Fair Housing Services	\$30,000
CDBG (220)	El Monte Parks & Recreation	Elderly Nutrition	\$74,079
CDBG (220)	El Monte Parks & Recreation	Information and Assistance Program	\$81,000
CDBG (223)	El Monte Parks & Recreation	Co-Ed Youth Enrichment Program	\$82,309
CDBG (220)	El Monte Parks & Recreation	Senior Lap Swim & Exercise Program	\$36,000
CDBG (220)	El Monte Public Works	Clara Street Reconstruction Project	\$220,000
CDBG (223)	El Monte Public Works	Schmidt Road Street Improvement Project	\$471,500
CDBG (220)	El Monte Public Works / Parks and Recreation	Senior Center Kitchen Renovation Project	\$717,060
CDBG (220)	El Monte Public Works	Pioneer Park Remediation Project	\$284,593
CDBG PROGRAM (Fund 220) TOTAL			\$2,244,392
ESG (253)	El Monte Housing Division	ESG Homeless Prevention Program *	\$401,031
ESG PROGRAM (Fund 253) TOTAL			\$401,031
HOME (221)	El Monte Housing Division	Administration	\$76,896
HOME (221)	TBD	CHDO Affordable Housing Project	\$197,509
HOME (221)	Linn Development Corporation		\$700,000
HOME PROGRAM (Fund 221) TOTAL			\$970,884
Total FY 2022-2023 HUD FUNDING			\$3,616,077

* ESG Homeless Prevention Program Breakout

Agency	Program	Amount
El Monte Housing Division	ESG Administration	\$11,109
Family Unity Center	Family Unity Center Program	\$116,031
Rio Hondo College District	Rio Hondo Emergency Housing Opportunity	\$25,500
Union Station Homeless Services	Housing & Homeless Services	\$188,891
Volunteers of America of Los Angeles County - El Monte Access Center	Outreach and Rapid Rehousing Program	\$80,000
ESG PROGRAM (Fund 253) TOTAL		\$401,031

Substantial Amendment #10 to the FY 2019-2020 Annual Action Plan

In 2019, Congress passed the Coronavirus Aid, Relief and Economic Security (CARES) Act to prevent, prepare for and respond to the Coronavirus pandemic. Over the years the City received a little over \$2,000,000 in CDBG-CV funds in which it used these funds to provide economic development assistance, temporary rental and utility assistance, fair housing services, food distribution programs, legal services, and homeless services.

further environmental analysis and qualifies for an exemption under both environmental review processes.

HUD requires that the environmental impact of all activities set forth in the Annual Action Plan be assessed prior to the commitment of federal funds in accordance with NEPA. An environmental review will be prepared for each approved activity prior to entering into an agreement with any agency or other City departments utilizing HUD funding.

Delegation of Authority

To streamline administrative duties associated with the implementation of the City's Consolidated Planning documents and grant agreements, HUD allows certain administrative functions to be delegated from the City Manager (Certifying Official) to another person responsible for the management of the HUD grant agreements and Consolidated Planning documents. To administer/implement grants in an efficient and effective manner, it is recommended that the City Manager delegate her authority to the Community & Economic Development Director to approve certain HUD grant agreements and Consolidated Planning documents that may be processed administratively. Agreements and Consolidated Plan documents may include but not be limited to HUD Certifications, certain levels of environmental reviews, grant applications and related documents, correspondence, etc.) and which do not require City Council approval.

Staff will continue to obtain City Council's approval for any local policy and planning documents (including any substantial amendments of these documents) and ensure these documents are made available for public review and comment for no less than 30 days prior to their consideration by City Council. (Unless a more streamline process is allowed by HUD).

FISCAL IMPACT

The approval of FY 2022-2023 Annual Action Plan will enable the City to receive and utilize these federal funds to support many City-sponsored activities that enhance the quality of life for El Monte residents. Also, Substantial Amendment #10 to the FY 2019-2020 Annual Action Plan will allow \$157,273 to be transferred from the CDBG-CV Emergency Housing Program to the CDBG-CV Business Grant Program to be used by businesses financially impacted by Coronavirus. The implementation of these actions will not have a negative impact on the General Fund.

CONCLUSION

It is recommended that City Council consider and adopt a resolution approving the Fiscal Year 2022-2023 Annual Action Plan and Substantial Amendment #10 to the Fiscal Year 2019-2020 Annual Action Plan in accordance with the HUD regulations.

**ATTACHMENT 1
RESOLUTION**

days prior to their consideration by City Council. (unless a more streamline process is allowed by HUD).

SECTION 5. The City Manager, and/or her designee, is authorized to take reasonable action needed to implement this Resolution, including submittal of the Consolidated Plan and Action Plan to the appropriate HUD office on behalf of the City. The City Manager, and/or her designee, is further authorized to promulgate and implement administrative policies and procedures needed to effectuate the Annual Action Plan.

SECTION 6. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 7. The City Manager, and/or her designee, is hereby directed to file a copy of said Annual Action Plan to HUD.

SECTION 8. The City Manager is hereby authorized to enter into agreements with eligible sub-recipients, in a form acceptable to the City Attorney.

SECTION 9. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of the City of El Monte at the regular meeting of this 21st day of June 2022.

Jessica Aruona, Mayor
City of El Monte


ATTEST:

Catherine A. Eredia, City Clerk
City of El Monte

APPENDIX E

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="B-22-90-06-0517"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of El Monte"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="956001705"/>	* c. UEI: <input type="text" value="C163NB1BML19"/>	
d. Address:		
* Street1: <input type="text" value="11333 Valley Boulevard"/>	Street2: <input type="text"/>	
* City: <input type="text" value="El Monte"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="91731-3227"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community & Economic Dev."/>	Division Name: <input type="text" value="Housing"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Sally"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Donovanik"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Director, Community & Economic Development"/>	
Organizational Affiliation: <input type="text" value="City of El Monte"/>		
* Telephone Number: <input type="text" value="626-509-2056"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="bdonovanik@elmonteca.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="11.210"/> CFDA Title: <input type="text" value="Community Development Block Grants/Entitlement Grants"/>	
* 12. Funding Opportunity Number: <input type="text" value="n/a"/> * Title: <input type="text" value="n/a"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment..."/> <input type="button" value="Delete Attachment..."/> <input type="button" value="New Attachment..."/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="The Community Development Block Grants program is designed to support community development activities to build stronger communities."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments..."/> <input type="button" value="Delete Attachments..."/> <input type="button" value="View Attachments..."/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: CA-032	* b. Program/Project: CA-032
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2022	* b. End Date: 06/30/2022
18. Estimated Funding (\$):	
* a. Federal	789,555.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	181,933.00
* g. TOTAL	970,654.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This solicitation was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> - <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Ms.	* First Name: Alina
Middle Name: R.	
* Last Name: Martinez	
Suffix:	
* Title: City Manager	
* Telephone Number: 626-500-2001	Fax Number: 626-453-3612
* Email: smartinez@montaca.gov	
* Signature of Authorized Representative: 	* Date Signed: 06/22/2022

APPENDIX F

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to assure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-362) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§525 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290c(d)-3 and 290c(e)-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 4240 (Rev. 7-87)
Prescribed by GMB Circular A-132

- | | |
|---|--|
| <p>11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.</p> <p>12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.</p> <p>13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.</p> <p>14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.</p> <p>15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of</p> | <p>Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).</p> <p>16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.</p> <p>17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).</p> <p>18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."</p> <p>19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.</p> <p>20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.</p> |
|---|--|

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of El Monte	06/22/2022

SF 424D (Rev. 7-97) Back

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-004C), Washington, DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to carry to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.I., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

6/22/22
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

06/27/2022

Date



Title

OPTIONAL: Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

06/22/2022
Date

City Manager
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs – It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering – Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature of Authorized Official

06/22/2022
Date

City Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

06/22/2022
Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

APPENDIX G

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="0-22-RC-06-0517"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of El Monte"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="550003705"/>	* c. UEI: <input type="text" value="CLB3KRN1L15"/>	
d. Address:		
* Street1: <input type="text" value="11000 Valley Boulevard"/>	Street2: <input type="text"/>	
* City: <input type="text" value="El Monte"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	Zip / Postal Code: <input type="text" value="91731-3227"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community & Economic Dev."/>	Division Name: <input type="text" value="Housing"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Bobby"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Dobsonnik"/>	Suffix: <input type="text"/>	
Title: <input type="text" value="Director, Community & Economic Development"/>		
Organizational Affiliation: <input type="text" value="City of El Monte"/>		
* Telephone Number: <input type="text" value="626-583-2056"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="bdobsonnik@elmonteca.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.235"/>	
CFDA Title: <input type="text" value="HOME Investment Partnerships Program"/>	
* 12. Funding Opportunity Number: <input type="text" value="N/A"/>	
* Title: <input type="text" value="N/A"/>	
13. Competition Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachments"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="The HOME program is designed to create affordable housing for low-income households."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-032 * b. Program/Project: CA-032

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: 07/01/2022 * b. End Date: 06/30/2023

18. Estimated Funding (\$):

* a. Federal	769,555.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	181,399.00
* g. TOTAL	950,954.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on .

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Ms. * First Name: Alma

Middle Name: K.


* Last Name: Martinez

Suffix:

* Title: City Manager

* Telephone Number: 626-580-2001 Fax Number: 626-653-2612

* Email: amartinez@slmonteca.gov

* Signature of Authorized Representative:  * Date Signed: 06/22/2022

APPENDIX H

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letters: <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> City of El Monte		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 95600705	* c. UEI: <input type="text"/> CLB0N0L6N119	
d. Address:		
* Street1: <input type="text"/> 11333 Valley Boulevard	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: <input type="text"/> El Monte	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: <input type="text"/> CA: California	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text"/> USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: <input type="text"/> 91731-3227	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text"/> Community & Economic Dev.	Division Name: <input type="text"/> Housing	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> Ms.	* First Name: <input type="text"/> Betty	
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: <input type="text"/> Domavanik	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text"/> Director, Community & Economic Development		
Organizational Affiliation: <input type="text"/> City of El Monte		
* Telephone Number: <input type="text"/> 626-190-2056	Fax Number: <input type="text"/>	
* Email: <input type="text"/> bdomavanik@elmonteca.gov		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14.201"/> <p>CFDA Title:</p> <input type="text" value="Emergency Solutions Grants Program"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value="n/a"/> <p>* Title:</p> <input type="text" value="n/a"/>	
<p>13. Competition Identification Number:</p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="Emergency Solutions Grant funds are used to provide a variety of services, including rapid rehousing and homeless prevention, in order to address homelessness within the City."/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	


Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: CA-032	* b. Program/Project: CA-032
Attach an additional list of Program/Project Congressional Districts if needed:	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2022	* b. End Date: 06/30/2023
18. Estimated Funding (\$):	
* a. Federal	148,119.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	252,912.00
* g. TOTAL	401,031.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Ms.	* First Name: Rita
Middle Name: K.	
* Last Name: Martinez	
Suffix:	
* Title: City Manager	
* Telephone Number: 626-580-2001	Fax Number: 626-453-3612
* Email: amartinez@elmonteca.gov	
* Signature of Authorized Representative:	* Date Signed: 06/22/2022

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision * Other (Specify):
* 3. Date Received: [REDACTED]		4. Applicant Identifier: B-22-000-06-0517
5a. Federal Entity Identifier: [REDACTED]		5b. Federal Award Identifier: [REDACTED]
State Use Only:		
6. Date Received by State: [REDACTED]		7. State Application Identifier: [REDACTED]
8. APPLICANT INFORMATION:		
* a. Legal Name: City of El Monte		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 956001705		* c. UEI: CLE3NR18N119
d. Address:		
* Street1: 11333 Valley Boulevard Street2: * City: El Monte County/Parish: * State: CA: California Province: * Country: USA: UNITED STATES * Zip / Postal Code: 91731-3227		
e. Organizational Unit:		
Department Name: Community & Economic Dev.		Division Name: Housing
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms. * First Name: Betty Middle Name: * Last Name: Donovanik Suffix:		
Title: Director, Community & Economic Development		
Organizational Affiliation: City of El Monte		
* Telephone Number: 626-500-2056		Fax Number:
* Email: bdonovanik@elmonteca.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="11.210"/> CFDA Title: <input type="text" value="Community Development Block Grants/Entitlement Grants"/>	
* 12. Funding Opportunity Number: <input type="text" value="n/a"/> * Title: <input type="text" value="n/a"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment..."/> <input type="button" value="Delete Attachment..."/> <input type="button" value="New Attachment..."/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="The Community Development Block Grants program is designed to support community development activities to build stronger communities."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments..."/> <input type="button" value="Delete Attachments..."/> <input type="button" value="View Attachments..."/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: CA-032	* b. Program/Project: CA-032
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2022	* b. End Date: 06/30/2022
18. Estimated Funding (\$):	
* a. Federal	789,555.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	181,933.00
* g. TOTAL	970,654.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This solicitation was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> - <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Alina
Middle Name: R.	
* Last Name: Martinez	
Suffix:	
* Title: City Manager	
* Telephone Number: 626-500-2001	Fax Number: 626-453-3612
* Email: smartinez@montaca.gov	
* Signature of Authorized Representative: 	* Date Signed: 06/22/2022

APPENDIX F

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


- | | |
|--|---|
| <p>1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.</p> <p>2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.</p> <p>3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.</p> <p>4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.</p> <p>5. Will provide and maintain competent and adequate engineering supervision at the construction site to assure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.</p> <p>6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.</p> <p>7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.</p> | <p>8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).</p> <p>9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.</p> <p>10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-362) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§525 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290c(d)-3 and 290c(e)-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.</p> |
|--|---|

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Standard Form 4240 (Rev. 7-87)
Prescribed by GMB Circular A-132

- | | |
|---|--|
| <p>11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.</p> <p>12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.</p> <p>13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.</p> <p>14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.</p> <p>15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of</p> | <p>Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).</p> <p>16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.</p> <p>17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).</p> <p>18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."</p> <p>19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.</p> <p>20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.</p> |
|---|--|

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of El Monte	06/22/2022

SF 424D (Rev. 7-97) Back

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to carry to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.I., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



Signature of Authorized Official

6/22/22

Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

06/27/2022

Date



Title

OPTIONAL: Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

06/22/2022
Date

City Manager
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs – It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering – Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature of Authorized Official

06/22/2022
Date

City Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

06/22/2022
Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

APPENDIX G

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="0-22-RC-06-0517"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of El Monte"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="558003705"/>	* c. UEI: <input type="text" value="CL83K1EN115"/>	
d. Address:		
* Street1: <input type="text" value="11000 Valley Boulevard"/>	Street2: <input type="text"/>	
* City: <input type="text" value="El Monte"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="91731-3227"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community & Economic Dev."/>	Division Name: <input type="text" value="Housing"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Bobby"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Dobsonnik"/>	Suffix: <input type="text"/>	
Title: <input type="text" value="Director, Community & Economic Development"/>		
Organizational Affiliation: <input type="text" value="City of El Monte"/>		
* Telephone Number: <input type="text" value="626-583-2056"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="bdobsonnik@elmonteca.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.235"/> CFDA Title: <input type="text" value="HOME Investment Partnerships Program"/>	
* 12. Funding Opportunity Number: <input type="text" value="N/A"/> * Title: <input type="text" value="N/A"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachments"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="The HOME program is designed to create affordable housing for low-income households."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: CA-032	* b. Program/Project: CA-032
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2022	* b. End Date: 06/30/2023
18. Estimated Funding (\$):	
* a. Federal	769,555.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	181,399.00
* g. TOTAL	950,954.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Ms.	* First Name: Alma
Middle Name: K.	
* Last Name: Martinez	
Suffix:	
* Title: City Manager	
* Telephone Number: 626-580-2001	Fax Number: 626-653-2612
* Email: amartinez@slmonteca.gov	
* Signature of Authorized Representative:	* Date Signed: 06/22/2022

APPENDIX H

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letters: <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/>	* c. UEI: <input type="text"/>	
d. Address:		
* Street1: <input type="text"/>	Street2: <input type="text"/>	
* City: <input type="text"/>	County/Parish: <input type="text"/>	
* State: <input type="text"/>	Province: <input type="text"/>	
* Country: <input type="text"/>	* Zip / Postal Code: <input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text"/>	
Suffix: <input type="text"/>	Title: <input type="text"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text"/>	Fax Number: <input type="text"/>	
* Email: <input type="text"/>		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14.201"/> <p>CFDA Title:</p> <input type="text" value="Emergency Solutions Grants Program"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value="n/a"/> <p>* Title:</p> <input type="text" value="n/a"/>	
<p>13. Competition Identification Number:</p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="Emergency Solutions Grant funds are used to provide a variety of services, including rapid rehousing and homeless prevention, in order to address homelessness within the City."/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
18. Congressional Districts Of:	
* a. Applicant: CA-032	* b. Program/Project: CA-032
Attach an additional list of Program/Project Congressional Districts if needed:	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2022	* b. End Date: 06/30/2023
18. Estimated Funding (\$):	
* a. Federal	148,119.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	252,912.00
* g. TOTAL	401,031.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Ms.	* First Name: Rita
Middle Name: K.	
* Last Name: Martinez	
Suffix:	
* Title: City Manager	
* Telephone Number: 626-580-2001	Fax Number: 626-453-3612
* Email: amartinez@elmontecounty.gov	
* Signature of Authorized Representative:	* Date Signed: 06/22/2022